

Undergraduate Diploma in Business Administration: Intake October 2022

Assessment Task: Written assignment based on chosen questions	
Module: <i>Human Resources Management</i>	Tuition Centre: 21 Academy Licence Number: 2018-017
Level: Award MQF Level 5	Student Name:
Date:	Student Number:
Assignment Deadline: 19 January 2022	
<p>Task The purpose of this unit is to develop an understanding of a particular topic you will write about which forms part of Human Resource Management (HRM).</p> <p>Note This assessment provides students with an opportunity to put into practice the relevant provisions in relation to the topic they choose to write about, forming part of one or more components of HRM.</p> <p>Note <i>You should plan to spend approximately 20 hours researching the assignment question, preparing for and writing the assignment for assessment. The nominal word count for the assignment is 1,200 words. You are expected to use the Harvard referencing style.</i></p>	
Choose 1 question from the following:	
<p>Question 1: You have been appointed Factory Manager of a small company (Botils Ltd), employing 120 people of varying competence, knowledge, experience, and motivation. Botils has been in operation for five years producing glass bottles for the food industry. This company never had an HR department, and the function was previously carried out by different managers in the company. As the new Factory Manager, you believe that you need to set up an HR Department to be more effective. Present and explain which HR components you will include in this department, explaining why these are required and how and what you will cover in each the components chosen.</p> <p>Question 2: You have been tasked with the development of a learning and development plan for a company of your choice. Present a report of how you will go about developing and implementing this plan, taking into consideration the various aspects involved in this process to ensure that any training identified and provided is effective.</p> <p>Question 3: As a manager you believe that “people are an organisation’s greatest asset”. Write a report on how you will go about developing the employment relationship, the employee “voice”, communications, and wellbeing in order to show and prove to the employees that they “really matter”.</p>	
Pass Mark - 50% of total weighted score	Total Assignment Weighting - 65%
By submitting I confirm that this assessment is my own work	
Mark:	Signature: <main assessor>
Date	Signature: <quality assurance>