

# Creating a Business

**Tutorial Title: Tutorial 02**



**Lecturer: Angelito Sciberras**

**Date: 12 November 2022**

**Undergraduate Diploma in  
Business Administration**

# Today's Session

- Self Assessment - Results
- Self Assessment - Review
  
- The Assignment Questions



# Self Assessment Results

Session 01 - Class Average **5 on 20**

Session 02 - Class Average **18**

Total Weighted Score Average **12 on 20**



# Self Assessment Results

Session 01 - Pass **1**

Session 02 - Pass

Total Weighted Score - Pass **14**



# Self Assessment Results

Students with improvement	<b>21</b>
All students with correct answer	<b>Questions 5, 9, &amp; 13</b>
No students with correct answer	<b>Question 20</b>



# Self Assessment Results

1. An example of a Revolutionary Business Idea is the:

a.	Different smart phones	4
b.	10GB to 1TB drives	2
c.	Fax machine to email	13
d.	Feather to Pen	1



# Self Assessment Results

2. An example of Innovation as opposed to Creativity is?

a.	Change	<b>13</b>
b.	Idea	<b>2</b>
c.	Problem Solving	<b>2</b>
d.	Brain Storming	<b>3</b>



# Self Assessment Results

3. The “P” in the universal PSIU forces stands for?

a.	People	0
b.	Project	2
c.	Problem	1
d.	Producer	17





# Self Assessment Results

4. Which one of the following is not a practical approach to opportunity identification?

a.	Talents / Skills	2
b.	Resist change	11
c.	Improving an offering	4
d.	Solving a Problem	2



# Self Assessment Results

5. The “S” in SCAMPER stands for?

a.	Self-Employed	0
b.	Student	0
c.	Substitute	20
d.	Store	0



# Self Assessment Results

6. Who said the famous words ““You’ve got to do what you love”?”

a.	Steve Jobs	15
b.	Queen Elizabeth II	3
c.	Sachin Tendulkar	1
d.	Einstein	1



# Self Assessment Results

## 7. A Business Model is?

a.	A business plan	3
b.	Strategy	8
c.	Financial Analysis	0
d.	A single diagram of the business	9



# Self Assessment Results

8. Which of the following is not one of blocks of the Business Model Canvas?

a.	Revenue Streams	2
b.	Channels	4
c.	Delegation	14
d.	Cost Structure	0



# Self Assessment Results

9. An example of a Tangible Key Resource is?

a.	Knowledge	2
b.	Machines	13
c.	Intellectual Property	4
d.	Skills	1



# Self Assessment Results

10. Which of the following is not one of the four major pricing strategies?

a.	Economy
b.	Business
c.	Penetration
d.	Premium

1  
15  
1  
3



# Self Assessment Results

11. A Business Model Canvas has... blocks. How many?

a.	Three (3)	0
b.	Nine (9)	20
c.	Sixteen (16)	0
d.	Twenty-five (25)	0





# Self Assessment Results

12. Trade is known to have existed since...?

a.	Ancient Egypt
b.	Industrial Revolution
c.	British Empire
d.	Chinese Dynasty

17  
1  
2  
0



# Self Assessment Results

13. The “T” in SWOT analysis stands for?

a.	Tests
b.	Trouble
c.	Threats
d.	Trainees

0

0

20

0



# Self Assessment Results

14. The company's internal factors are listed under which two factors of the SWOT Analysis?

a.	Strengths and Opportunities
b.	Weaknesses and Opportunities
c.	Strengths & Weaknesses
d.	None of the above

2  
1  
15  
12



# Self Assessment Results

15. Which of the following is an internal factor in contrast to external factors?

a.	Human Resources
b.	Technology
c.	Competition
d.	Technology

9  
3  
8  
0



# Self Assessment Results

16. A PESTEL analysis examines which of the following environments?

a.	Internal	1
b.	General	8
c.	Operating	0
d.	None of the above	10

# Self Assessment Results

17. In PESTEL the “P” stands for

a.	Power
b.	Production
c.	Productivity
d.	Political

0  
2  
2  
15



# Self Assessment Results

18. Which of the following is considered to be an investor when financing the company?

a.	Bank
b.	Government
c.	Business Angel
d.	Crowd funder

9  
3  
7  
1



# Self Assessment Results

19. Which section of the Business Plan should be drafted at the end

a.	Executive Summary	10
b.	Conclusion	4
c.	Financial Planning	4
d.	Marketing Plan	2





# Self Assessment Results

20. Which section of the Business Plan should have a strong sales pitch

a.	Executive Summary	4
b.	Conclusion	0
c.	Financial Planning	3
d.	Marketing Plan	13





**Undergraduate Diploma in  
Business Administration**

# Assignment Questions

Question 1: Identify a product of your choice which has not been used or mentioned during any of the module's sessions. Briefly describe the product and its use and apply a SCAMPER on the product. Your assignment should also include information on SCAMPER and the reasons for which it is used.

Session 02



# Assignment Questions

Question 2: Identify a known car manufacturing company, excluding Tesla, of your choice. Perform a SWOT analysis on the company followed by an Opportunities Analysis and suggest new strategy for the company based on your findings. Your assignment should also include information on SWOT and Opportunities approach and the reasons for which they are used.

Session 04



# Assignment Questions

Question 3: The famous Indian brand, Allen Solly, is looking into the possibility of opening a store in Malta. Conduct a PESTEL analysis and follow up by compiling a list of Opportunities and Threats and draw your conclusions from the analysis. Your assignment should also include information on PESTEL analysis and the reasons for which it is used.

Session 05




# Assignment

- Student's understanding of the subject
- Presentation
- Uniqueness (no plagiarism)
- Appropriate citations



# Student's understanding of the subject



**Diploma in Law (Malta): Intake October 2021**

Assessment Task: Written assignment based on chosen questions	
Module: Award in The Maltese Legal System	Tuition Centre: 21 Academy Licence Number: 2018-017
Level: Award MQF Level 5	Student Name:
Date:	ID Number: <same no. submitted in student profile>
Assignment Deadline: 28 January 2021	
<b>Task</b> The purpose of this unit is to develop an understanding of a particular topic you will write about which forms part of the the Maltese Legal System.	
<b>Note</b> This assessment provides students with an opportunity to put into practice the relevant provisions of the law in relation to the topic they choose to write about forming part of the Maltese Legal System.	
<b>Note</b> You should plan to spend approximately 20 hours researching the assignment question, preparing for and writing the assignment for assessment. The nominal word count for the assignment is 1,700 words. You are expected to select the most appropriate citation method which you feel most comfortable using < <a href="http://www.citethisforme.com/">http://www.citethisforme.com/</a> >	
Choose 1 question from the following:	
<b>Question 1:</b> Discuss the importance of the Constitution in the Maltese Legal system. Refer to the main principles enshrined in it.	
<b>Question 2:</b> What are the main sources of the Maltese legal system? Can it comfortably fit under one of the legal systems?	
<b>Question 3:</b> Who is empowered to legislate? Describe the legislative process? How does the Constitution provide to ensure that laws are in line with the Constitution?	
Pass Mark - 50%	Total Assignment Weighting - 80%
By submitting I confirm that this assessment is my own work	
Mark:	Signature: <main assessor>
Date	Signature: <quality assurance>

- Assignment Submission Form
  - the due date
  - the word limit

## Note

You should plan to spend approximately 20 hours researching the assignment question, preparing for and writing the assignment for assessment. The nominal word count for the assignment is 1,700 words. You are expected to select the most appropriate citation method which you feel most comfortable using <<http://www.citethisforme.com/>>

# Student's understanding of the subject

Choose 1 question from the following:

**Question 1:**

Discuss the importance of the Constitution in the Maltese Legal system. Refer to the main principles enshrined in it.

**Question 2:**

What are the main sources of the Maltese legal system? Can it comfortably fit under one of the legal systems?

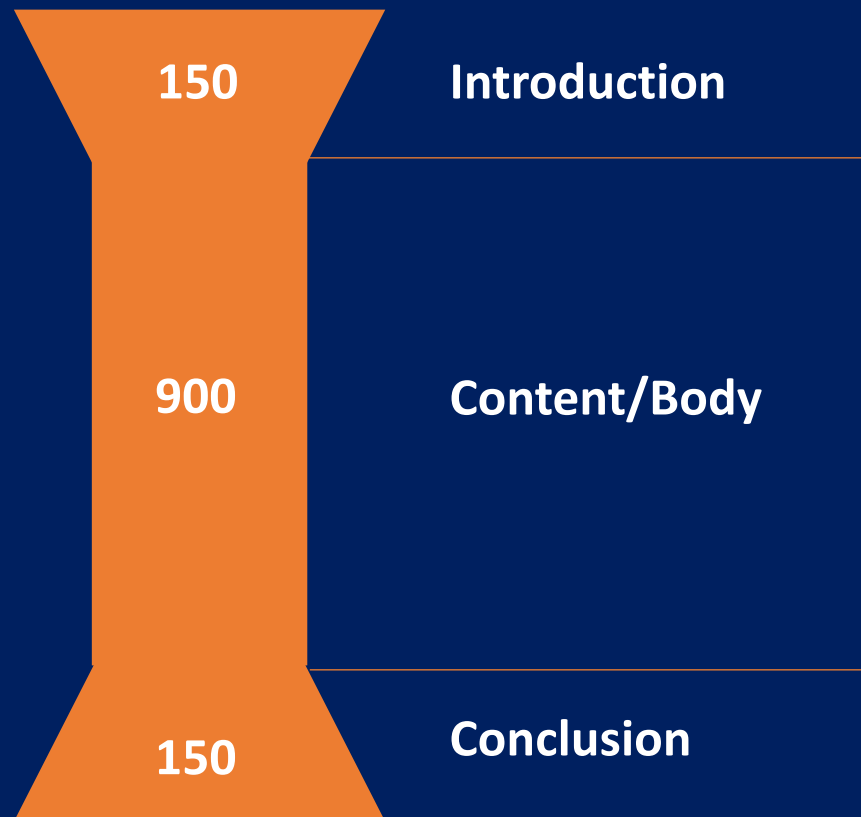
**Question 3:**

Who is empowered to legislate? Describe the legislative process? How does the Constitution provide to ensure that laws are in line with the Constitution?

- Assignment Submission Form
  - Choose which question to answer
  - Read it well and understand it
  - Identify keywords



# Assignment Plan



Choose **1 question** from the following:

**Question 1:**

Discuss the importance of the Constitution in the Maltese Legal system. Refer to the main principles enshrined in it.

**Question 2:**

What are the main sources of the Maltese legal system? Can it comfortably fit under one of the legal systems?

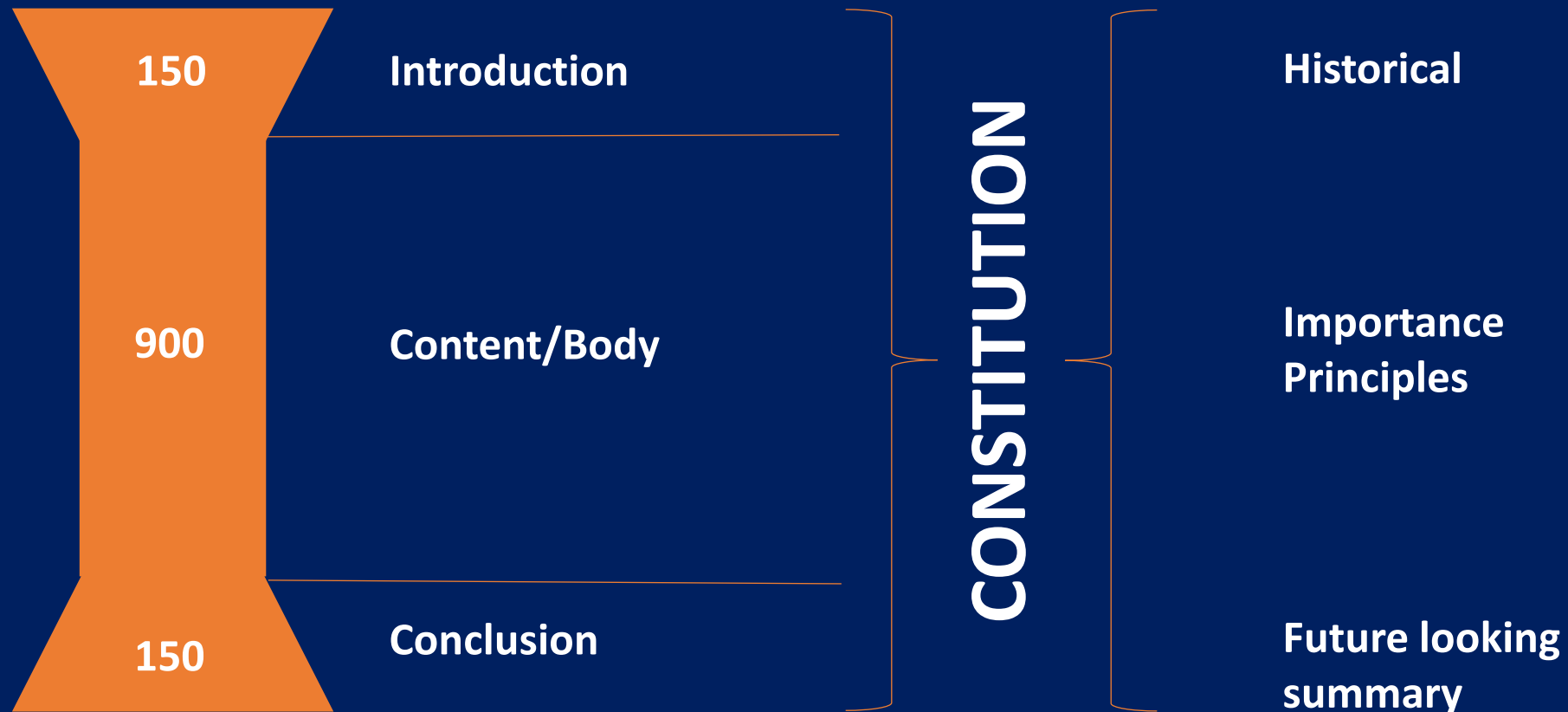
**Question 3:**

Who is empowered to legislate? Describe the legislative process? How does the Constitution provide to ensure that laws are in line with the Constitution?

# Assignment Plan

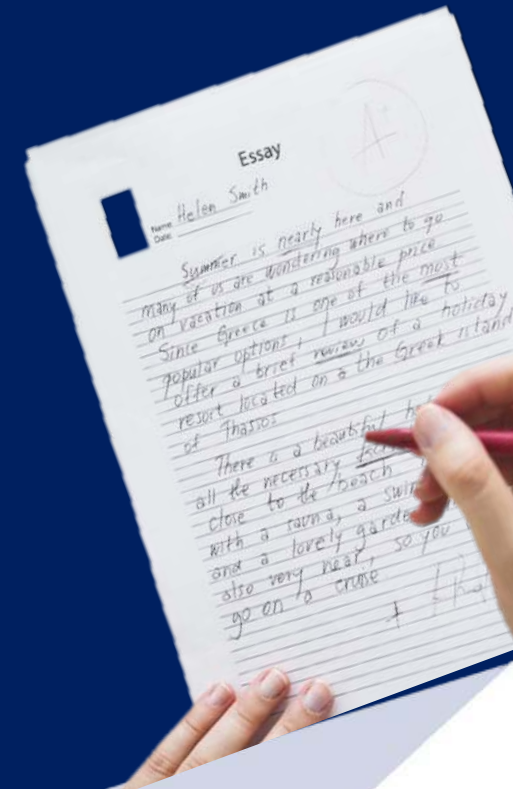


# Assignment Plan

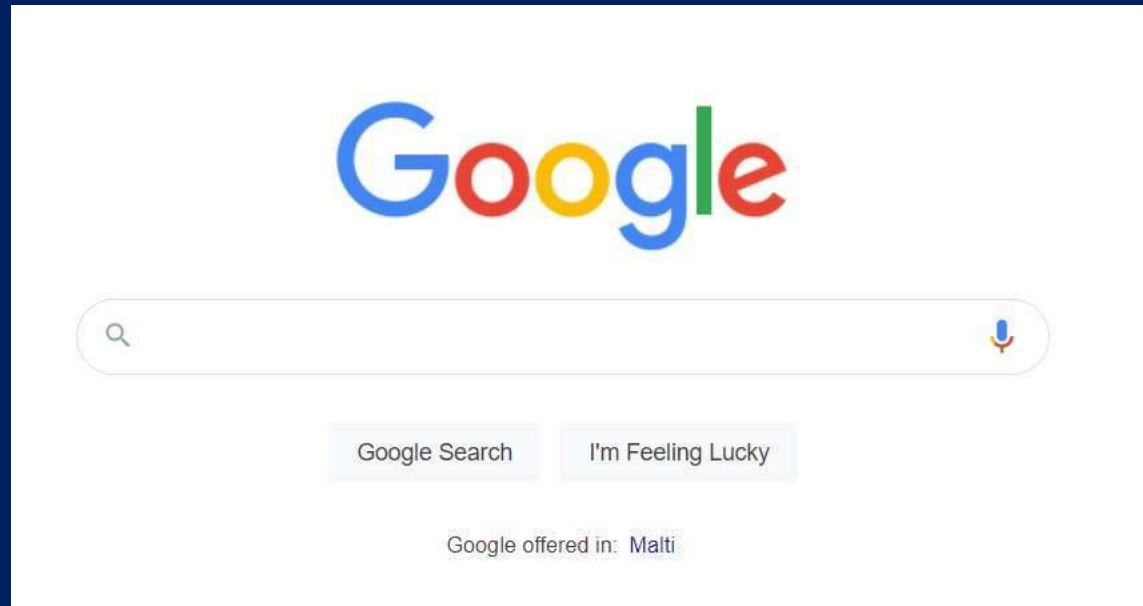


# Sources

- Lecture Notes/Slides
- Books - suggested reading lists
- Online



# Online



Google Scholar



# Online

- Check that sources are reliable
- Undergraduate Diploma in **Business Administration**
- Avoid Wikipedia
- Use keywords



# Online

The screenshot shows a Google search interface. The search bar contains the text "importance of the constitution in the maltese legal system". Below the search bar, there are navigation options: "All", "Images", "News", "Videos", "Maps", "More", and "Tools". The search results are displayed below, showing four entries with their respective URLs, titles, and snippets.

Google

importance of the constitution in the maltese legal system

All Images News Videos Maps More Tools

About 1,270,000 results (0.53 seconds)

<https://medium.com> › the-main-components-of-the-mal...  
**The main components of the Maltese Legal System and the ...** ✓  
07 Feb 2020 — The main components of the **Maltese Legal System** and the primary provisions of **Maltese Constitutional** and Criminal Law.

<https://www.advisory21.com.mt> › 2021/04 › Sessi... PDF  
**The Maltese Legal System - Advisory 21** ✓  
27 Apr 2021 — For example, custom remains **important** in contract law: ... The EU saw the **Maltese legal system** once again become subject to a.  
45 pages

<https://www.independent.com.mt> › articles › books › T...  
**The basics of the Maltese legal system - The Malta Independent** ✓  
13 Apr 2015 — The second volume, **The Maltese Legal System: Constitution** and Human Rights Law, including a review of **Maltese Constitutional** Law followed by an ...

<https://www.venice.coe.int> › webforms › documents PDF  
**malta - Venice Commission** ✓  
17 Dec 2018 — comparing the **constitutional systems** in **Malta** with those of the ... **Justice** took on the **role** as Head of the Judiciary and the House of Lords ...



# Online

The screenshot shows a Google search interface. The search bar contains the text "scholar importance of the constitution in the maltese legal system". Below the search bar, there are navigation tabs for "All", "News", "Images", "Videos", "Maps", and "More". The search results show "About 1,470,000 results (0.60 seconds)". The first result is a link to a Springer chapter titled "The Constitution of Malta: Reflections on New Mechanisms for ...". The second result is a PDF document from the Venice Commission titled "malta - Venice Commission". Below the search results, there is a section titled "People also ask" with four questions: "What is the role of the Constitution in the legal system?", "What are the 3 main purposes of a Constitution?", "Why is a Constitution in any nation important?", and "What is Maltese law based on?".

Google scholar importance of the constitution in the maltese legal system

All News Images Videos Maps More Tools

About 1,470,000 results (0.60 seconds)

<https://link.springer.com> › chapter

**The Constitution of Malta: Reflections on New Mechanisms for ...** ✓

by PG Xuereb · 2019 · Cited by 1 — The **Maltese legal system** generally follows the line that all **Maltese law** will be ... The **role** of the national **constitution** would not change, ...

<https://www.venice.coe.int> › webforms › documents PDF

**malta - Venice Commission** ✓

17 Dec 2018 — Following the **Constitutional** Reform Act 2005, the Lord Chief. **Justice** took on the **role** as Head of the Judiciary and the House of Lords elected ...

Missing: scholar | Must include: scholar

People also ask

- What is the role of the Constitution in the legal system? ▾
- What are the 3 main purposes of a Constitution? ▾
- Why is a Constitution in any nation important? ▾
- What is Maltese law based on? ▾

Feedback





# Online

Google Scholar

importance of the constitution in the maltese legal system

Articles About 24,600 results (0.11 sec)

Any time  
Since 2022  
Since 2021  
Since 2018  
Custom range...

Sort by relevance  
Sort by date

Any type  
Review articles

include patents  
 include citations

Create alert

**The size of the Maltese legislature: a critical and comparative analysis**  
A Camilleri - 2020 - um.edu.mt  
... within the State of **Malta**, is of utmost **importance**. It is one of ... and amendments within the **Maltese legal system**. The main ... the legislature through mechanisms within **Malta's Constitution**. ...  
☆ Save 📄 Cite 📄

**Foreword: Constitutional Courts in the European Legal System After the Treaty of Lisbon and the Euro-Crisis** [PDF] heinonline.org  
M Dicosola, C Fasone, L Spigno - German Law Journal, 2015 - cambridge.org  
... The **Maltese Constitutional Court**, in spite of the name, ... **system**." See the European Parliament resolution of 9 July 2008 on the **role** of the national judge in the European **judicial system**, ...  
☆ Save 📄 Cite Cited by 24 Related articles All 5 versions

**The Judiciary and politics in Malta**  
CA Agius, NA Grossefingher - The Global Expansion of **Judicial** ..., 1995 - books.google.com  
... **Malta** enables its citizens to live in freedom is to a large extent a consequence of the **Maltese judicial system** and the **Maltese** ... Periodically, the **Maltese** courts in their **constitutional role** ...  
☆ Save 📄 Cite Cited by 7 Related articles All 2 versions

[PDF] **Legislative Drafting and Statutory Interpretation in the Maltese Mixed Legal System** [PDF] heinonline.org  
K Aquilina - IJLDLR, 2017 - HeinOnline  
... and specificities of the **Maltese legal system**, this paper will address the **relevance** to ... in the sense that it is made by the **Maltese constitutional** organs, yet its origin and source, is ...  
☆ Save 📄 Cite Related articles

**EU Law and Maltese Law—An Integration or Legal Irritants**



# The Rubric

## Assignments Rubric




	5 marks	4 marks	3 marks	2 marks	0 marks
<b>Cover Page</b>	Title, Student's Name, Teacher's Name, Course Intake month and year, Submission Date, Neatly finished-no errors	Evidence of four	Evidence of three	Evidence of two or less	No cover page
<b>Citations</b>	All cited works, both text and visual, are done in the correct format with no errors.	Some cited works, both text and visual, are done in the correct format. Inconsistencies evident	Few cited works, both text and visual, are done in the correct format.	Not Applicable	No citations
<b>Appearance</b>	Creative and attractive cover, clear organization, readable and neat, title page, table of contents.	Contains title page, table of contents	Poorly organized and difficult to read; lacking neatness.	No organization, missing significant criteria.	Absent structure and organization.
<b>Support</b>	Uses evidence appropriately and effectively, providing sufficient evidence and explanation to convince.	Begins to offer reasons to support its points, perhaps using varied kinds of evidence. Begins to interpret the evidence and explain connections between evidence and main ideas. Its examples bear some relevance.	Often uses generalizations to support its points. May use examples, but they may be obvious or not relevant. Often depends on unsupported opinion or personal experience, or assumes that evidence speaks for itself and needs no application to the point being discussed. Often has lapses in logic.	Depends on cliches or overgeneralizations for support, or offers little evidence of any kind. May be personal narrative rather than essay, or summary rather than analysis.	Uses irrelevant details or lacks supporting evidence entirely. May be unduly brief.
	61 - 80 marks	41 - 60 marks	21 - 40 marks	01 - 20 marks	0 marks
<b>Content</b>	Excels in responding to the assignment question. Interesting, demonstrates sophistication of thought. Central idea is clearly communicated, worth developing; limited enough to be manageable. Assignment recognizes some complexity of the subject: may acknowledge its contradictions, qualifications, or limits and follow out their logical implications. Understands and critically evaluates its sources, appropriately limits and defines terms.	A solid assignment, responding appropriately to the question. Clearly states a central idea, but may have minor lapses in development. Begins to acknowledge the complexity of central idea and the possibility of other points of view. Shows careful reading of sources, but may not evaluate them critically. Attempts to define terms, not always successfully.	Adequate but weaker and less effective, possibly responding less well to assignment question. Presents central idea in general terms, often depending on platitudes or cliches. Usually does not acknowledge other views. Shows basic comprehension of sources, perhaps with lapses in understanding. If it defines terms, often depends on dictionary definitions.	Does not have a clear central idea or does not respond appropriately to the assignment question. May be too vague or obvious to be developed effectively. Student may misunderstand sources.	Does not respond to the assignment question, lacks a central idea, and may neglect to use sources where necessary.



# The Rubric

**Assignments Rubric**



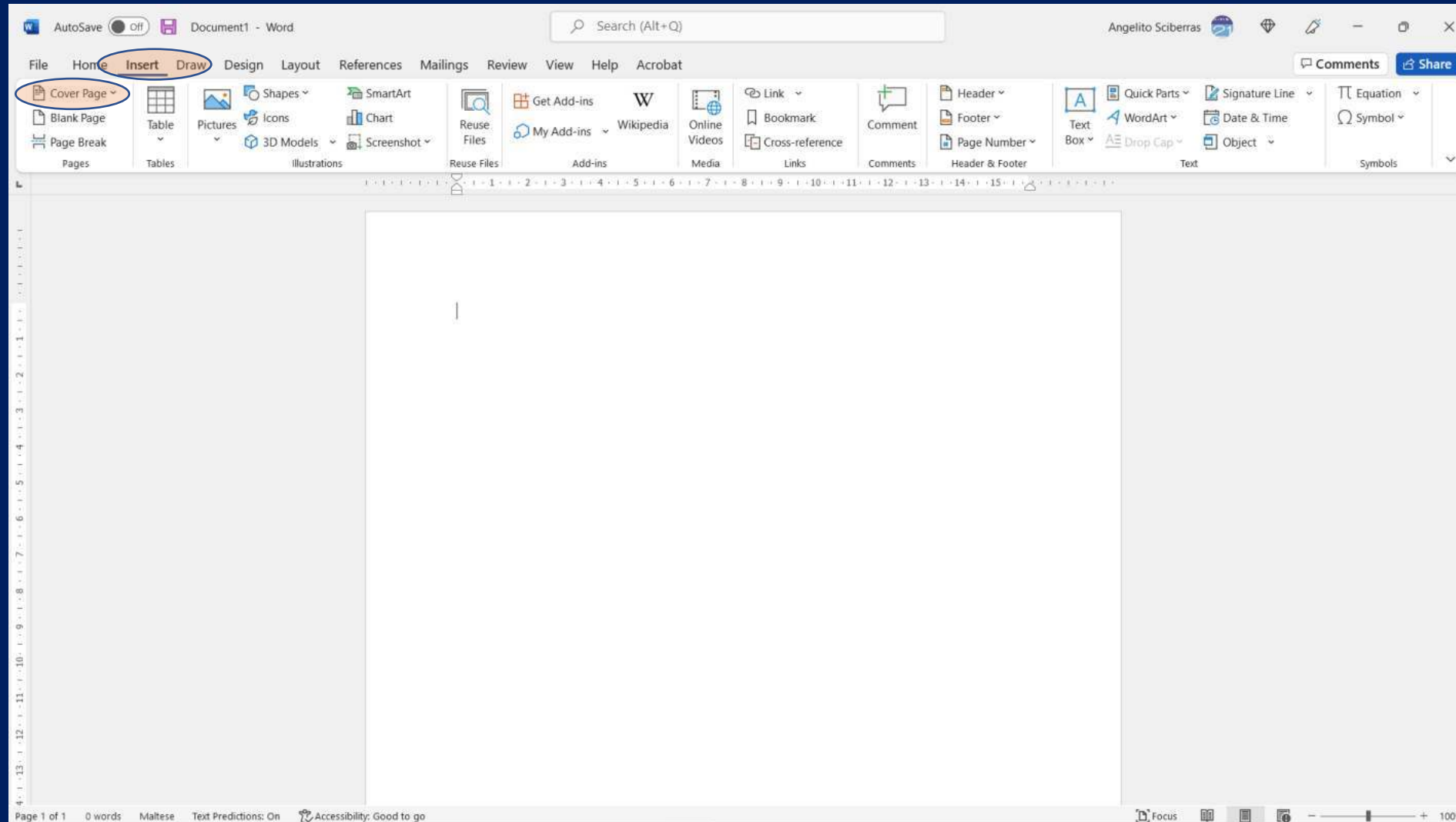
	5 marks	4 marks	3 marks	2 marks	0 marks
Cover Page	Title, Student's Name, Teacher's Name, Course Intake month and year, Submission Date, Neatly finished-no errors	Evidence of four	Evidence of three	Evidence of two or less	No cover page
Citations	All cited works, both text and visual, are done in the correct format with no errors.	Some cited works, both text and visual, are done in the correct format. Inconsistencies evident	Few cited works, both text and visual, are done in the correct format.	Not Applicable	No citations
Appearance	Creative and attractive cover, clear organization, readable and neat, title page, table of contents.	Contains title page, table of contents	Poorly organized and difficult to read; lacking neatness.	No organization, missing significant criteria.	Absent structure and organization.



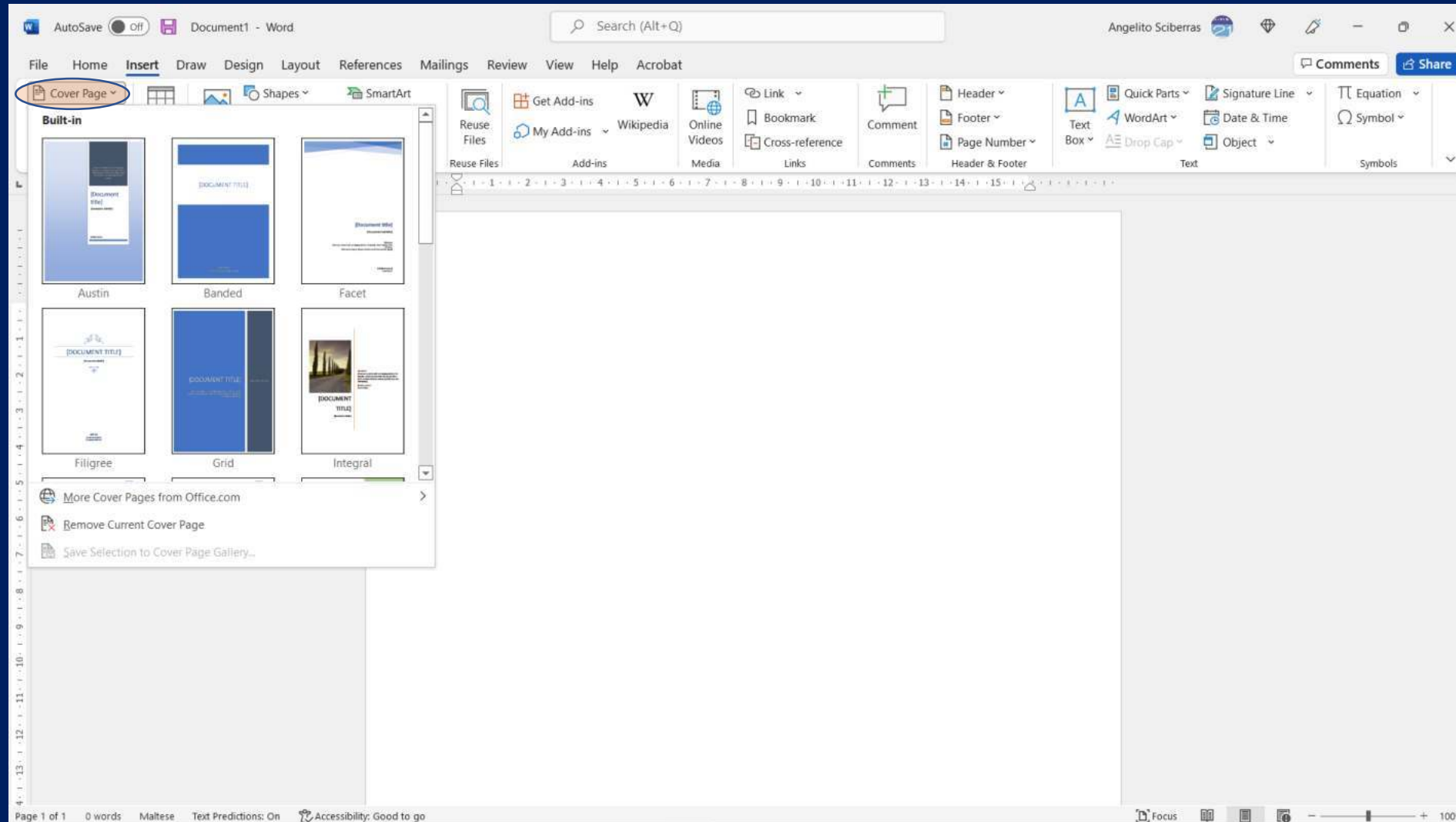


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# Cover Page

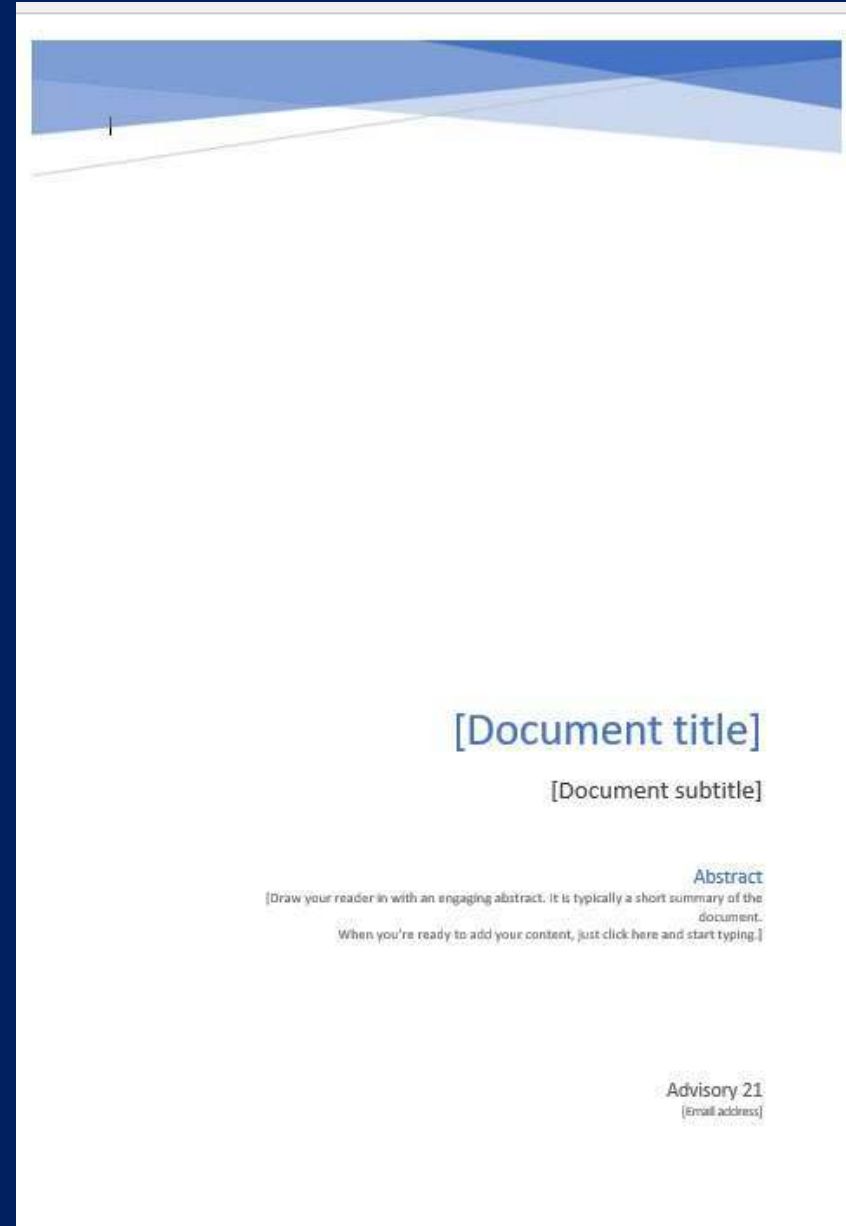


# Cover Page



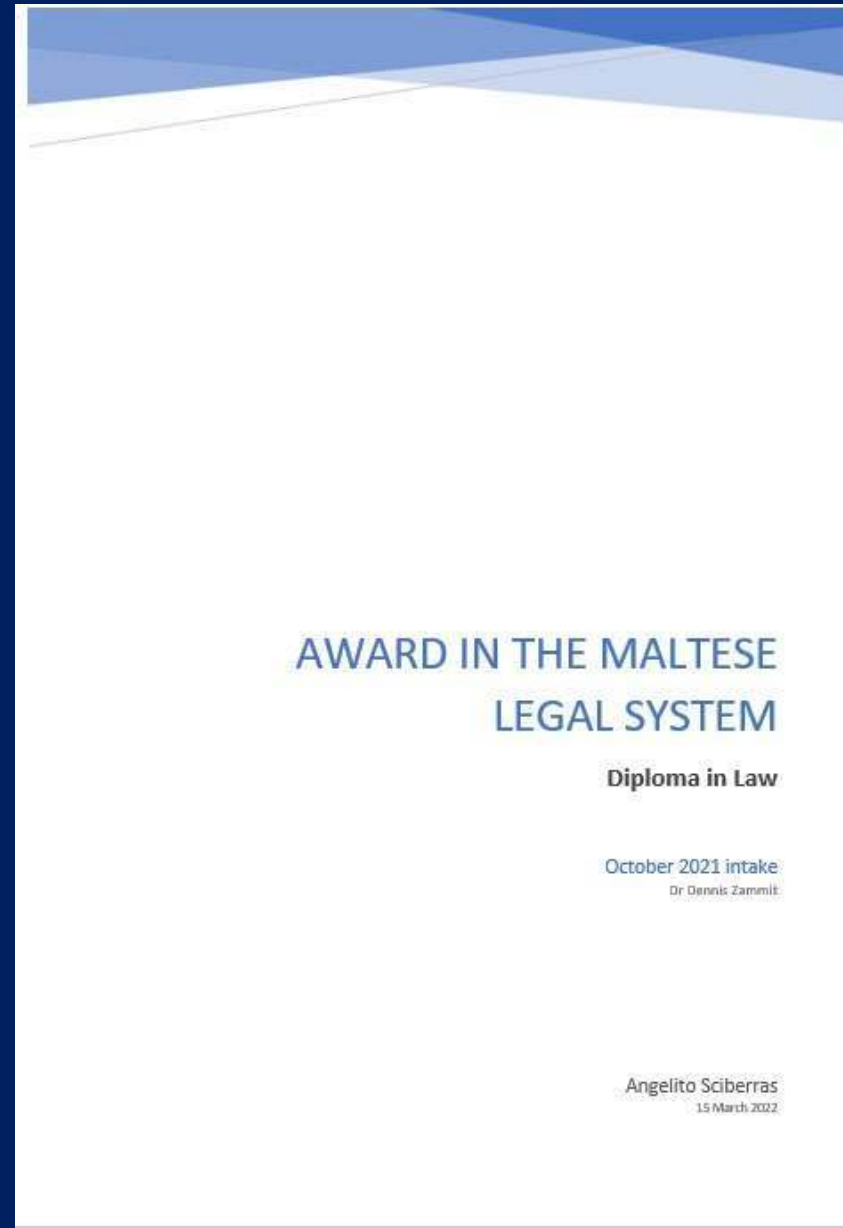
# Cover Page

	5 marks
Cover Page	Title, Student's Name, Teacher's Name, Course Intake month and year, Submission Date, Neatly finished-no errors



# Cover Page

	5 marks
Cover Page	Title, Student's Name, Teacher's Name, Course Intake month and year, Submission Date, Neatly finished-no errors





# Referencing System

<b>Citations</b>	All cited works, both text and visual, are done in the correct format with no errors.
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# Referencing System

## In text

Page 1	Page 2
<p><b>The Essay</b></p> <p>After determining an essay's topic, a student will need to analyse the topic, find information, evaluate these resources and present the information in essay format (TAFE SA 2014a). Requirements for essays can vary, but will generally include an introduction, body, conclusion and reference list (TAFE SA 2013). The completed essay will then provide evidence to the assessor of the student's research and learning (Hill Campbell 2014).</p> <p>The first step is to carefully analyse the topic in order to fully understand what is and is not required from the essay (Spurr n.d.). Usually a topic will be designed to give students an opportunity to develop an argument and the essay should generally agree or disagree with the central idea (Dawson 2013). Carrodus (2002) stresses to ensure relevance; 'answer the question, the whole question and nothing but the question'.</p> <p>Next, resources on the topic should be gathered from a variety of sources such as websites, books, newspapers or journal articles (Summers &amp; Smith 2010). Lecture notes should only be referred to with the agreement of the lecturer (TAFE SA 2014b) and need only be given an in-text citation as these are considered a personal communication (TAFE SA 2013). A quick evaluation of each resource should be undertaken to establish that the information is up-to-date, relevant, and from a reputable author (Dawson 2013). The student should question whether the author's points are backed up by adequate and convincing evidence and why the author might have published this work (Hill Campbell 2014).</p> <p>After reading these resources, the student can form an educated opinion and begin to plan the flow of their essay (Jackson et al. 2000). The essay should be typed and include any specified formatting such as page numbering, appropriate headers, footers and a cover sheet (Spurr n.d.). Points made should be supported with quotes, statistics or records from the time (Carrodus 2002), which according to copyright law must all be referenced (<i>Commonwealth Amendment (Moral Rights) Act 2000</i>, Dawson 2013, p. 106). At TAFE SA the Harvard system of referencing is required (TAFE SA 2014b).</p> <p>The introduction should comprise about 10% of the essay's word count (TAFE SA 2014a) to establish an overall point and provide any background information.</p> <p>The body of the essay will contain several paragraphs, each paragraph dedicated to an argument or fact, and each subsequent paragraph building support for the point of view being suggested (Levin 2004). This section should take about 80% of the word count (TAFE SA 2013).</p> <p>The essay should end with a clear and concise statement (Dawson 2013) that sums up the argument and matches the point of view expressed in the introduction (TAFE SA 2014a).</p> <p>On completion of the draft essay, a student should proofread their work for spelling and grammar (Jackson et al. 2000) and re-read the topic to double check that the essay has not strayed from the points being assessed (Carrodus 2002).</p> <p>An appropriately formatted and well-researched essay serves not only as a tool for learning assessment, but develops ability to build an educated argument in a strong form of communication essential in many careers (Summers &amp; Smith 2010).</p>	<p><b>References</b></p> <p>Carrodus, G 2002, 'How to write a great history essay', <i>The Age</i>, 21 March 2002, viewed 16 July 2014, &lt;<a href="http://www.theage.com.au/articles/2002/03/21/1016660121034.html">http://www.theage.com.au/articles/2002/03/21/1016660121034.html</a>&gt;.</p> <p><i>Copyright Amendment (Moral Rights) Act 2000</i></p> <p>Dawson, C 2013, <i>Basic study skills: a practical guide to learning for all students</i>, Constable &amp; Robinson, ProQuest Ebook Central.</p> <p>Hill Campbell, K 2014, 'Beyond the five-paragraph essay', <i>Educational Leadership</i>, April 2014, vol. 71, issue 7, pp. 60-65, MasterFILE Premier.</p> <p>Jackson, J, Mohan, T, Saunders, H &amp; Archee, R 2000, <i>Writing skills</i>, Dorling Kindersley, London.</p> <p>Levin, P 2004, <i>Write great essays: reading and essay writing for undergraduates and taught postgraduates</i>, Open University Press, Maidenhead, UK.</p> <p>Spurr, B n.d., <i>Successful essay writing for senior high school, college and university</i>, New Frontier Publishing, Epping, NSW.</p> <p>Summers, J &amp; Smith, B 2010, 'Essay writing' in <i>Communication skills handbook</i>, 3rd edn, John Wiley &amp; Sons Australia, Milton, Qld.</p> <p>TAFE SA 2013, 'Structure of an essay', <i>My information skills: how do I present it?</i>, viewed 16 July 2014, &lt;<a href="http://tafesa.libguides.com/content.php?pid=421835&amp;sid=3448787">http://tafesa.libguides.com/content.php?pid=421835&amp;sid=3448787</a>&gt;.</p> <p>TAFE SA 2014a, 'Doing assignments: essay writing', <i>TAFE SA library guides</i>, viewed 15 July 2014, &lt;<a href="http://tafesa.libguides.com/content.php?pid=272877&amp;sid=2256230">http://tafesa.libguides.com/content.php?pid=272877&amp;sid=2256230</a>&gt;.</p> <p>TAFE SA 2014b, <i>Essay writing: study guide</i>, TAFE SA, Adelaide.</p>

**End-text citations in a reference list**

**In-text citations**



# Referencing System

## Reference & Bibliography

**Reference List**

Laws

- Constitution of Malta, Chapter I, Article 6.

Books

- Barbara Goodwin, *Using political ideas* (Published 1987, Chichester, UK: John Wiley and Sons)
- David J. Attard, *The Maltese legal system Vol II*, (Published 2015, Midea Books Ltd)
- Mark Debono, *Systems of Knowledge, An Interdisciplinary Approach*, (Published 2017, Miller Distributors Ltd)
- Richard L. Langworth, *Churchill by himself: The definitive collection of quotations*, (Published 2008, London: Ebury Press)
- Robert A. Heinlein, *Time enough for love*, (Published 1973, New York: G.P. Putnam's Sons Edition)

Online Journals

- Kenneth P. Nuger, *U.S. Law and Society* (Published 2020, San José State University) <<https://www.sjsu.edu/people/kenn.nuger/courses/pol120/Ch-3-Principles-of-Democracy.pdf>> accessed on 6 November 2021.
- Michael Frendo & Martin Scicluna, *A Review of The Constitution of Malta at Fifty: Rectification or Redesign?* (Published 2014, The Today Public Policy Institute) <[http://constitutionnet.org/sites/default/files/a\\_review\\_of\\_the\\_constitution\\_of\\_malta\\_at\\_fifty\\_rectification\\_or\\_redesign.pdf](http://constitutionnet.org/sites/default/files/a_review_of_the_constitution_of_malta_at_fifty_rectification_or_redesign.pdf)> accessed on 16 November 2021.
- Oliver Friggieri, *The Political Relevance of Dun Karm, the National Poet of Malta: A Stand beyond Partisanship* (April 2019, World Journal of Social Science Research) <[http://acta.bibli.u-szeged.hu/30730/1/mesderran\\_022\\_019-023.pdf](http://acta.bibli.u-szeged.hu/30730/1/mesderran_022_019-023.pdf)> accessed on 22 October 2021.
- Venice Commission, *Malta Opinion on Constitutional Arrangements and Separation of Powers and the Independence of the Judiciary and Law Enforcement* (Published 2018, Council of Europe)

11 | Page

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**Bibliography**

Books

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- Joseph Gravaia, *Values in Systems of Knowledge I – An Introduction to the main themes of the first year* (Published 2003, Publishers Enterprises Group)
- Tomio Borg, *A Commentary on the Constitution of Malta* (Published 2016, K&E Group).

Online Journal

- Għaqda Studenti tal-Liġi (GhSL), <<https://lawjournal.ghsl.org/en/home.htm>> accessed on 08 December 2021.

Website

- Parliament of Malta, Historical Background, <<https://www.parliament.mt/en/menues/about-parliament/how-parliament-works/historical-background/>> accessed on 08 November 2021.

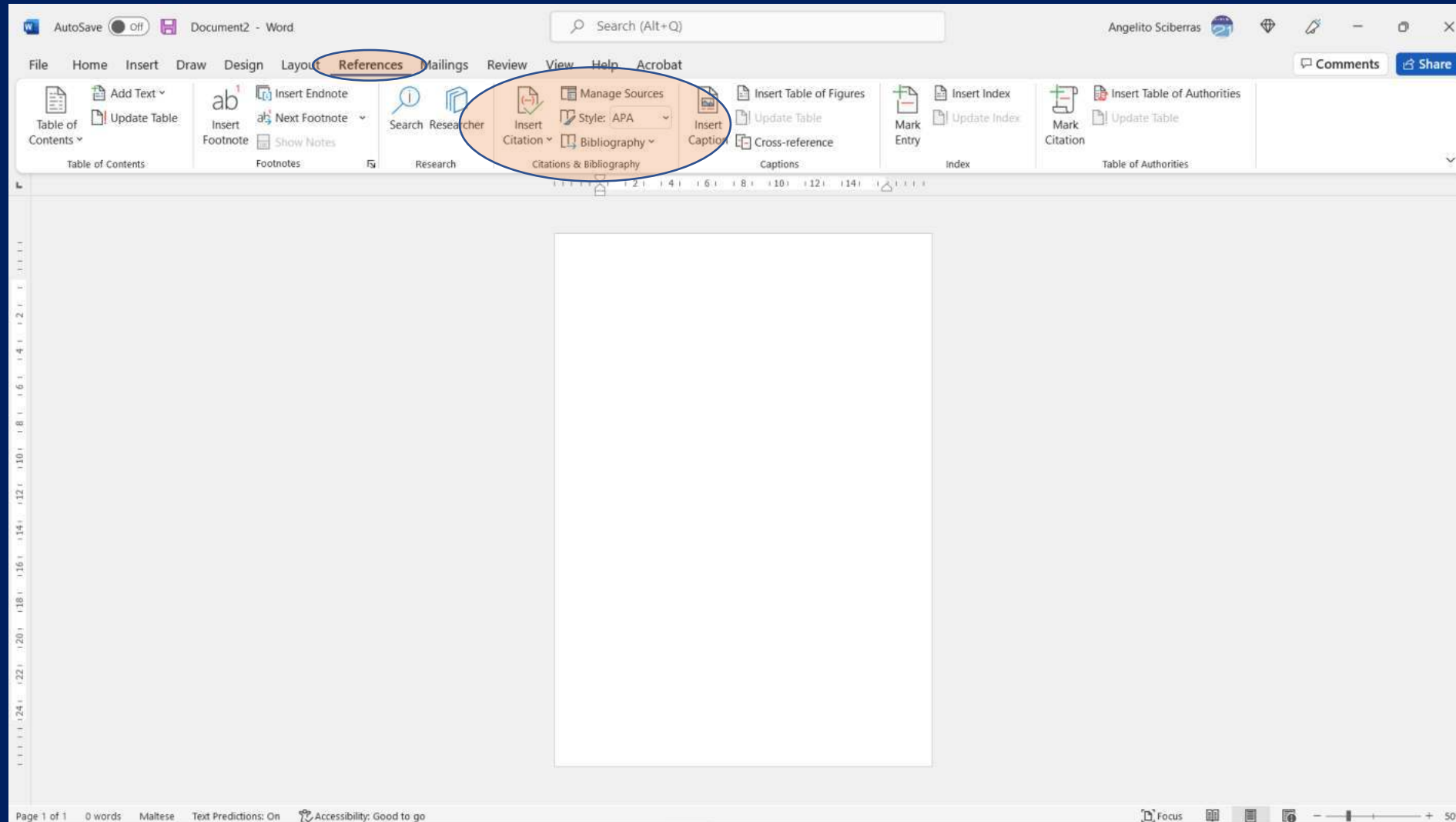
13 | Page

PUBLIC





# Referencing System



# Referencing System

The screenshot displays the Cite This For Me website. The browser's address bar at the top shows the URL 'citethisforme.com', which is circled in red. Below the address bar, the website's navigation bar includes a menu icon, the logo 'Cite This For Me™ a Chegg service', and tabs for 'Citations' and 'Papers'. To the right of the navigation bar, there are links for 'My citation list', 'Upgrade', and a user profile 'angelito.sciberras@gmail.com'. The main content area is divided into several sections. On the left, there are two promotional banners for Shutterstock videos: one with a diver underwater and another with a volcano. The central part of the page features a large heading 'Create Harvard, APA & MLA citations' above two buttons: 'Create citations' and 'Check your paper'. On the right side, there is a large green banner that reads 'Plagiarism can hide in plain sight' with a mouse cursor pointing at it. Below this banner are several smaller promotional banners for Chegg Videos and another Shutterstock video banner. The bottom of the page shows a partial view of the 'Dive into video that rises above' banner.

# Referencing System

[citethisforme.com](http://citethisforme.com)



# Cover Page

<b>Appearance</b>	Creative and attractive cover, clear organization, readable and neat, title page, table of contents.
-------------------	--

## Font

Times New Roman

## Font Size

Text - 12pt

Titles - 14pt

## Line Spacing

1.5

## Justified

## Page Numbering





# Table of Contents

## Appearance

Creative and attractive cover, clear organization, readable and neat, title page, table of contents.

The Maltese Legal System

Contents

Assignment Question.....	i
Contents.....	1
Power to Legislate.....	2
Constitutionally abiding laws.....	2
Legislative Process.....	4
First Reading.....	6
Second Reading.....	6
Committee Stage.....	6
Report Stage.....	6
Third Reading.....	6

Page | 1

# Report

**Headings and subheadings:** Reports are typically broken up into sections, divided by headings and subheadings, to facilitate browsing and scanning.

Use numbering

1. Heading

1.1 Sub Heading

1.1.1 Sub Sub Heading



# Assignment

- *Maximum score*      *100*
- *Weighted*              *65*





**Undergraduate Diploma in  
Business Administration**

Turnitin

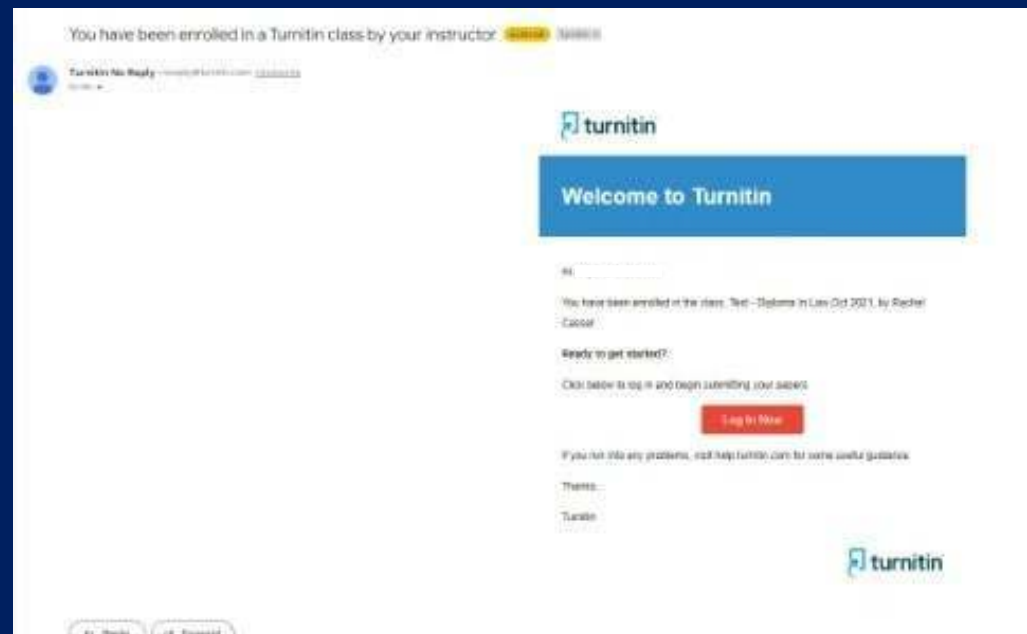


Diploma in Law (Malta)



## Creating your Turnitin account

- 21 Academy will create a student account for you
- You will receive an email on the email address provided to us that will ask you to create a password for your account



# Step 1: Go to [www.turnitin.com](http://www.turnitin.com)

Give students formative feedback with Turnitin Draft Coach, now available for Microsoft Word & Google Docs. [Learn more](#)

Change language: English

Search [Create Account](#) [Login](#)

**turnitin** [Products](#) [Solutions](#) [Resources](#) [Support](#) [Contact Sales](#)

## Empower students to do their best, original work

ps://turnitin.com/login\_page.asp?lang=en\_us

shutterstock\_1685...jpg | Diploma in Law\_Lea...xls | Award in The Malte...xls | Award in Payroll Fu...xls | Course for Data Pro...xls | Award in Company...xls | [Show all](#)

## Step 2: Fill in your details as per email received via the system

turnitin™

### Log in to Turnitin

Email address


This field is required.


Password

This field is required.

Log in

Or

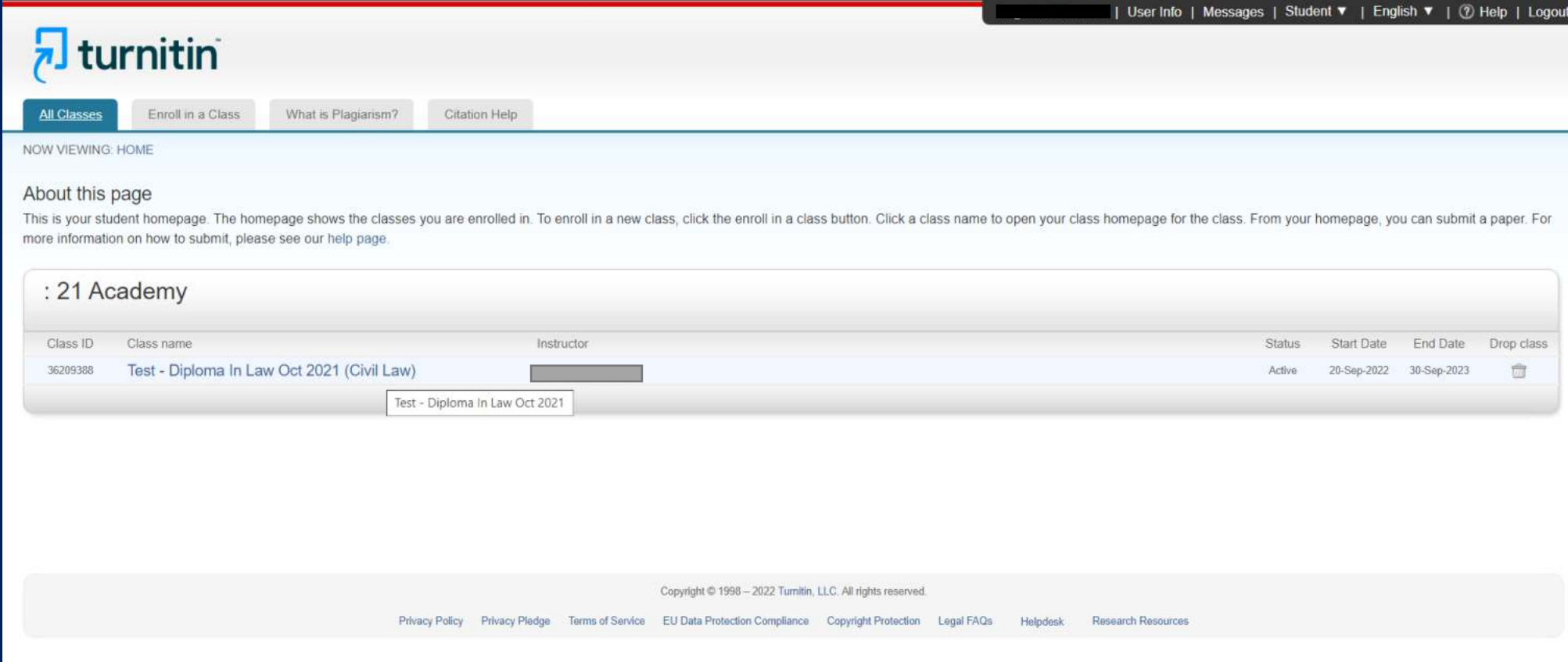
 Sign in with Google

 Log in with Clever

[Forgot your password? Click here.](#)



# Step 3: Log into the system and select the class you will be uploading an assignment for



The screenshot shows the Turnitin student interface. At the top right, there is a navigation bar with links for 'User Info', 'Messages', 'Student', 'English', 'Help', and 'Logout'. The Turnitin logo is on the left. Below the logo are navigation tabs: 'All Classes' (selected), 'Enroll in a Class', 'What is Plagiarism?', and 'Citation Help'. The main content area is titled 'NOW VIEWING: HOME' and 'About this page'. It contains a table of enrolled classes for '21 Academy'. The table has columns for Class ID, Class name, Instructor, Status, Start Date, End Date, and Drop class. One class is listed: 'Test - Diploma In Law Oct 2021 (Civil Law)' with Class ID 36209388, Status 'Active', Start Date '20-Sep-2022', and End Date '30-Sep-2023'. A search box below the table contains the text 'Test - Diploma In Law Oct 2021'. At the bottom, there is a footer with copyright information and various policy links.

Class ID	Class name	Instructor	Status	Start Date	End Date	Drop class
36209388	Test - Diploma In Law Oct 2021 (Civil Law)	[REDACTED]	Active	20-Sep-2022	30-Sep-2023	[REDACTED]



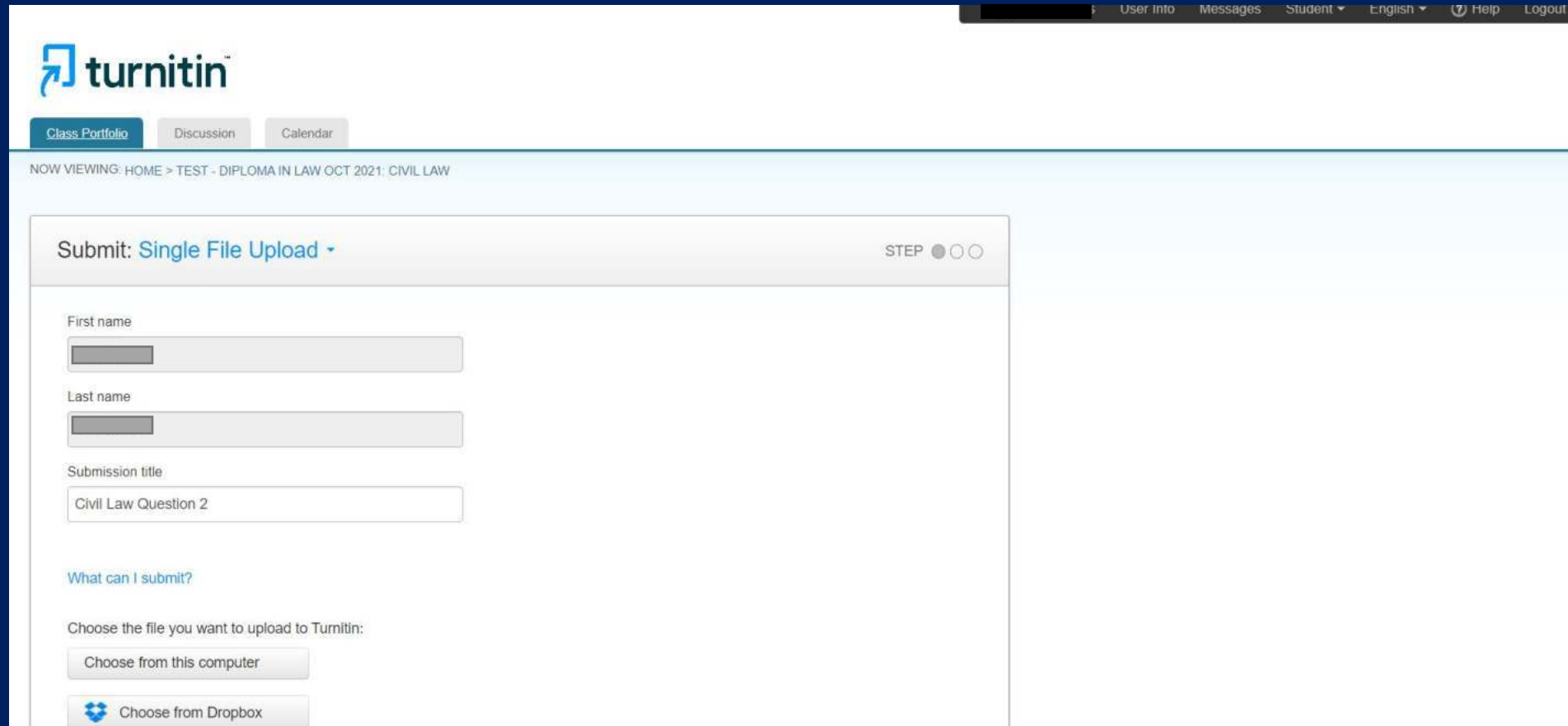
# Step 4: Select 'submit' next to the assignment you wish to upload

The screenshot shows the Turnitin interface for a class. At the top right, there are navigation links: User Info, Messages, Student, English, Help, and Logout. The Turnitin logo is on the left, with tabs for Class Portfolio, Discussion, and Calendar. Below the navigation, a message reads: "Welcome to your new class homepage! From the class homepage you can see all your assignments for your class, view additional assignment information, submit your work, and access feedback for your papers. Hover on any item in the class homepage for more information." A dark bar labeled "Class Homepage" is below the message. A paragraph explains the "Submit" button: "This is your class homepage. To submit to an assignment click on the 'Submit' button to the right of the assignment name. If the Submit button is grayed out, no submissions can be made to the assignment. If resubmissions are allowed the submit button will read 'Resubmit' after you make your first submission to the assignment. To view the paper you have submitted, click the 'View' button. Once the assignment's post date has passed, you will also be able to view the feedback left on your paper by clicking the 'View' button." Below this is the "Assignment Inbox: Test - Diploma In Law Oct 2021" table.

Assignment Title	Info	Dates	Similarity	Actions
Civil Law 1	<a href="#">i</a>	Start 20-Sep-2022 5:21PM Due 22-Sep-2022 11:59PM Post 22-Sep-2022 11:59PM		<a href="#">Submit</a> <a href="#">View</a> <a href="#">Download</a>
Civil Law 2	<a href="#">i</a>	Start 20-Sep-2022 5:26PM Due 22-Sep-2022 11:59PM Post 22-Sep-2022 11:59PM		<a href="#">Submit</a> <a href="#">View</a> <a href="#">Download</a>
Civil Law 3	<a href="#">i</a>	Start 20-Sep-2022 5:26PM Due 22-Sep-2022 11:59PM Post 22-Sep-2022 11:59PM		<a href="#">Submit</a> <a href="#">View</a> <a href="#">Download</a>



# Step 5: Insert your details and the Assignment Question Number



The screenshot shows the Turnitin submission interface. At the top right, there is a navigation bar with links for User Info, Messages, Student, English, Help, and Logout. Below this, the Turnitin logo is visible on the left, and navigation tabs for Class Portfolio, Discussion, and Calendar are present. The main content area shows the breadcrumb path: NOW VIEWING: HOME > TEST - DIPLOMA IN LAW OCT 2021: CIVIL LAW. The submission form is titled 'Submit: Single File Upload' and includes a progress indicator 'STEP' with three circles, the first of which is filled. The form contains three input fields: 'First name', 'Last name', and 'Submission title'. The 'Submission title' field contains the text 'Civil Law Question 2'. Below the input fields, there is a link 'What can I submit?' and a section titled 'Choose the file you want to upload to Turnitin:' with two buttons: 'Choose from this computer' and 'Choose from Dropbox'.



## Step 6: Upload your assignment, and click on 'Upload'

Submit: [Single File Upload](#) ▾ STEP ● ○ ○

First name

Last name

Submission title

What can I submit?

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.

# Step 7: Wait for the document to upload


Submit: Single File Upload STEP ●●○

Processing: Test - Civil Law.pdf

**Author:**  
[Redacted]

**Assignment title:**  
Civil Law 1

**Submission title:**  
Civil Law Question 2



Please wait... you will be asked to confirm to complete the process.

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.



# Step 8: Once the document uploads, click 'confirm' on the bottom left

Submit: Single File Upload STEP ●●○

Please confirm that this is the file you would like to submit...

« Page 1 »

**Author:**  
[REDACTED]

**Assignment title:**  
Civil Law 1

**Submission title:**  
Civil Law Question 2

**File name:**  
Test - Civil Law.pdf

**File size:**  
916.57K

**Page count:**  
20

**Word count:**  
4258

**Character count:**  
22714



We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.



# Step 9: The system will generate a digital receipt for your submission

The screenshot shows a web interface for a submission. At the top, there are navigation tabs: 'Class Portfolio', 'Discussion', and 'Calendar'. Below these, a breadcrumb trail reads 'NOW VIEWING: HOME > TEST - DIPLOMA IN LAW OCT 2021: CIVIL LAW'. The main content area is titled 'Submit: Single File Upload' and includes a progress indicator 'STEP 1 2 3 4'. A green message box states: 'Congratulations - your submission is complete! This is your digital receipt. You can print a copy of this receipt from within the Document Viewer.' Below this, a list of submission details is provided: Author (redacted), Assignment title: Civil Law 1, Submission title: Civil Law Question 2, File name: Test - Civil Law.pdf, File size: 916.57K, Page count: 20, Word count: 4258, Character count: 22714, Submission date: 22-Sep-2022 12:03PM (UTC+0300), and Submission ID: 1906093134. A central document viewer shows a preview of the PDF file. At the bottom, a privacy notice states: 'We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.' A 'Return to assignment list' button is located at the bottom left.

Submit: Single File Upload STEP 1 2 3 4

Congratulations - your submission is complete! This is your digital receipt. You can print a copy of this receipt from within the Document Viewer.

Author: [REDACTED]

Assignment title: Civil Law 1

Submission title: Civil Law Question 2

File name: Test - Civil Law.pdf

File size: 916.57K

Page count: 20

Word count: 4258

Character count: 22714

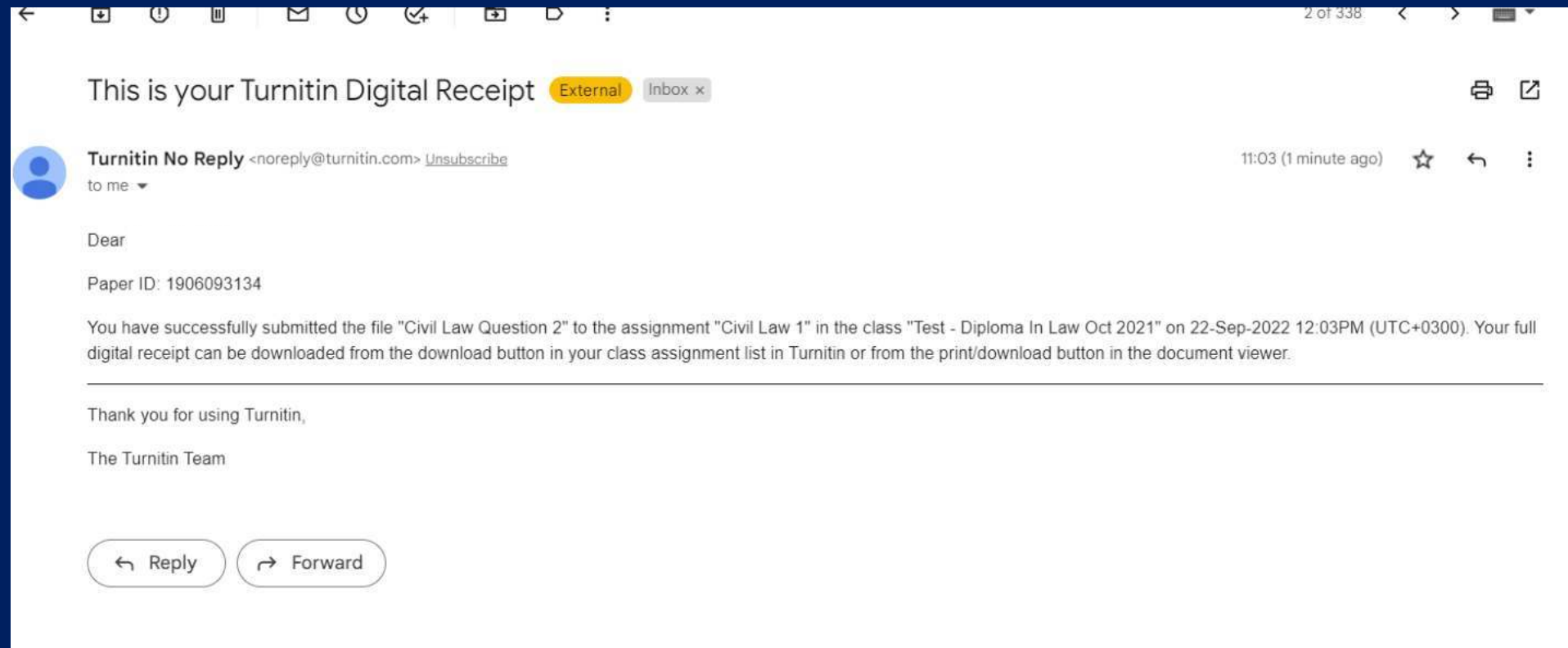
Submission date: 22-Sep-2022 12:03PM (UTC+0300)

Submission ID: 1906093134

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.

[Return to assignment list](#)

# Step 10: You will then receive confirmation of submission via email





# Step 11: Once the system processes your upload, you will be able to see the similarity percentage on Turnitin under the class Portfolio tab

turnitin

User info Messages Student English Help Logout

Class Portfolio Discussion Calendar

NOW VIEWING: HOME > TEST - DIPLOMA IN LAW OCT 2021; CIVIL LAW

Welcome to your new class homepage! From the class homepage you can see all your assignments for your class, view additional assignment information, submit your work, and access feedback for your papers. Hover on any item in the class homepage for more information.

Class Homepage

This is your class homepage. To submit to an assignment click on the "Submit" button to the right of the assignment name. If the Submit button is grayed out, no submissions can be made to the assignment. If resubmissions are allowed the submit button will read "Resubmit" after you make your first submission to the assignment. To view the paper you have submitted, click the "View" button. Once the assignment's post date has passed, you will also be able to view the feedback left on your paper by clicking the "View" button.

Assignment Inbox: Test - Diploma In Law Oct 2021

Assignment Title	Info	Dates	Similarity	Actions
Civil Law 1		Start: 20-Sep-2022 5:21PM Due: 22-Sep-2022 11:59PM Post: 22-Sep-2022 11:59PM	19%	Resubmit View
Civil Law 2		Start: 20-Sep-2022 5:20PM Due: 22-Sep-2022 11:59PM Post: 22-Sep-2022 11:59PM		Submit View
Civil Law 3		Start: 20-Sep-2022 5:20PM Due: 22-Sep-2022 11:59PM Post: 22-Sep-2022 11:59PM		Submit View

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## Step 12: You can download the similarity report by clicking on the % icon The report will highlight the similar sections as per below

<sup>5</sup> Article 11(1) of the Interpretation Act states that any “*Act of Parliament or other Act passed by the Legislature of Malta or an Ordinance confers power to make rules or regulations or other subsidiary legislation of a like nature*” is to be placed on the table of the House of Representatives. There is then a period of twenty eight days during which the House is able to resolve whether it is to be withdrawn or altered in anyway. This will not take away any legality from enforcements coming from this act during the period before which the change or withdrawal is made.<sup>6</sup>

This means that there is a chance that new subsidiary legislation is passed and not opposed or debated because no <sup>15</sup> member of the House of Representatives comes across it and asks for withdrawal or amendments.

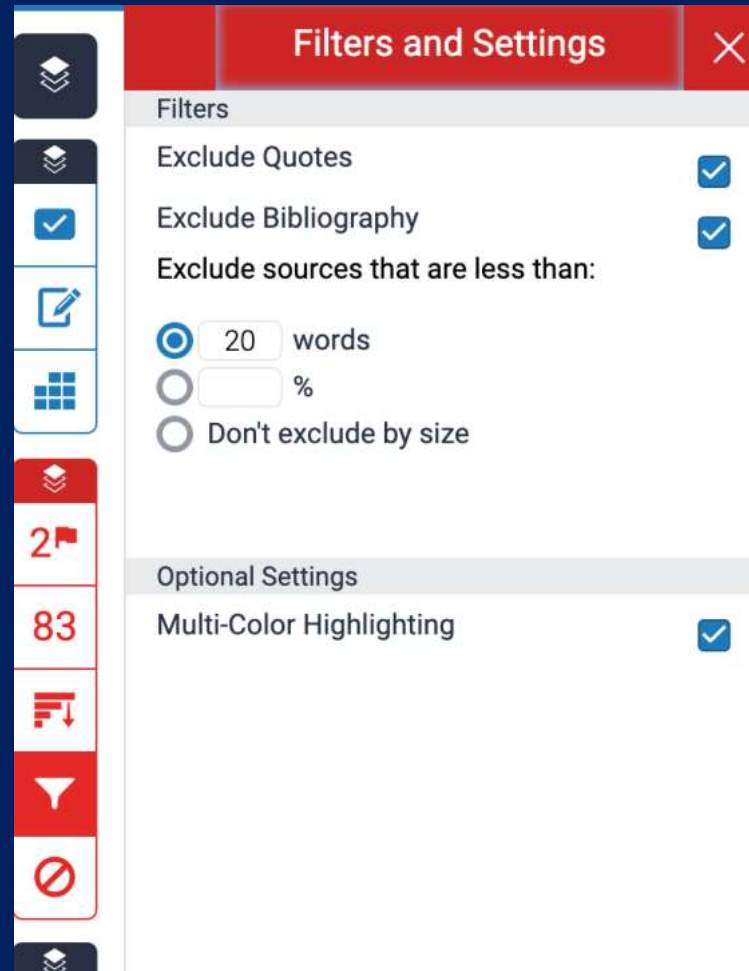
It is important to note that Subsidiary Legislation cannot in any way contradict Primary Legislation. In his article ‘When a subsidiary law breaches a primary law’, Kevin Aquilina discusses a private members Motion that was tabled by two opposition MPs (Motion No. 66), to amend Legal Notice <sup>11</sup> 156 of 2017 (Medically Assisted Procreation National Standard Order). The motion requested that a definition of the term ‘prospective parents’ be defined in terms of the Embryo Protection act <sup>6</sup> (chapter 542 of the laws of Malta). This Primary law had a different

Step 13: At the end of the downloaded document, you will be able to identify the sources that the similar sections relate to

ORIGINALITY REPORT			
35%	13%	8%	29%
SIMILARITY INDEX	INTERNET SOURCES	PUBLICATIONS	STUDENT PAPERS
PRIMARY SOURCES			
1	Submitted to (school name not available) Student Paper		14%
2	Submitted to University of Malta Student Paper		5%
3	Submitted to Leeds Beckett University Student Paper		3%
4	timesofmalta.com Internet Source		3%
5	www.robertmusumeci.com Internet Source		2%
6	Kevin Aquilina. "The Parliament of Malta versus the Constitution of Malta: parliament's law-making function under section 65(1) of the Constitution", Commonwealth Law Bulletin, 2012 Publication		1%
7	www.um.edu.mt Internet Source		1%
8	www.constitution.org Internet Source		



Step 14: You can choose to exclude the Bibliography from the parameters to be included in the similarity analysis



## Resubmission

- You can resubmit an assignment as many times as you wish before the deadline communicated to you on the Assignment submission form.
- The similarity percentage will update with each new submission. Always remember that this needs to be below 20% including direct quotations
- The uploaded version of the assignment at the time of the deadline will be considered as the final submission.



## Remember

- Your upload should include the Assignment Submission Form. This will NOT be counted as part of the word count or for similarity purposes
- Uploaded documents should be in PDF Format. These should NOT be scanned
- Assignments uploaded after the submission deadline will be considered as late submissions and may result in a grade deduction, UNLESS a request for an extension has been made and approved by 21 Academy's Administration prior to the deadline. This request should be made via the appropriate Form available in the Student Resource Centre
- You have the possibility to download a copy of the document version you have downloaded





**Undergraduate Diploma in  
Business Administration**

# Creating a Business

**Tutorial Title: Tutorial 02**



**Lecturer: Angelito Sciberras**

**Date: 12 November 2022**

**Undergraduate Diploma in  
Business Administration**