

Introduction Session 04

Lecture Title: PowerPoint



Lecturer: Mr Angelito Sciberras

Date: 7 November 2022

Undergraduate Diploma in
Business Administration

PowerPoint Slideshow

- Also known as a PowerPoint presentation
- Created on software from Microsoft
- Allows users to add audio, visual and audio/visual features to a presentation.
- Considered to be a multimedia technology
- Acts as a tool for collaboration and content sharing
- Included in Microsoft Office



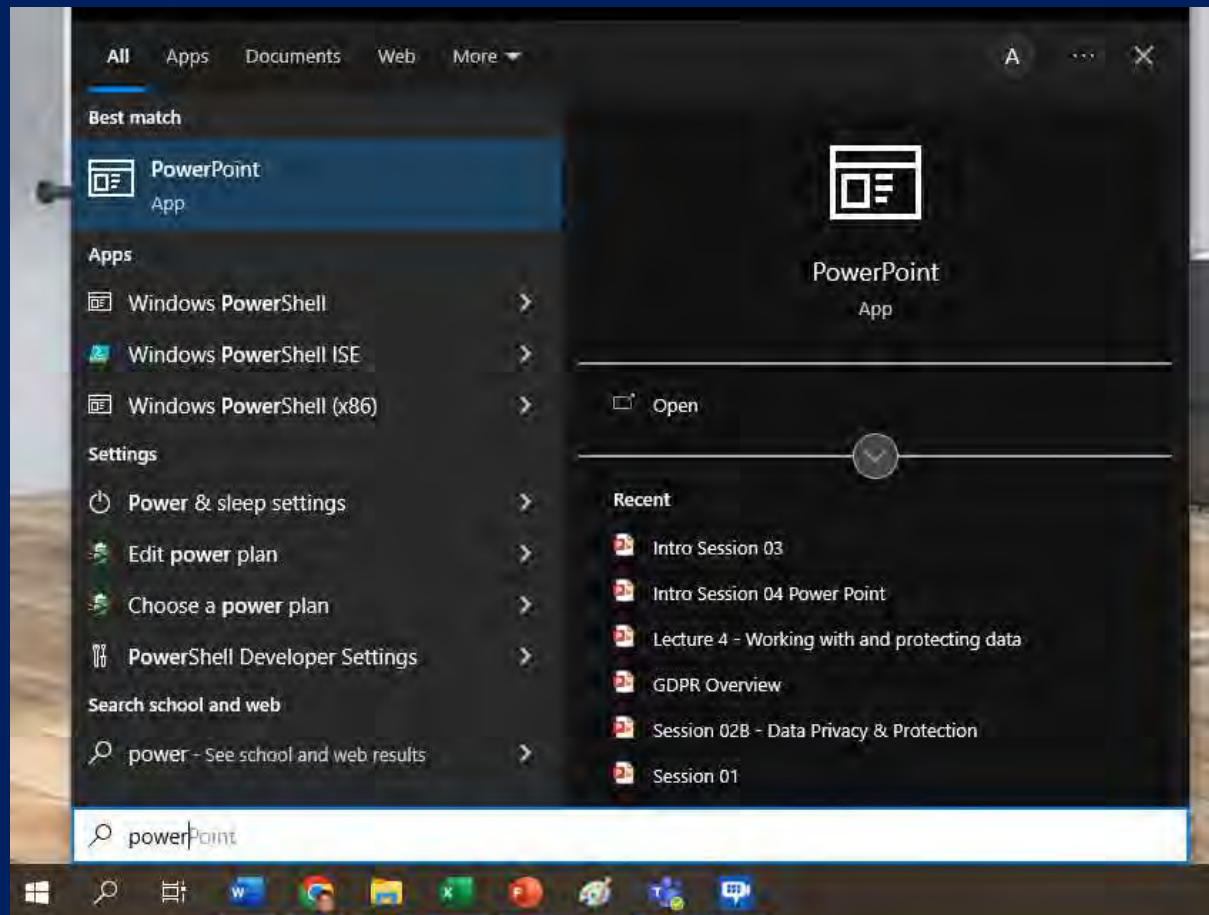
PowerPoint Slideshow

- You only need to know 5% of PowerPoint to create an impactful presentation



PowerPoint Slideshow

Opening PowerPoint



PowerPoint Slideshow



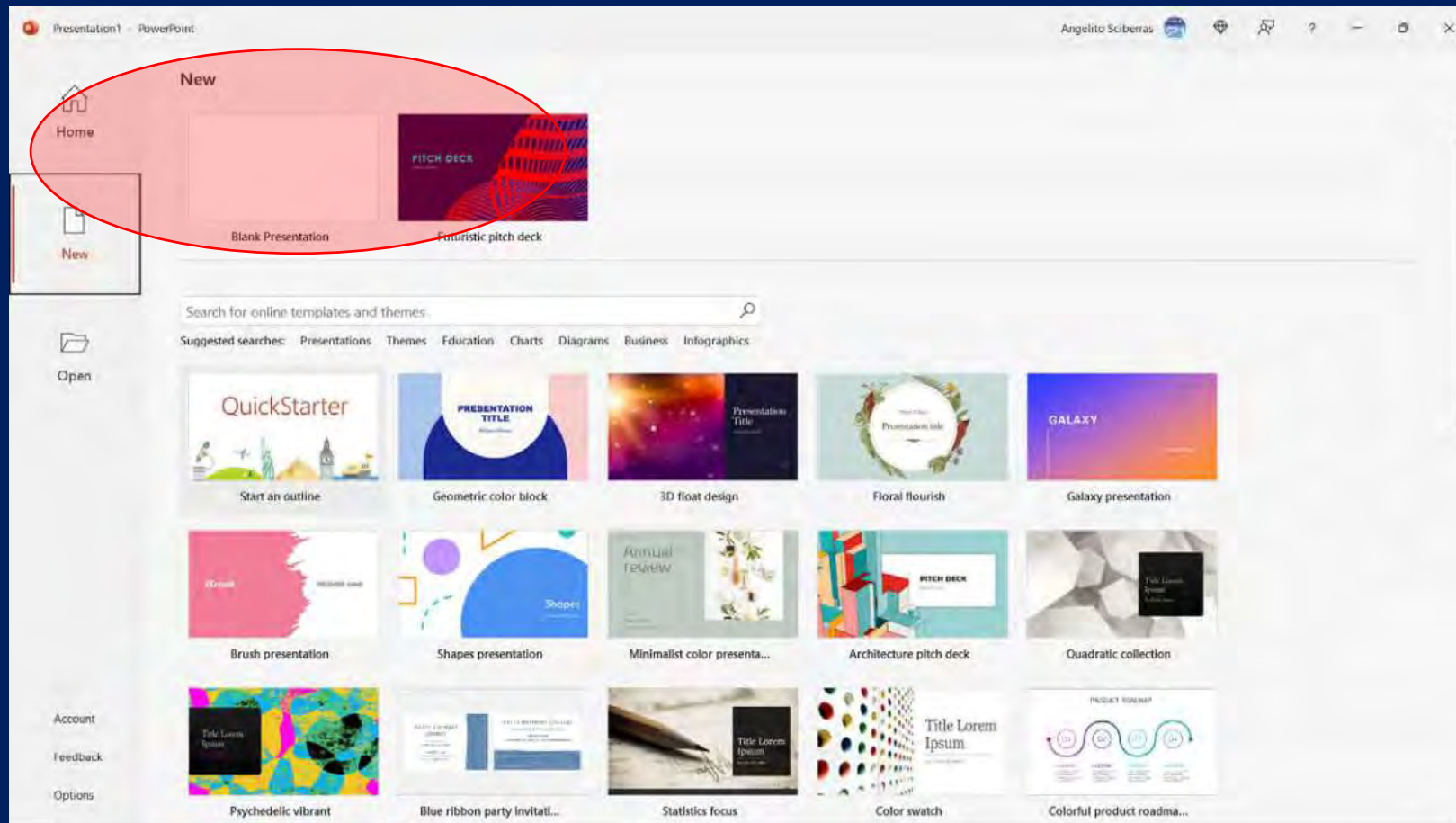
Blank Presentation vs Template

Originality vs Time



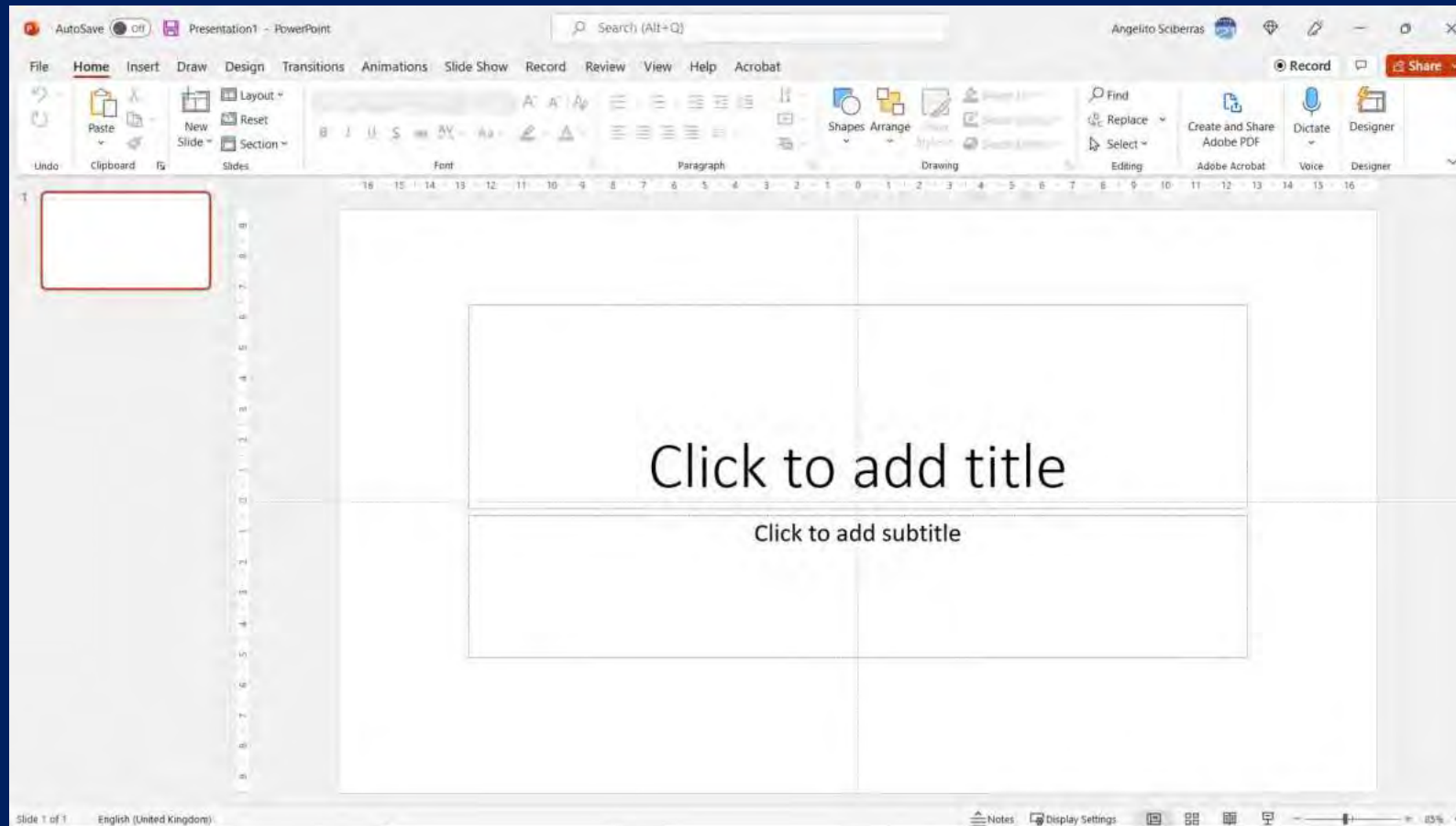
PowerPoint Slideshow

Opening PowerPoint



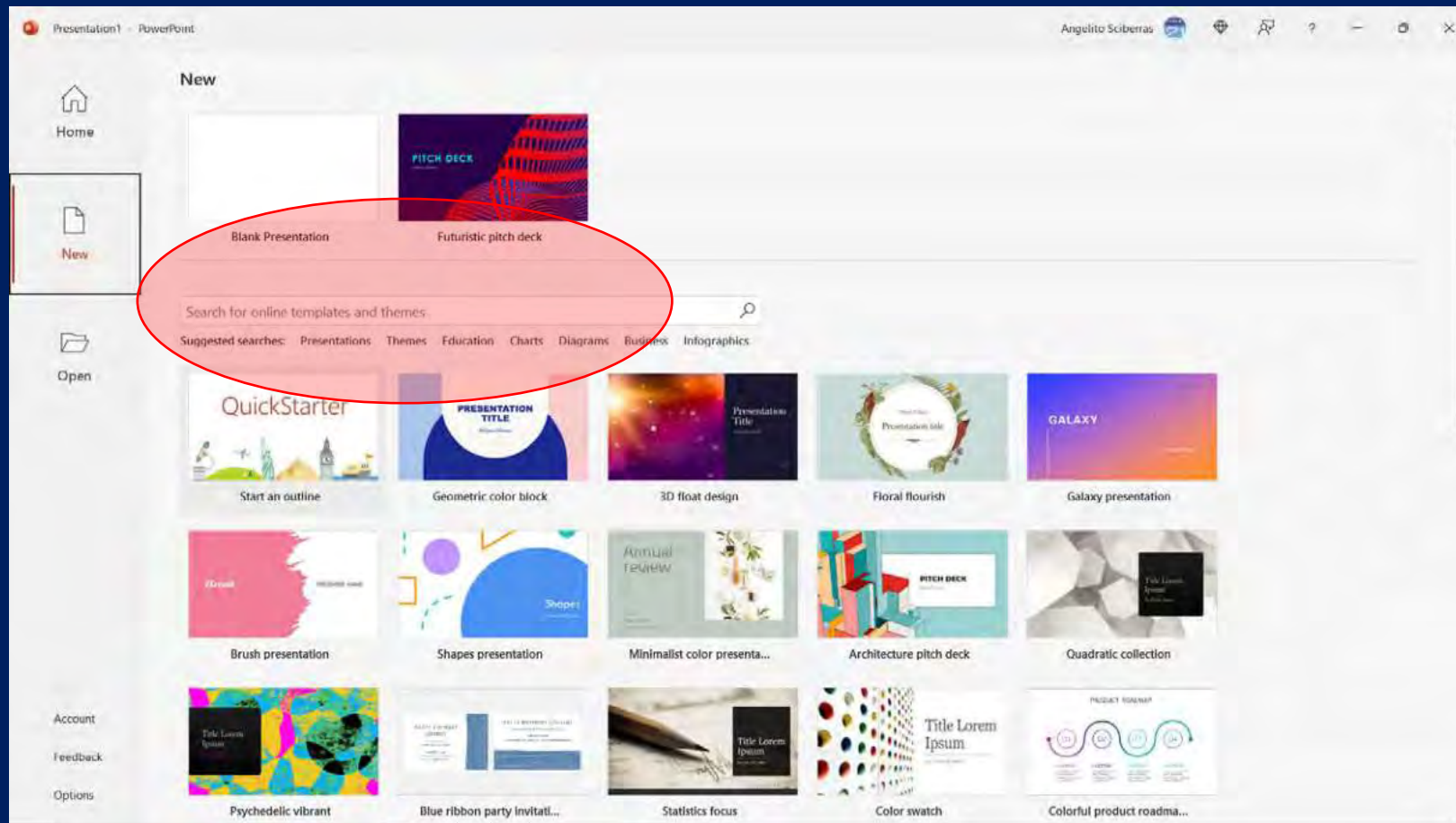
PowerPoint Slideshow

Opening PowerPoint



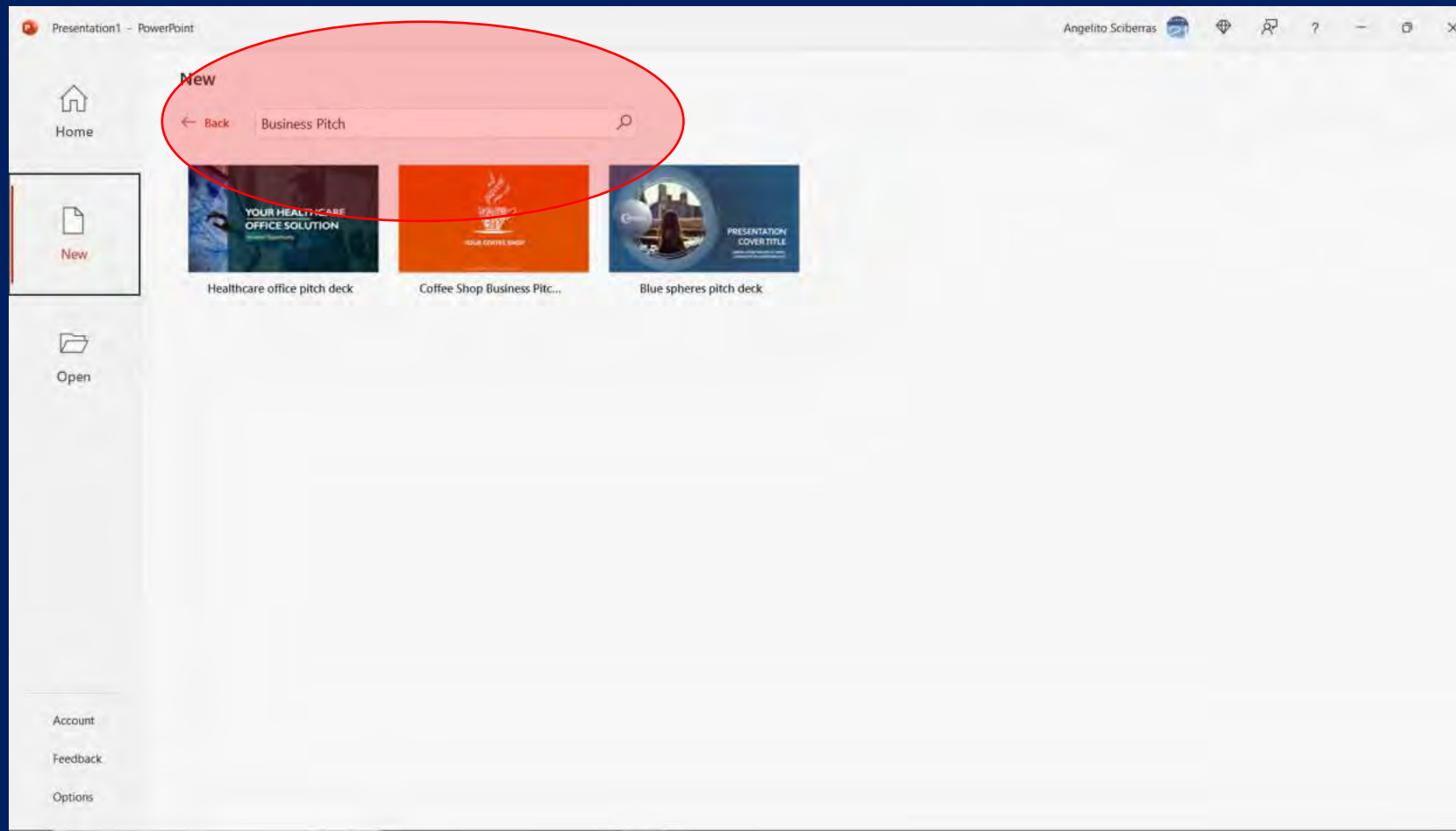
PowerPoint Slideshow

Opening PowerPoint



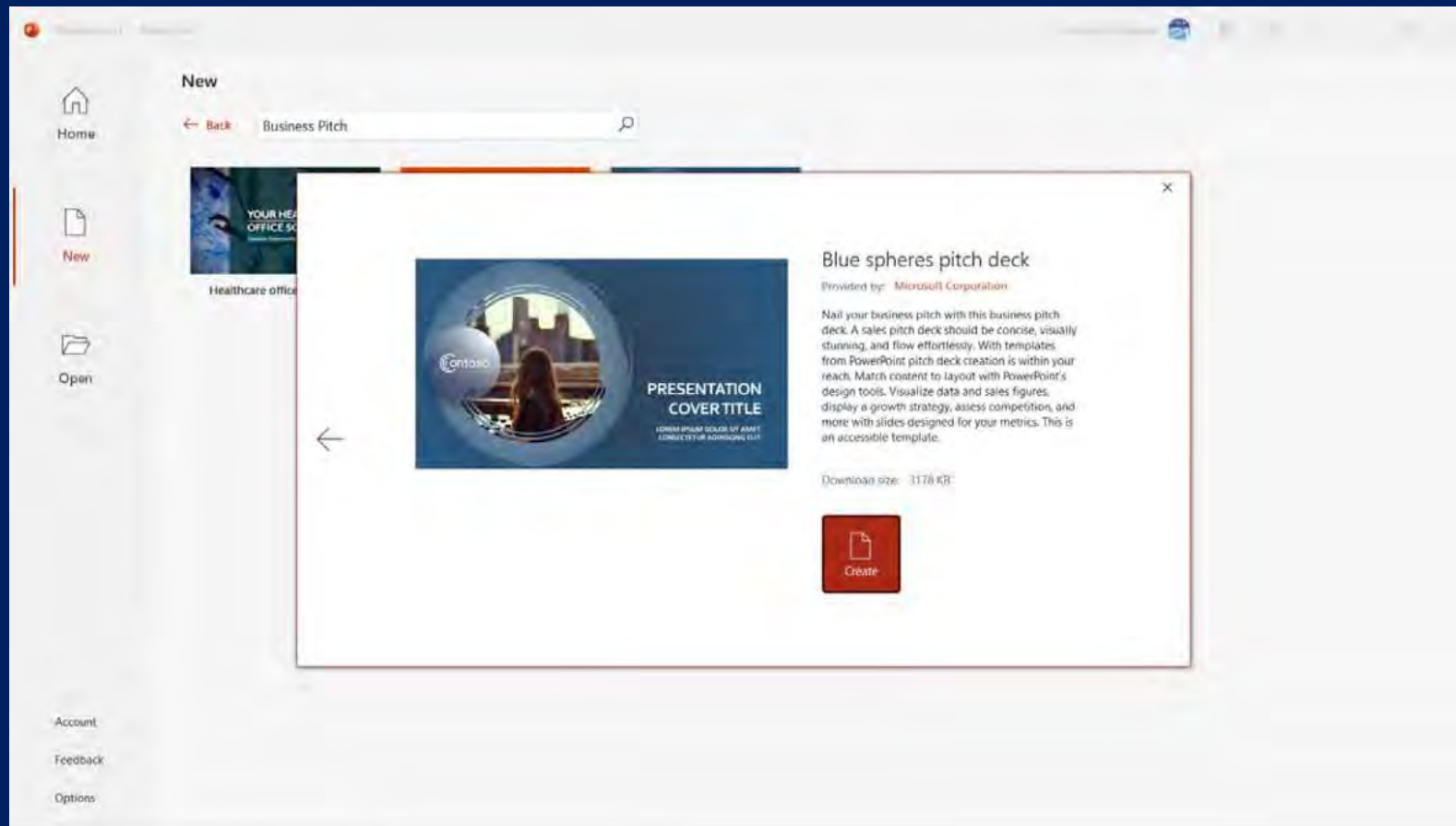
PowerPoint Slideshow

Opening PowerPoint



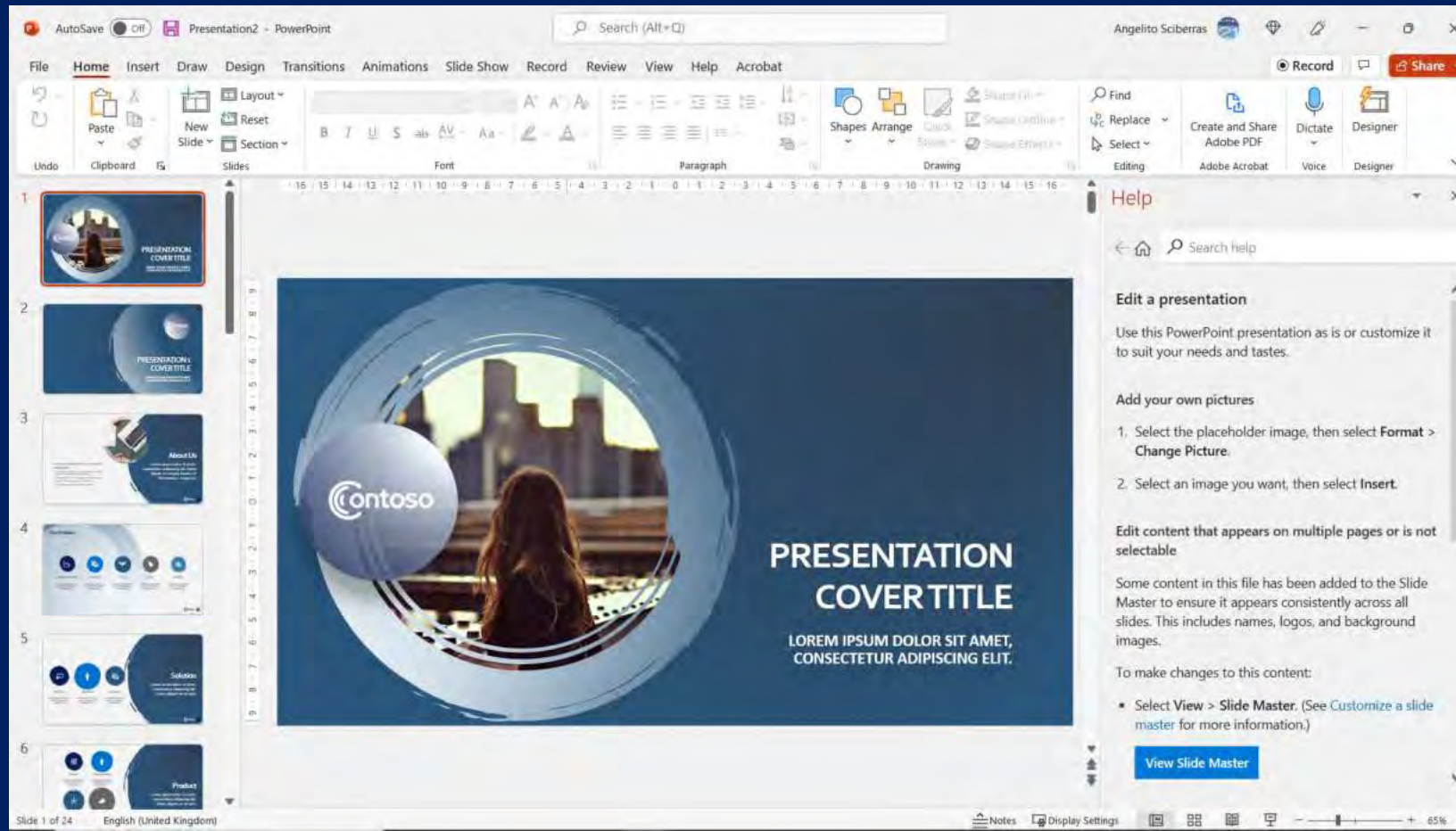
PowerPoint Slideshow

Opening PowerPoint



PowerPoint Slideshow

Opening PowerPoint



PowerPoint Slideshow



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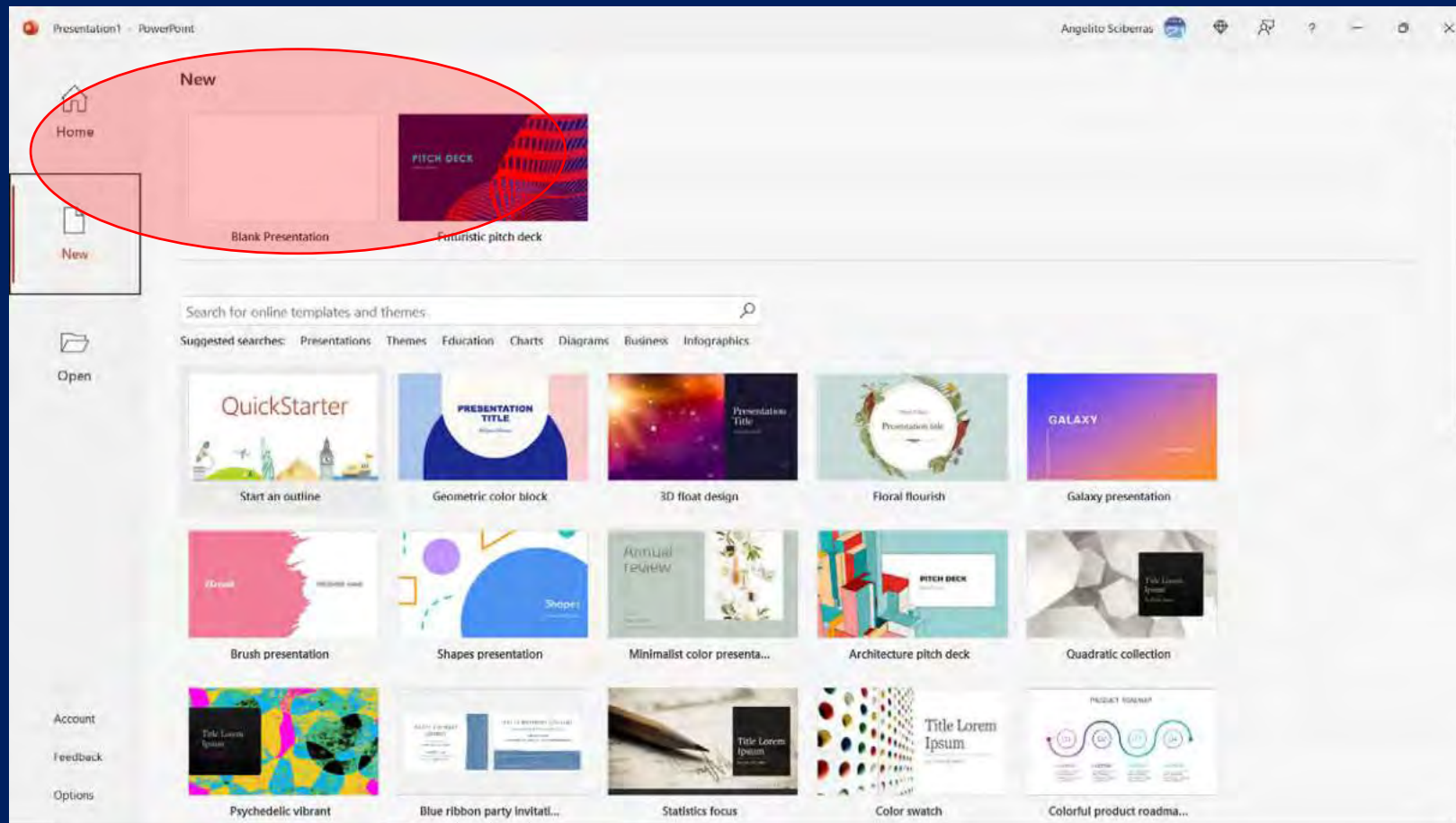
Blank Presentation vs Template

Originality vs Time



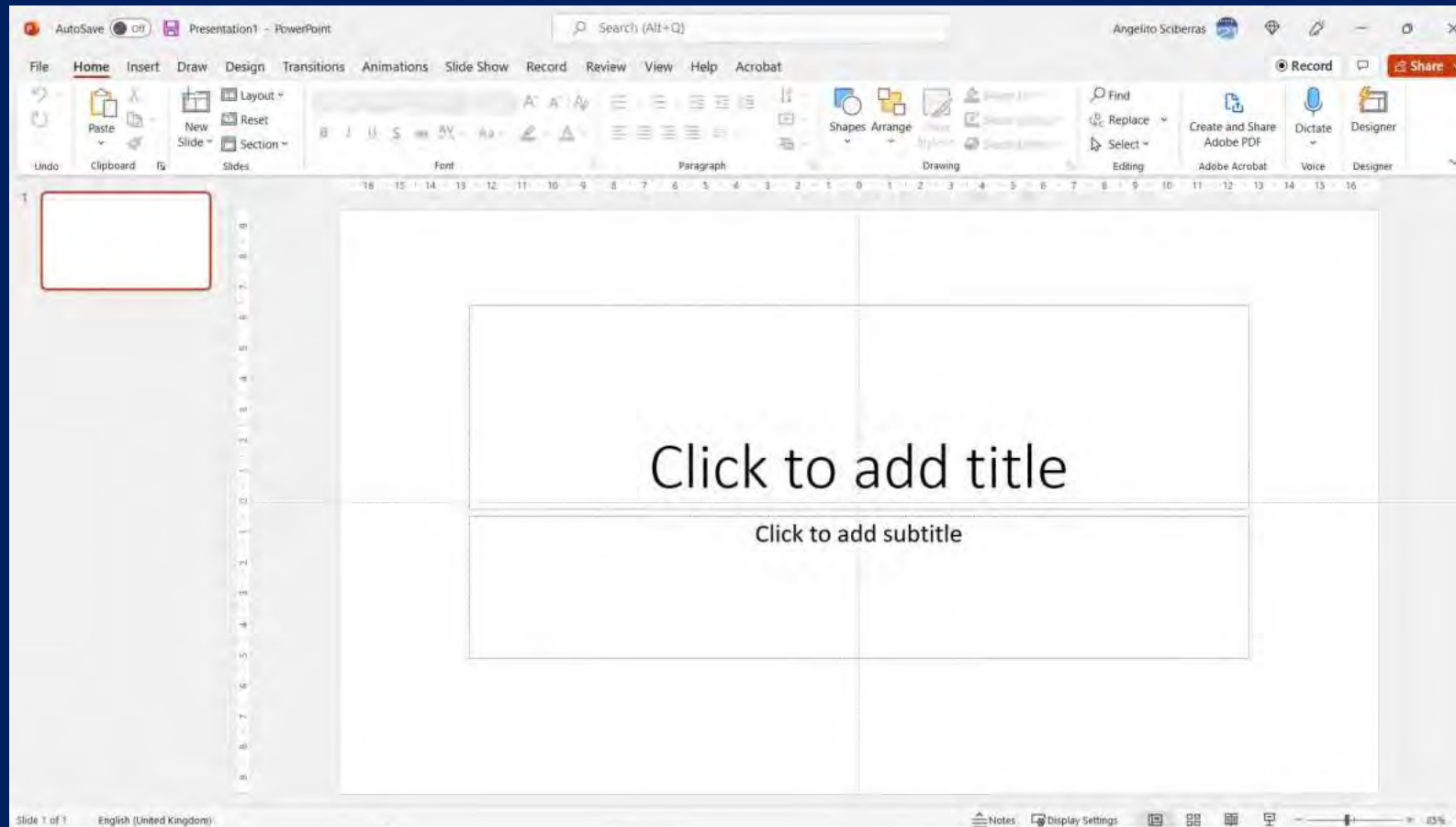
PowerPoint Slideshow

Opening PowerPoint



PowerPoint Slideshow

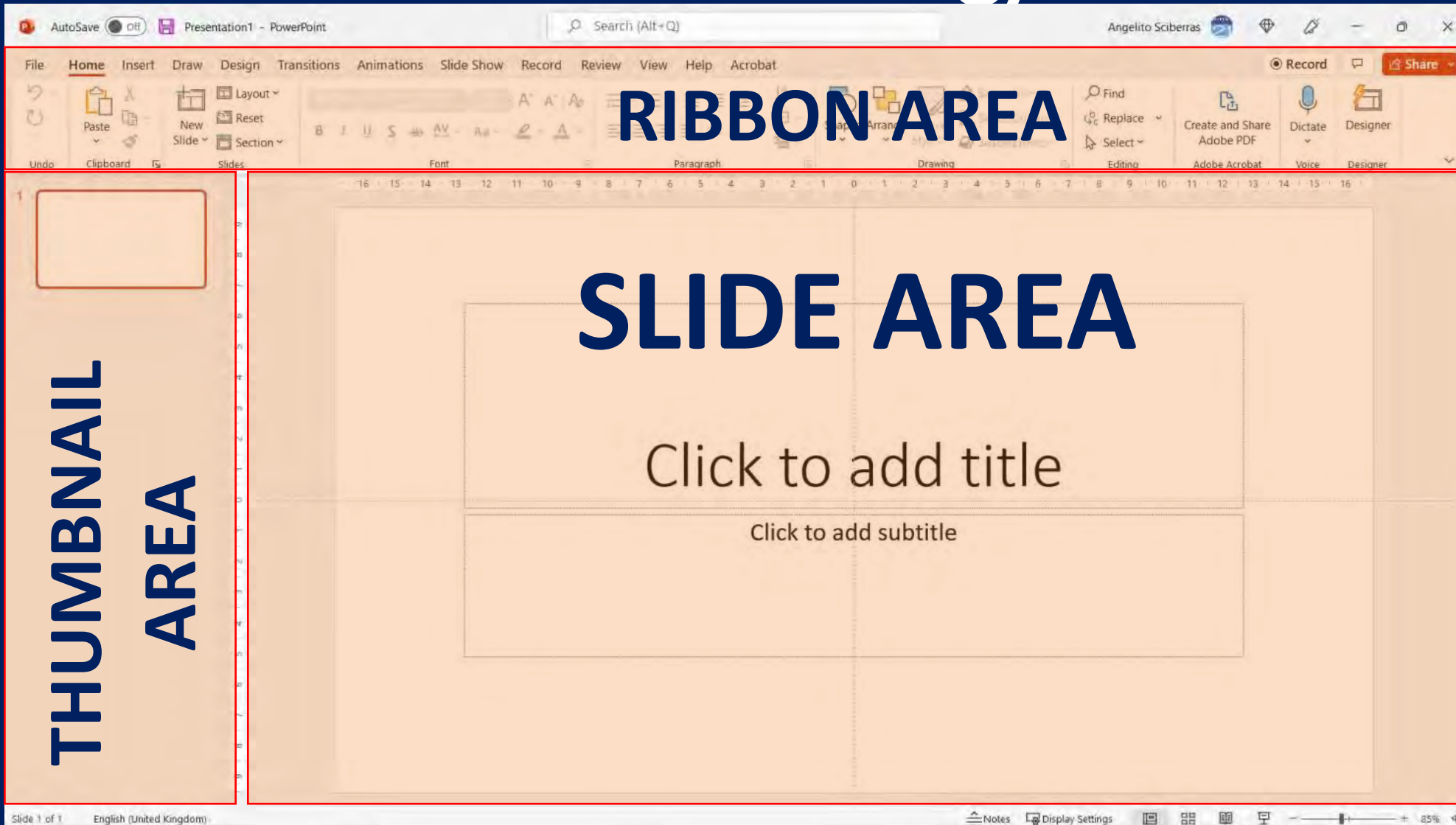
Opening PowerPoint



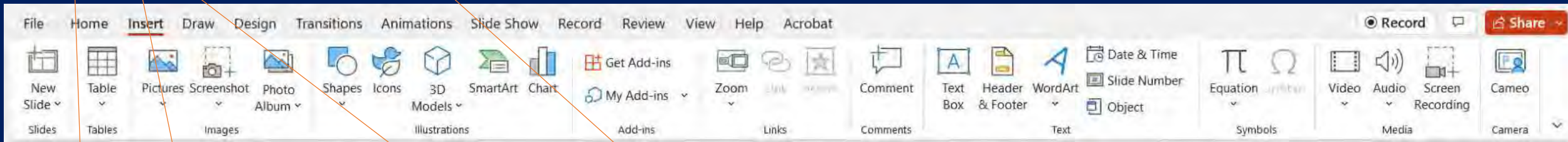
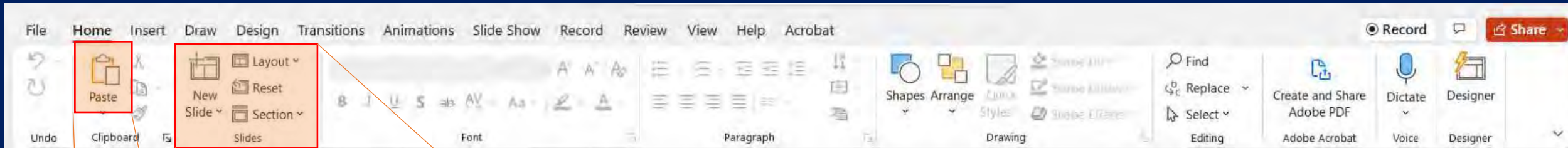
PowerPoint Slideshow



PowerPoint Terminology



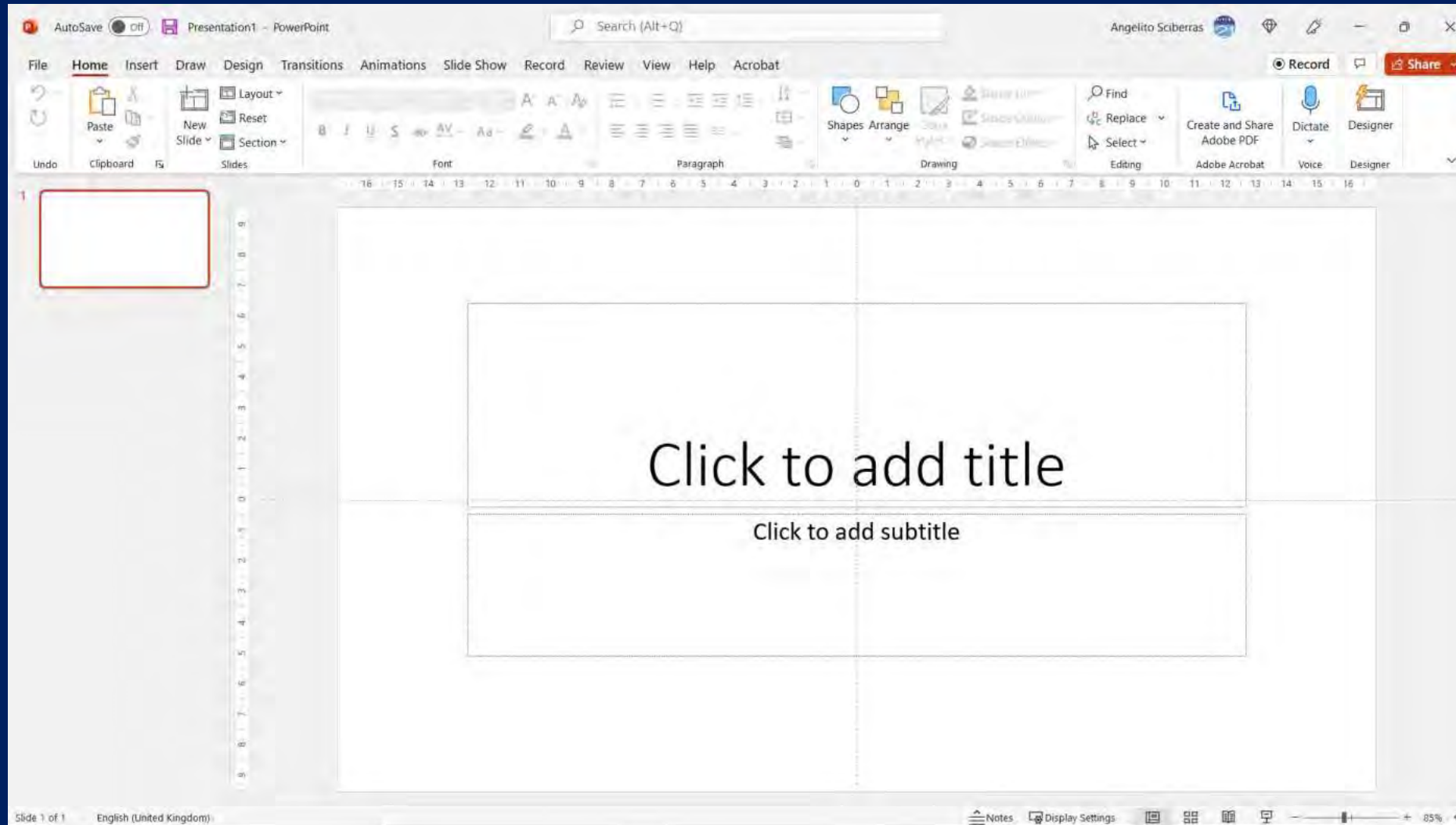
PowerPoint Terminology



Tool

Group

PowerPoint Creating Slide

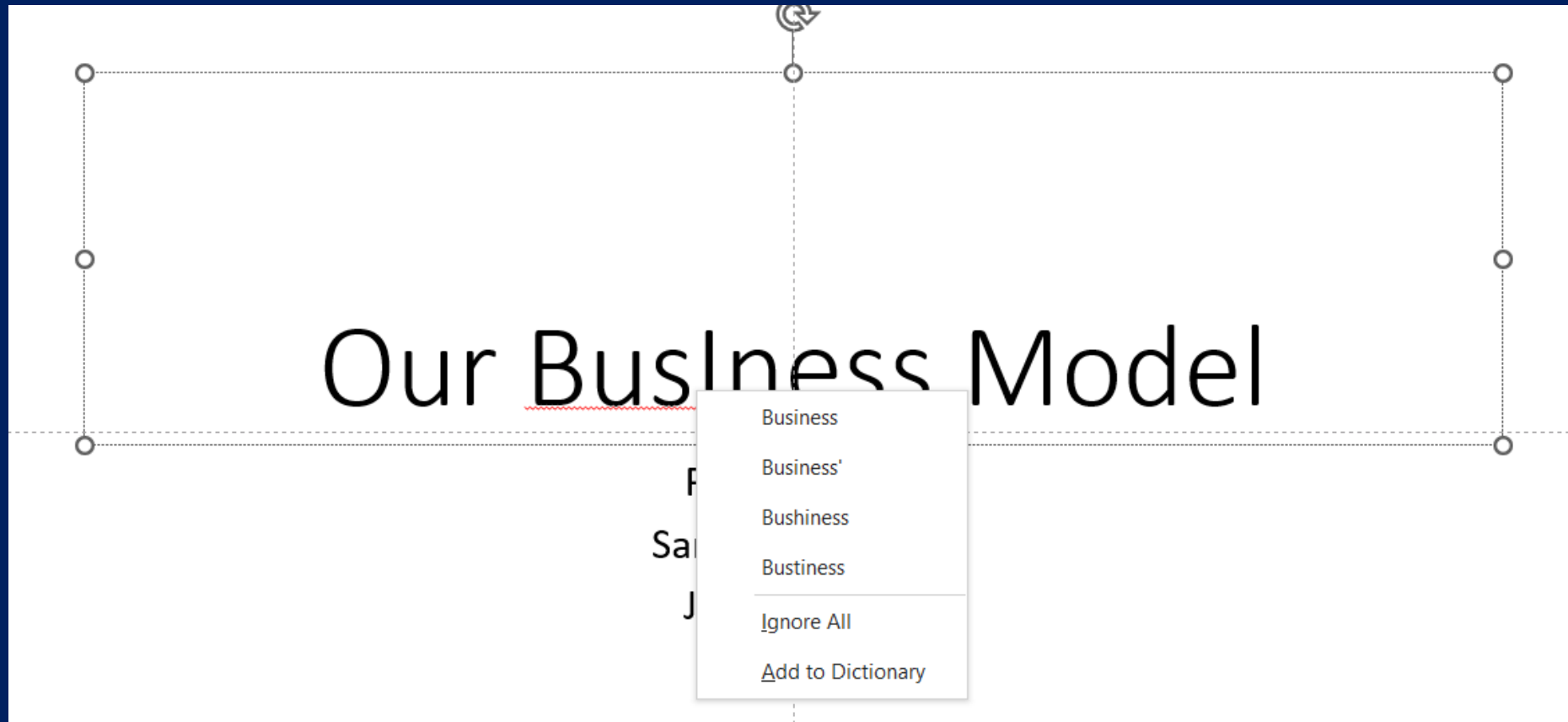


PowerPoint Creating Slide

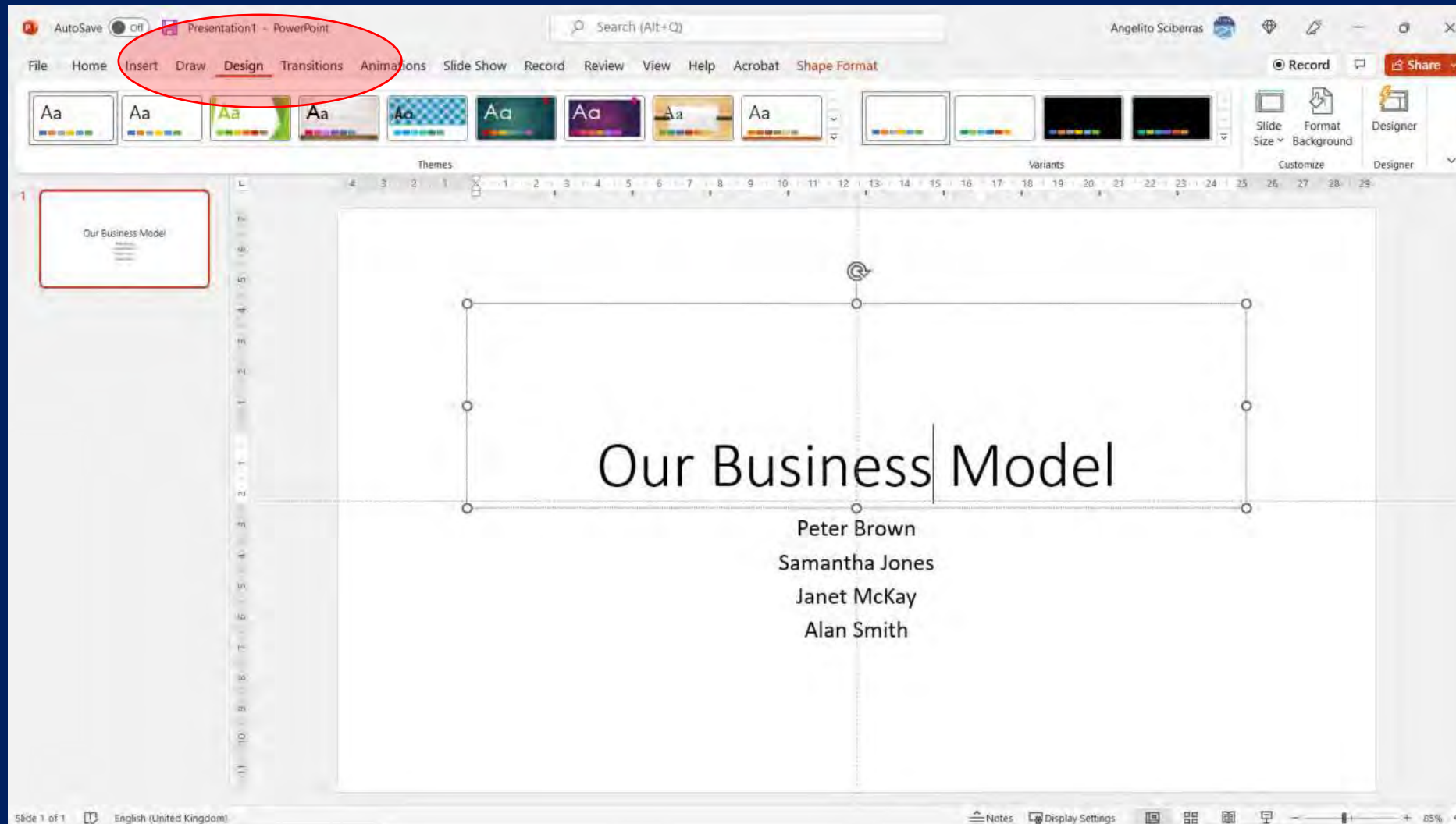
The screenshot displays the Microsoft PowerPoint interface. The title bar shows 'Presentation1 - PowerPoint' and the user 'Angelito Sciberras'. The ribbon is set to 'Review', with sub-ribbons for 'Proofing', 'Accessibility', 'Insights', 'Language', 'Activity', 'Comments', 'Compare', and 'Link'. The main slide area contains the title 'Our Business Model' and a list of names: Peter Brown, Samantha Jones, Janet McKay, and Alan Smith. A small thumbnail of the slide is visible in the left-hand navigation pane. The status bar at the bottom indicates 'Slide 1 of 1', 'Maltese', and a zoom level of 85%.



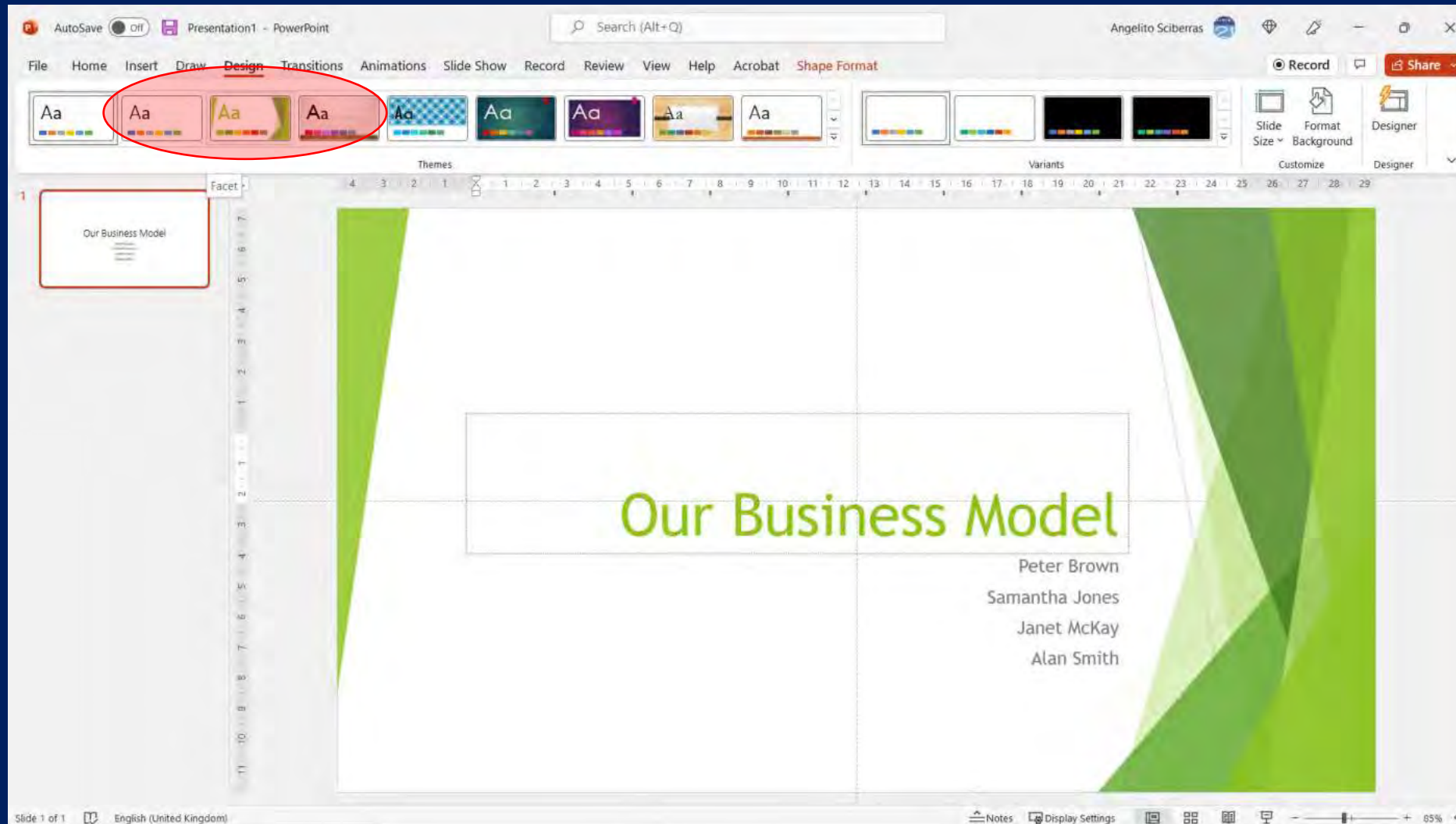
PowerPoint Creating Slide



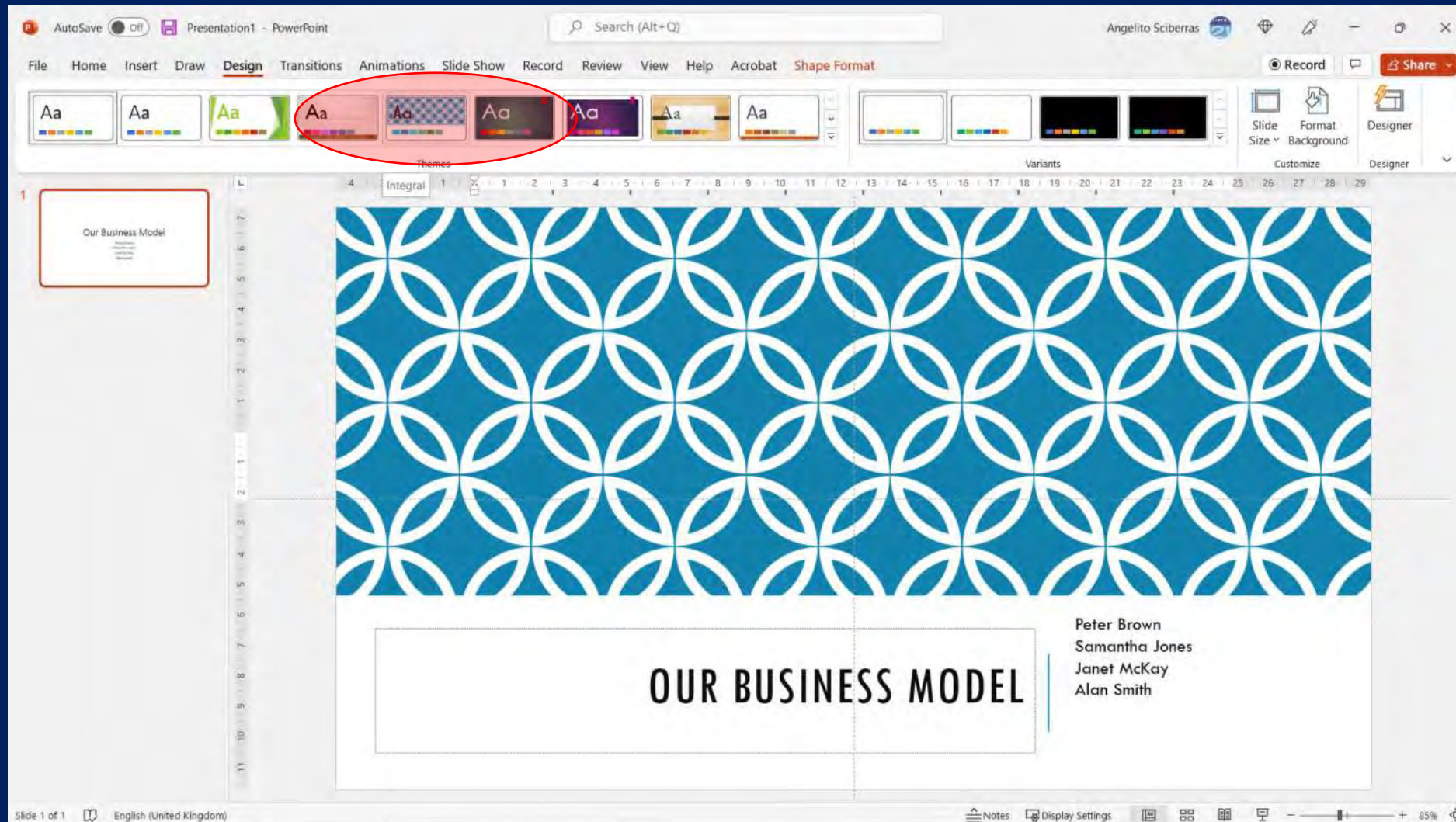
PowerPoint Creating Slide



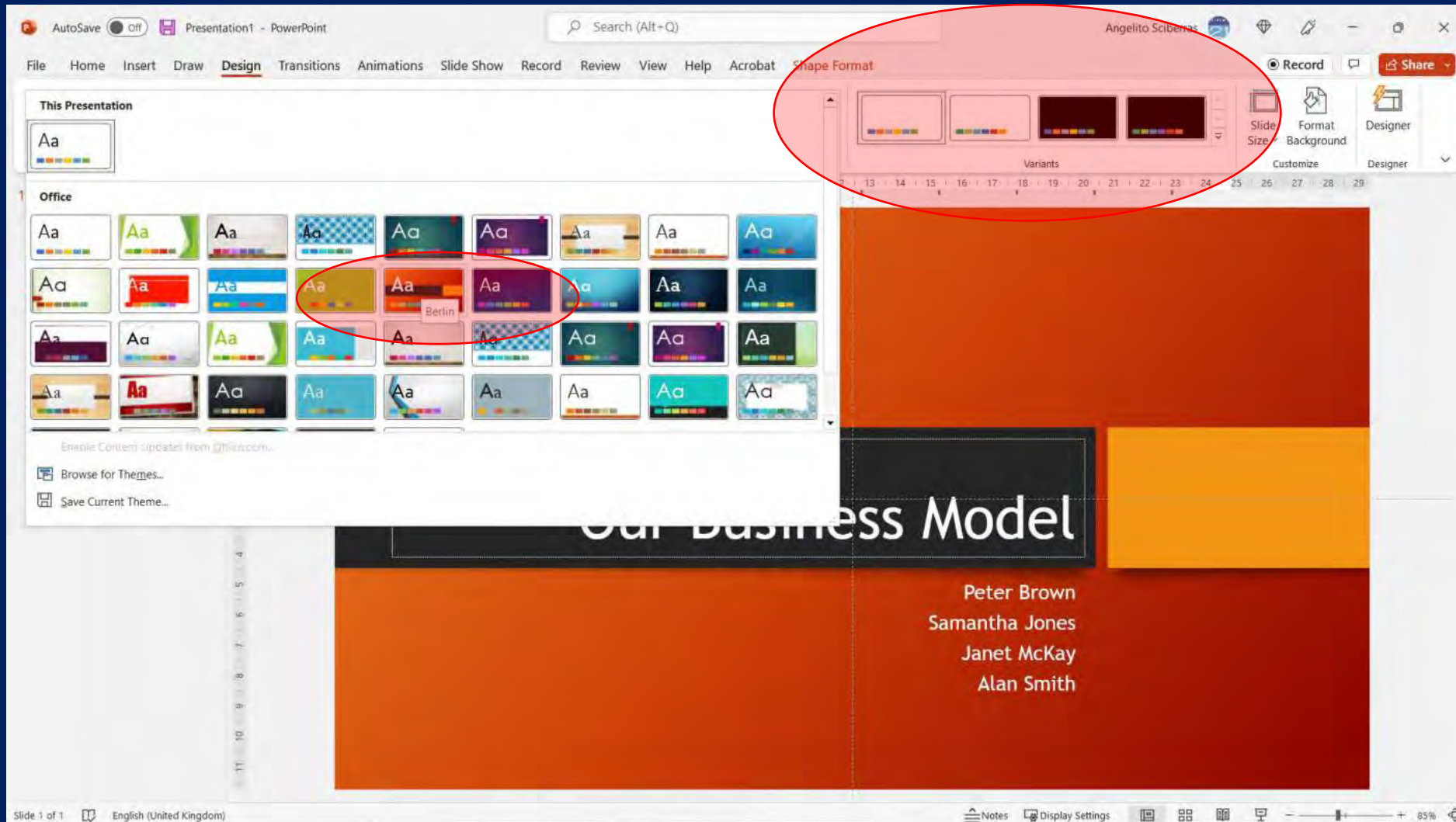
PowerPoint Creating Slide



PowerPoint Creating Slide



PowerPoint Creating Slide



PowerPoint Creating Slide

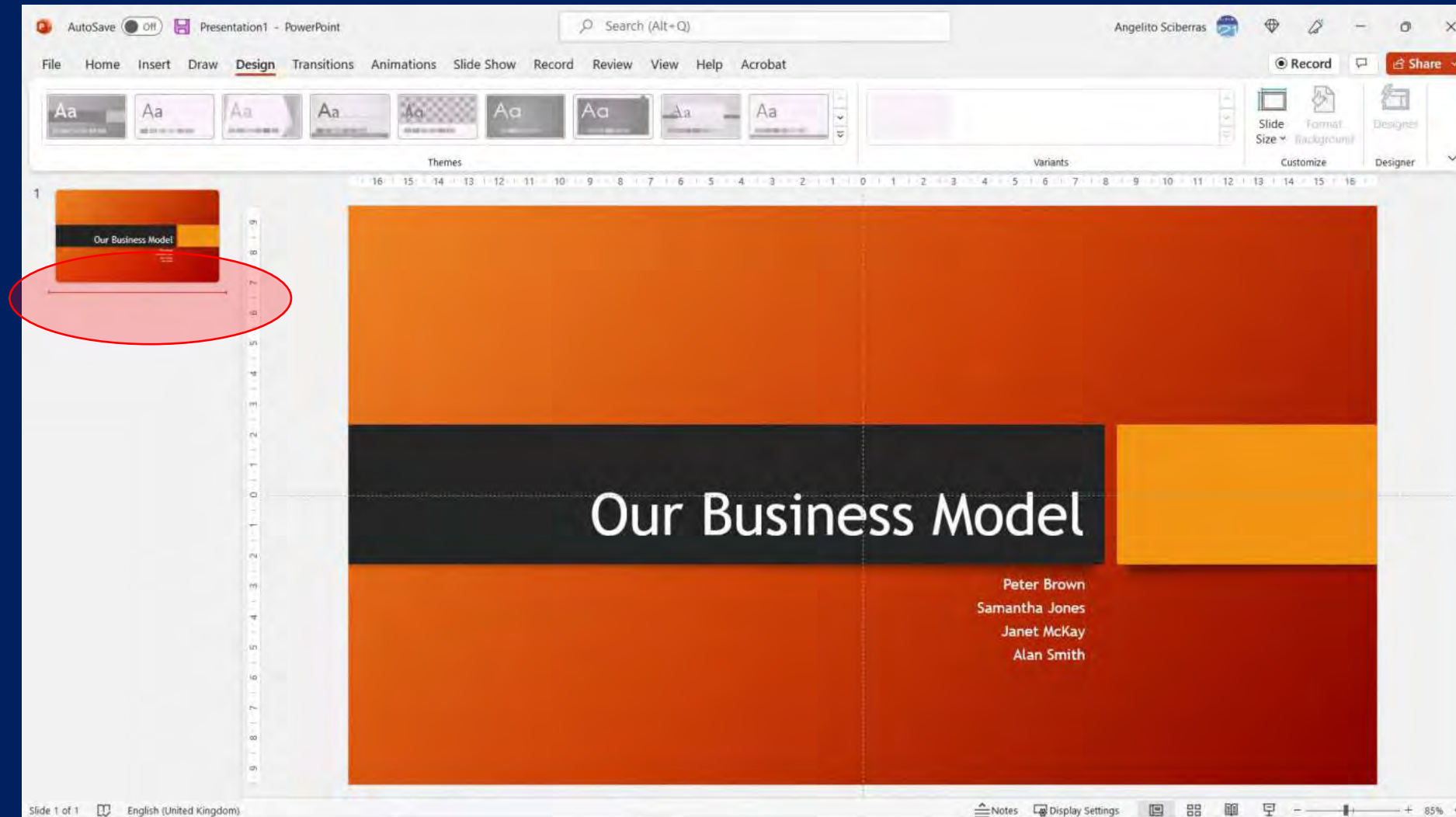
The screenshot displays the Microsoft PowerPoint application window. The title bar shows 'Presentation1 - PowerPoint' and the user 'Angelito Sciberras'. The ribbon is set to 'Design', with the 'Variants' gallery highlighted by a red circle. The main slide area shows a slide with a blue background and a black horizontal bar containing the text 'Our Business Model'. Below this bar, the names 'Peter Brown', 'Samantha Jones', 'Janet McKay', and 'Alan Smith' are listed. The 'Designer' pane on the right offers various design suggestions for the slide. The status bar at the bottom indicates 'Slide 1 of 1' and 'English (United Kingdom)'.



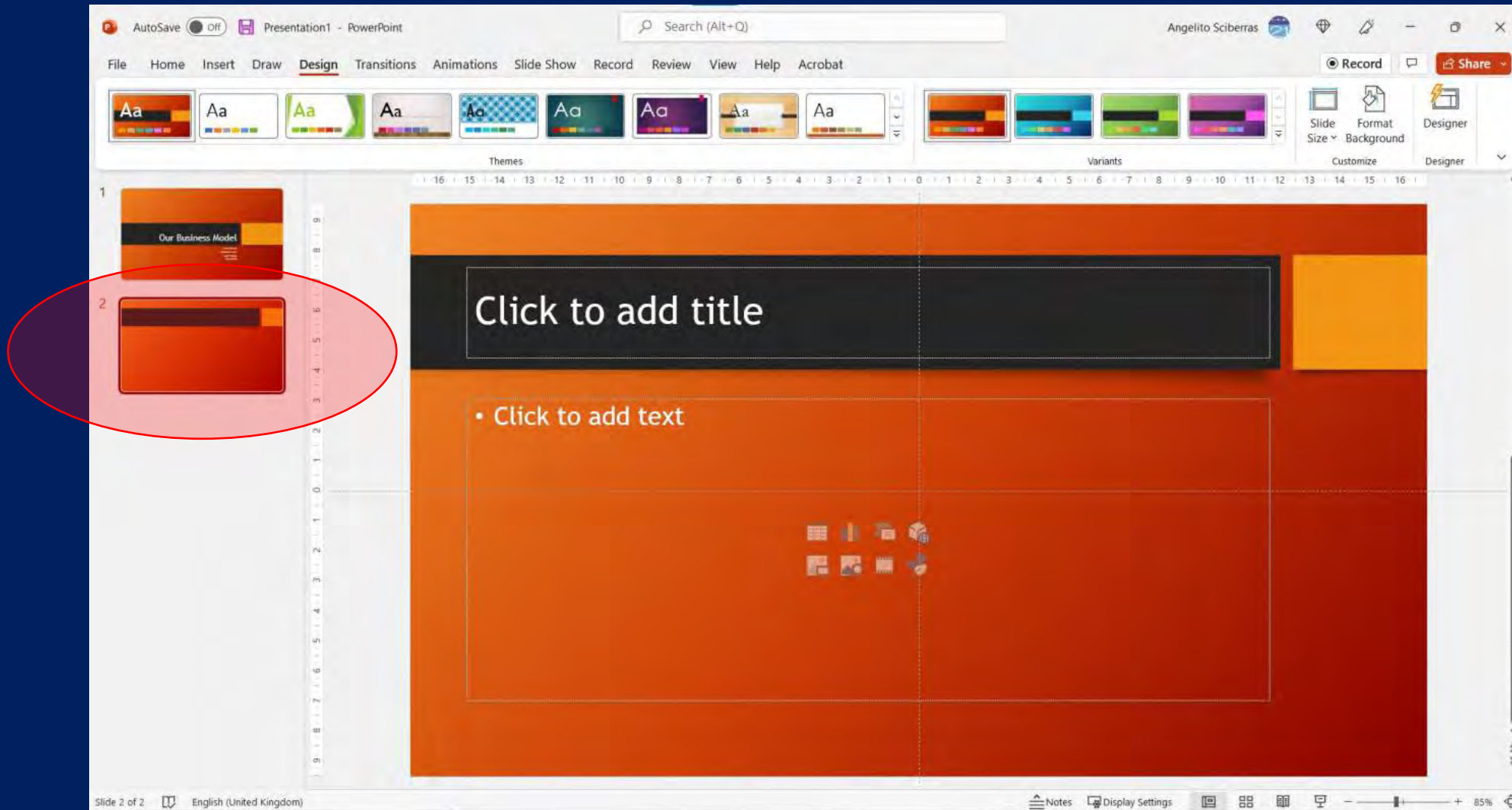
PowerPoint Creating Slide



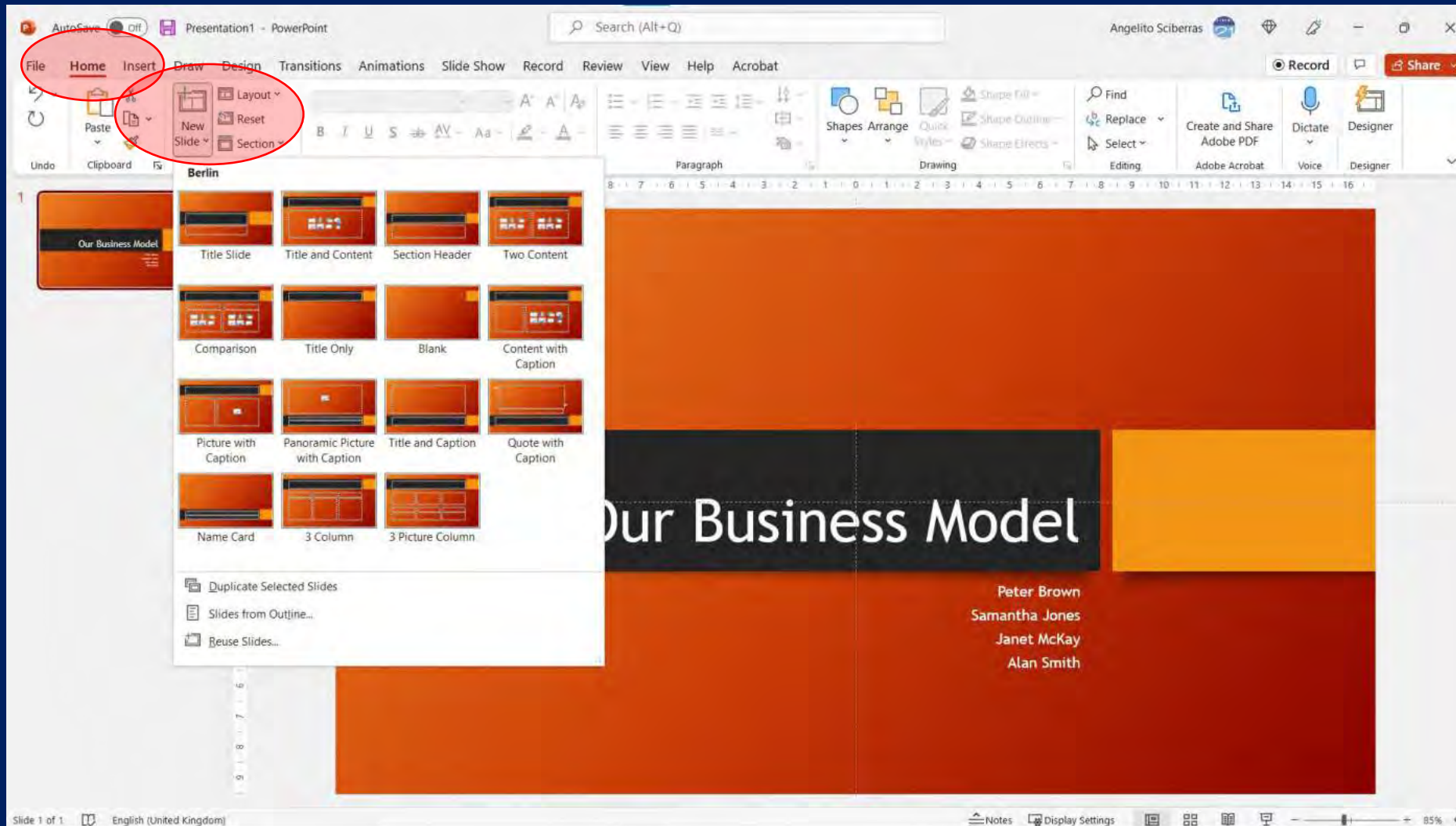
PowerPoint New Slide



PowerPoint New Slide



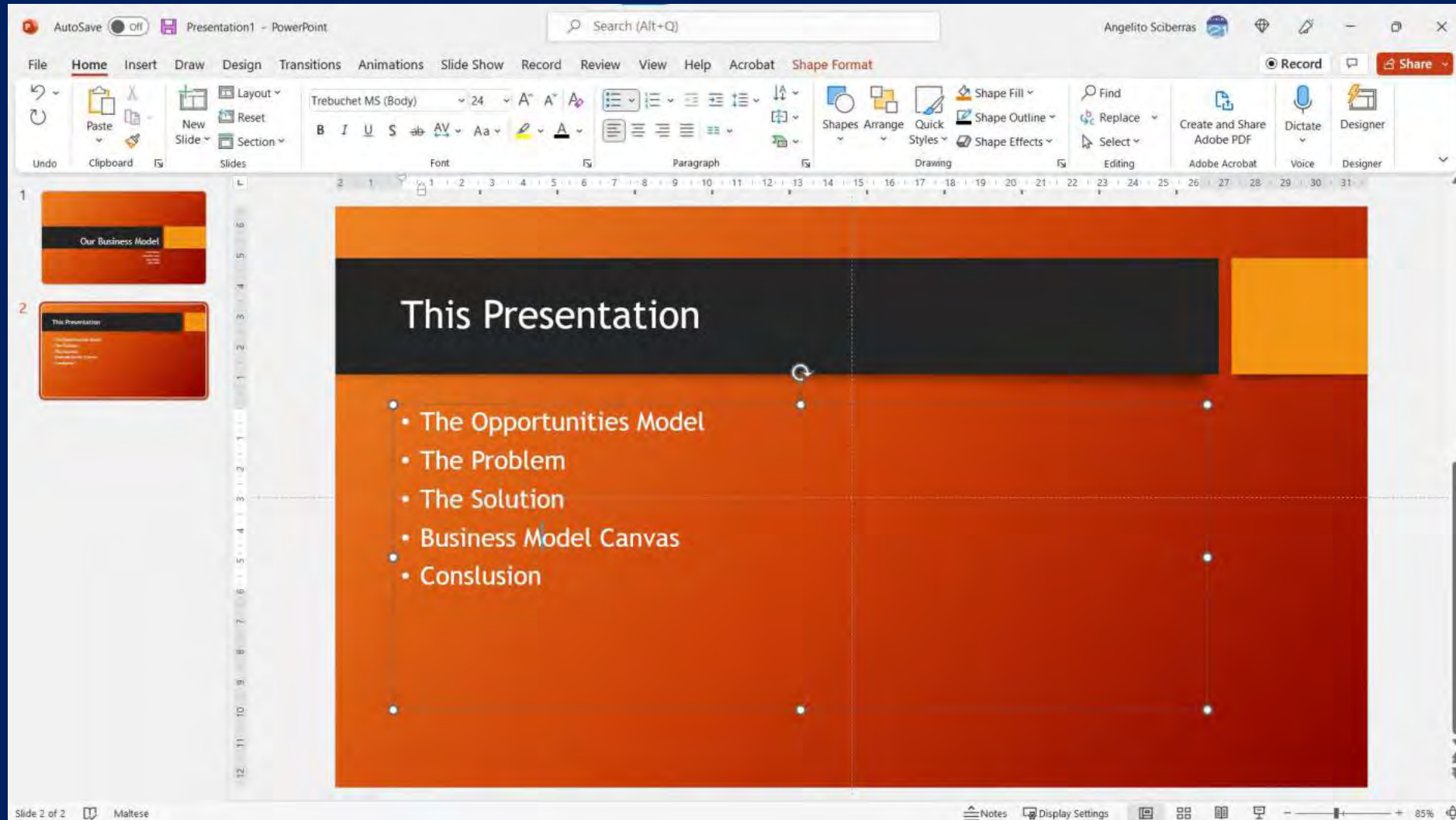
PowerPoint New Slide



PowerPoint Creating Slide



PowerPoint Building the Slide



The screenshot displays the Microsoft PowerPoint interface. The title bar shows 'Presentation1 - PowerPoint' and the user 'Angelito Sciberras'. The ribbon is set to 'Home', with the 'Shape Format' tab active. The main slide area features a dark orange background with a black header bar containing the text 'This Presentation'. Below the header, a bulleted list is displayed:

- The Opportunities Model
- The Problem
- The Solution
- Business Model Canvas
- Conclusion

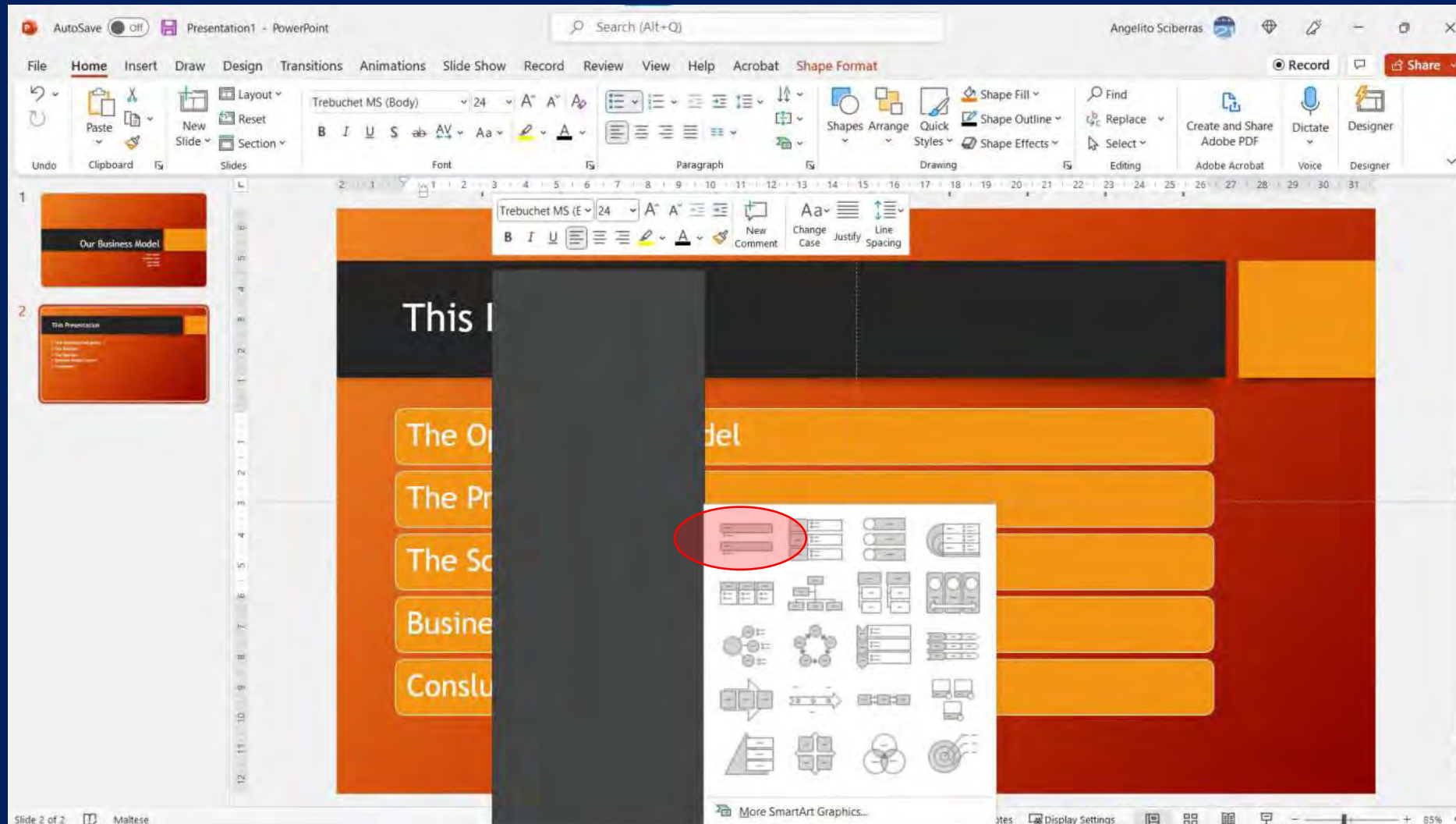
The left sidebar shows a slide thumbnail for 'Our Business Model' and a smaller thumbnail for the current slide. The status bar at the bottom indicates 'Slide 2 of 2' and 'Maltese'.



PowerPoint Building the Slide

The screenshot displays the Microsoft PowerPoint interface. The title bar shows 'Presentation1 - PowerPoint' and the user 'Angelito Sciberras'. The ribbon is set to 'Shape Format'. The main slide area shows a slide titled 'This Presentation' with a bulleted list: 'The Opportunity', 'The Problem', 'The Solution', 'Business', and 'Conclusion'. A context menu is open over the 'Business' bullet point, with the 'Convert to SmartArt' option highlighted by a red circle. The 'SmartArt' task pane is also visible, showing various diagram templates. The status bar at the bottom indicates 'Slide 2 of 2', 'Maltese', and '85%' zoom.

PowerPoint Building the Slide



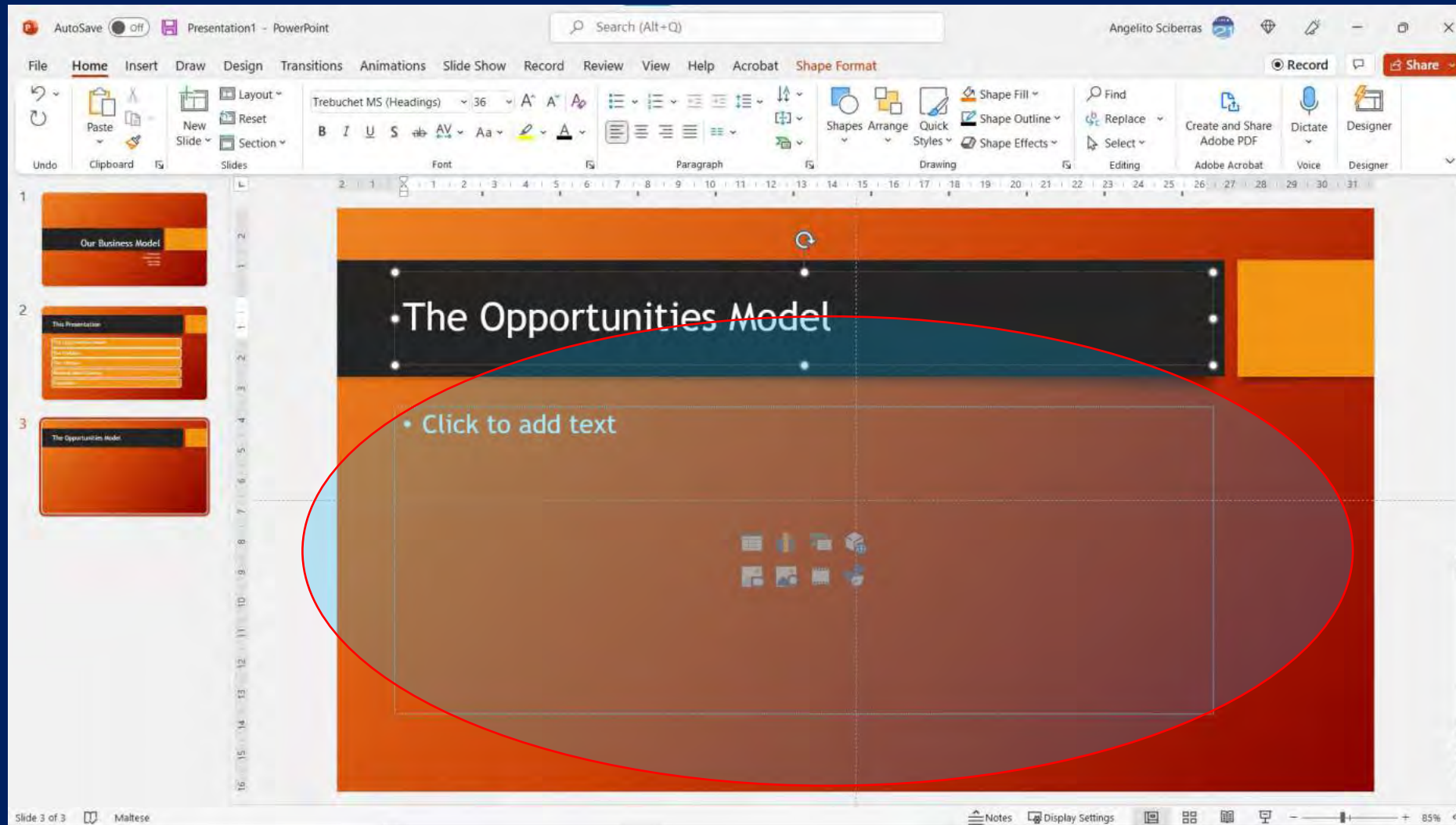
PowerPoint Building the Slide

The screenshot displays the Microsoft PowerPoint interface. The title bar shows 'Presentation1 - PowerPoint' and the user 'Angelito Sciberras'. The ribbon is set to 'Home', with sub-tabs for 'Clipboard', 'Slides', 'Font', 'Paragraph', 'Drawing', 'Editing', 'Adobe Acrobat', 'Voice', and 'Designer'. The main slide area features a dark orange background with a black header bar containing the text 'This Presentation'. Below the header, there are five horizontal orange bars, each containing a slide title: 'The Opportunities Model', 'The Problem', 'The Solution', 'Business Model Canvas', and 'Conslusion'. A slide thumbnail pane on the left shows two slides: 'Our Business Model' and 'This Presentation'. The status bar at the bottom indicates 'Slide 2 of 2', 'English (United Kingdom)', and a zoom level of 85%.

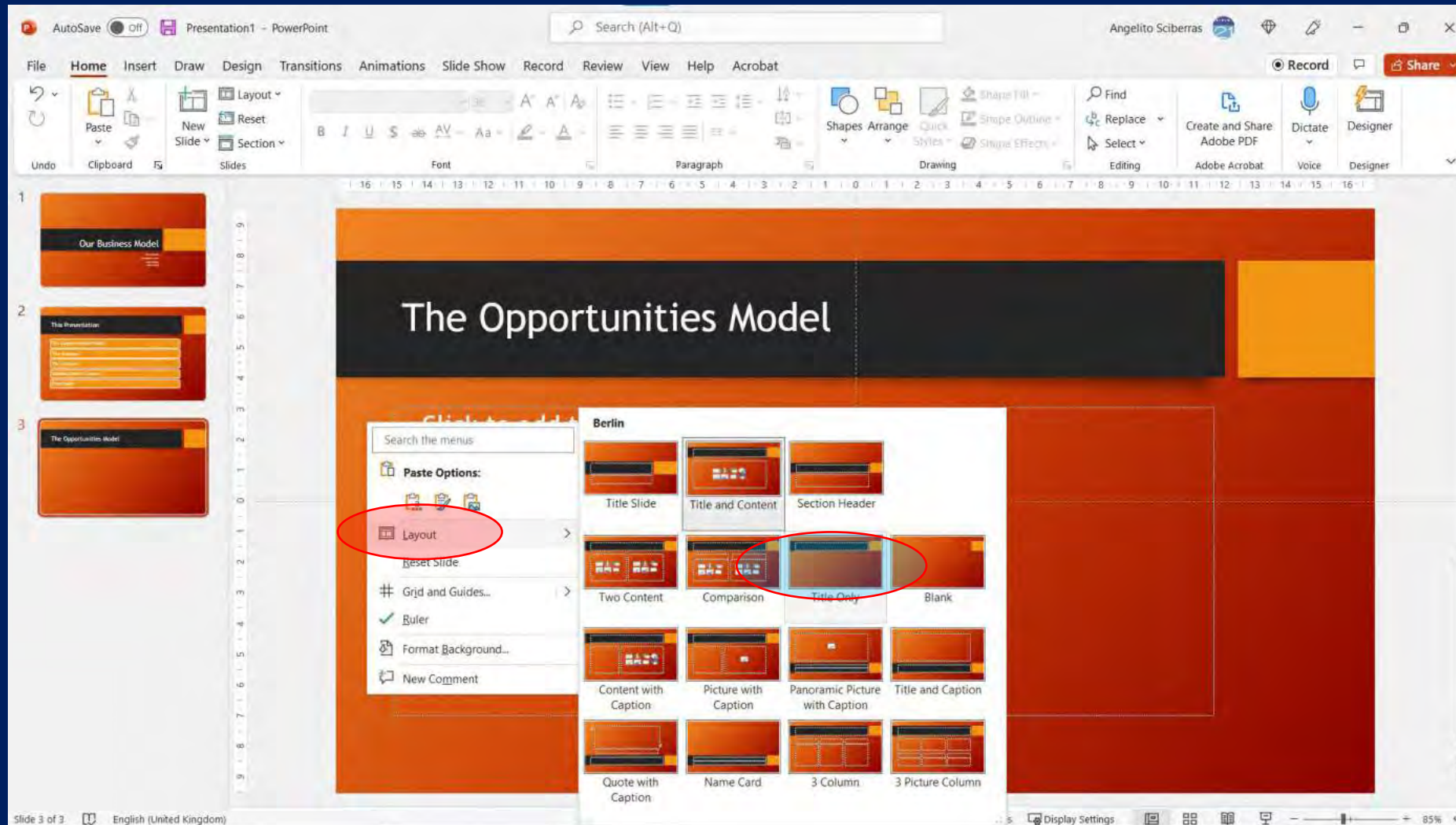
PowerPoint Creating Slide



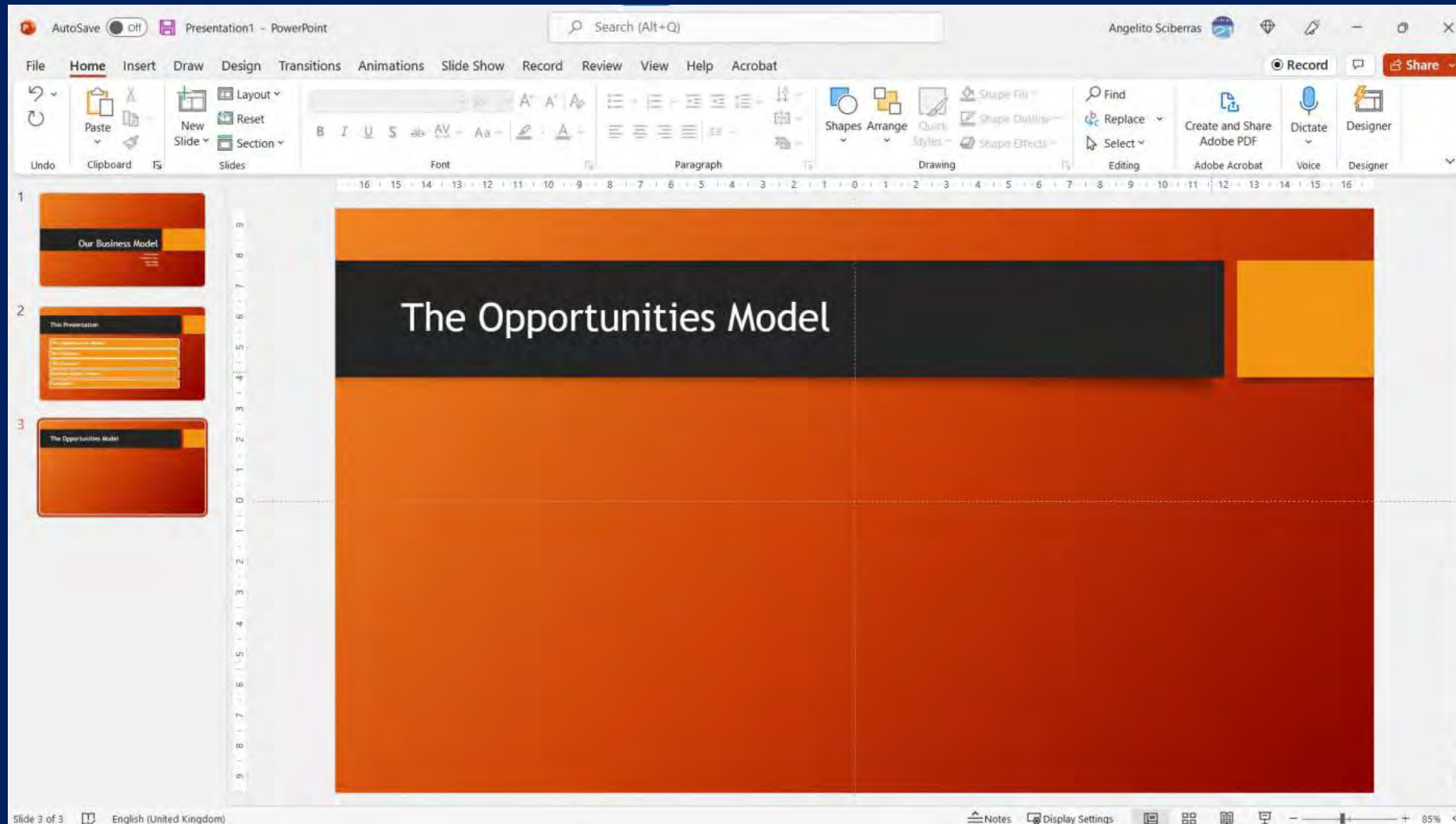
PowerPoint Inserting Pictures



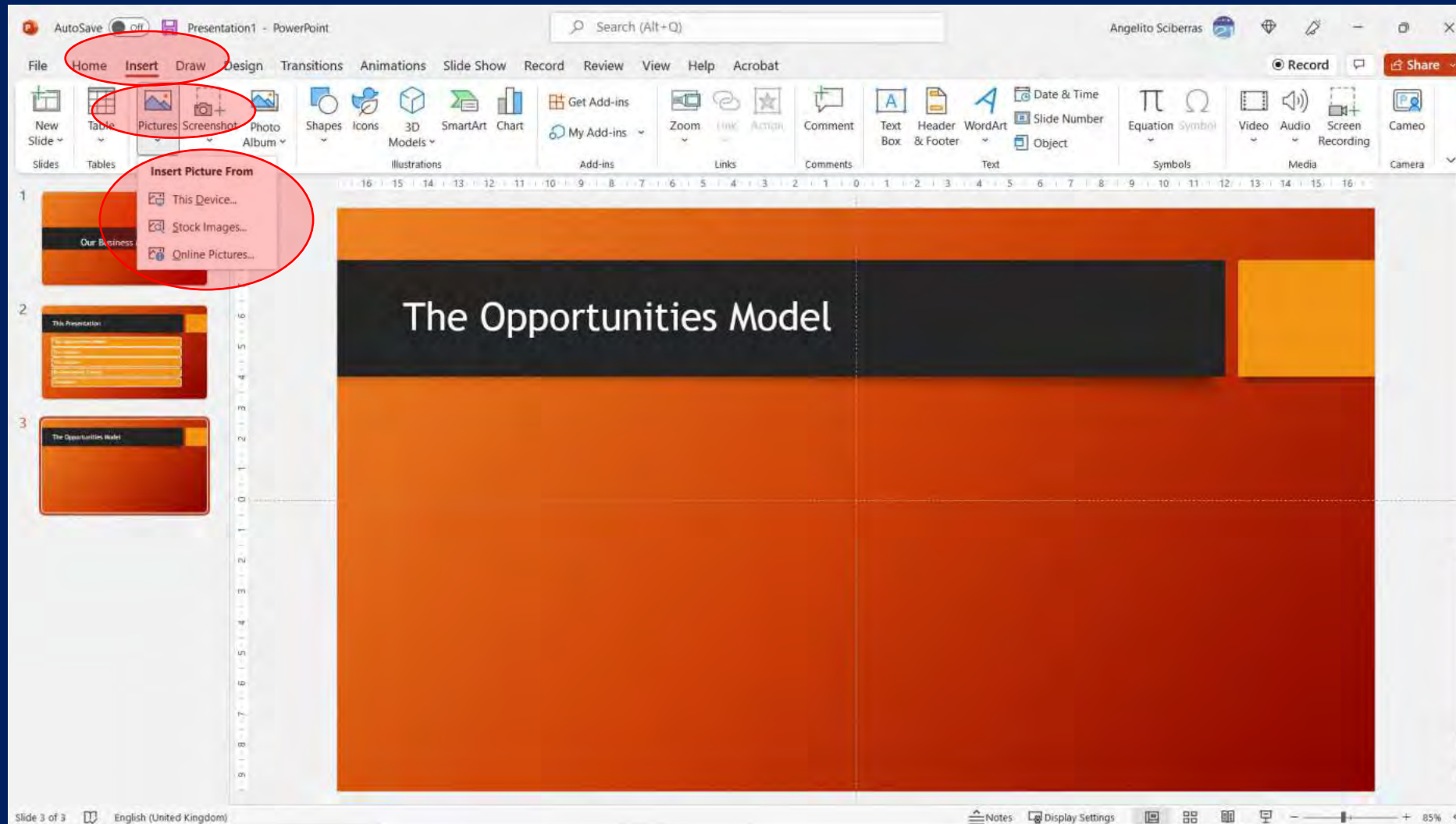
PowerPoint Inserting Pictures



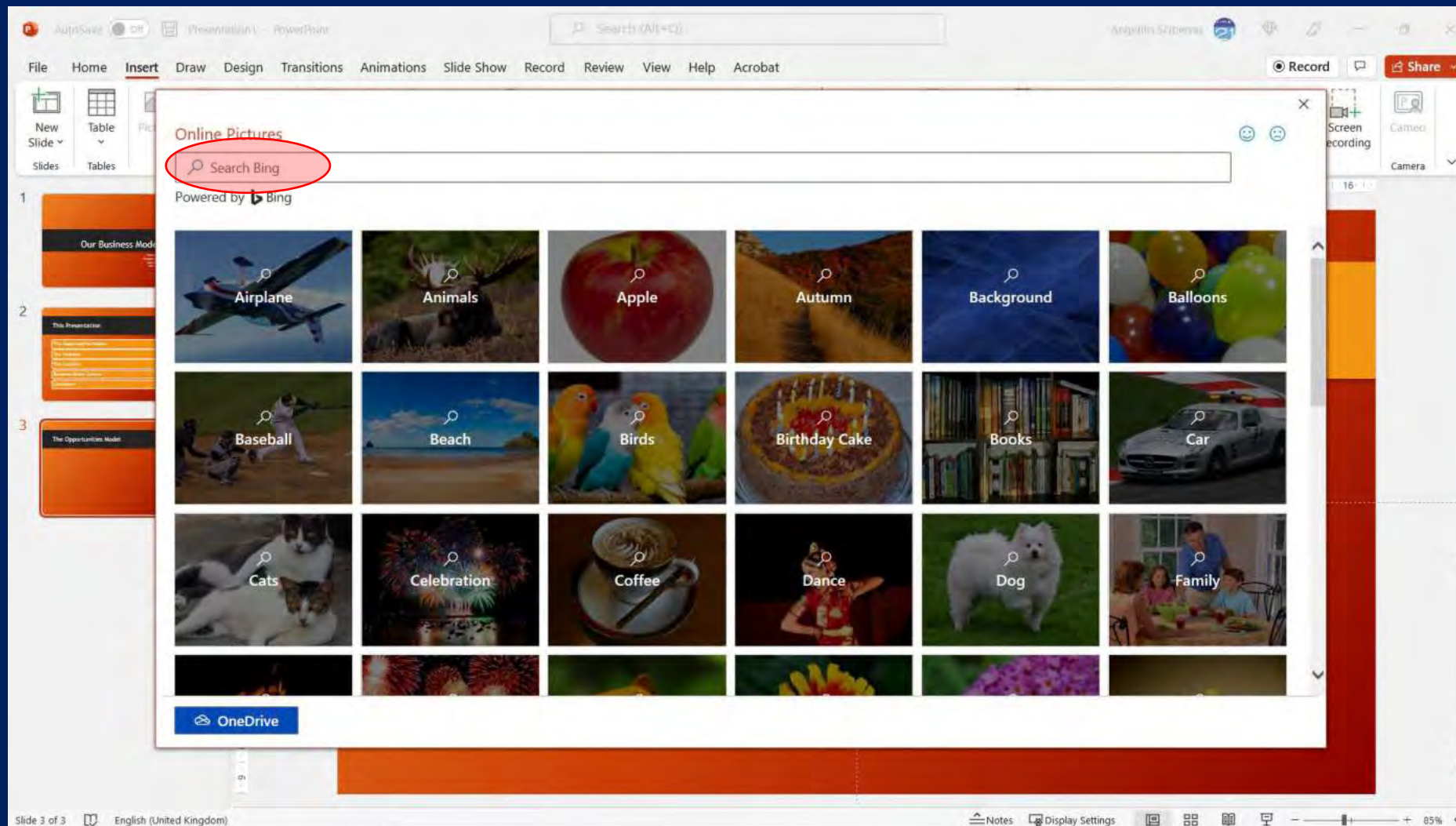
PowerPoint Inserting Pictures



PowerPoint Inserting Pictures



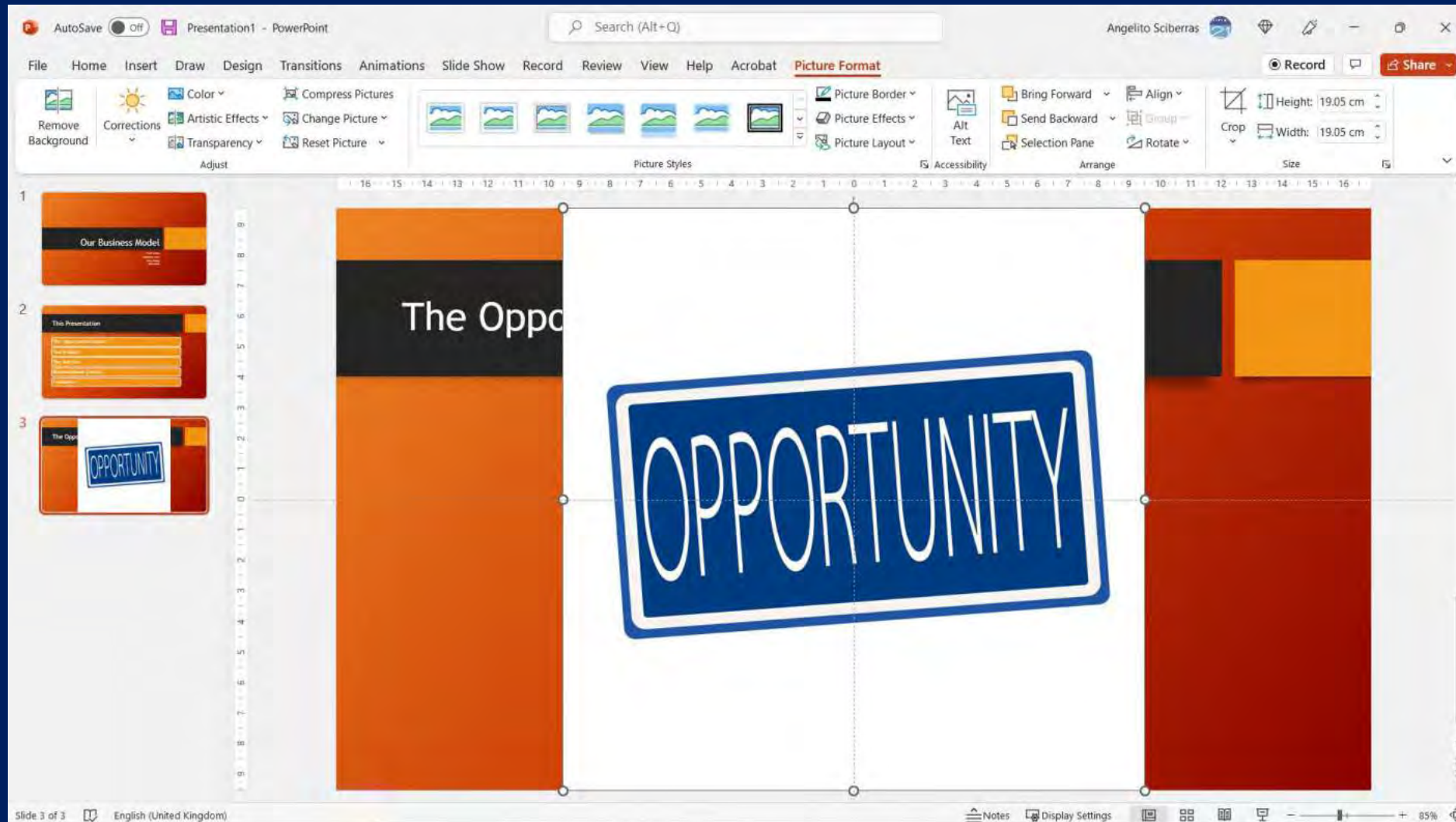
PowerPoint Inserting Pictures



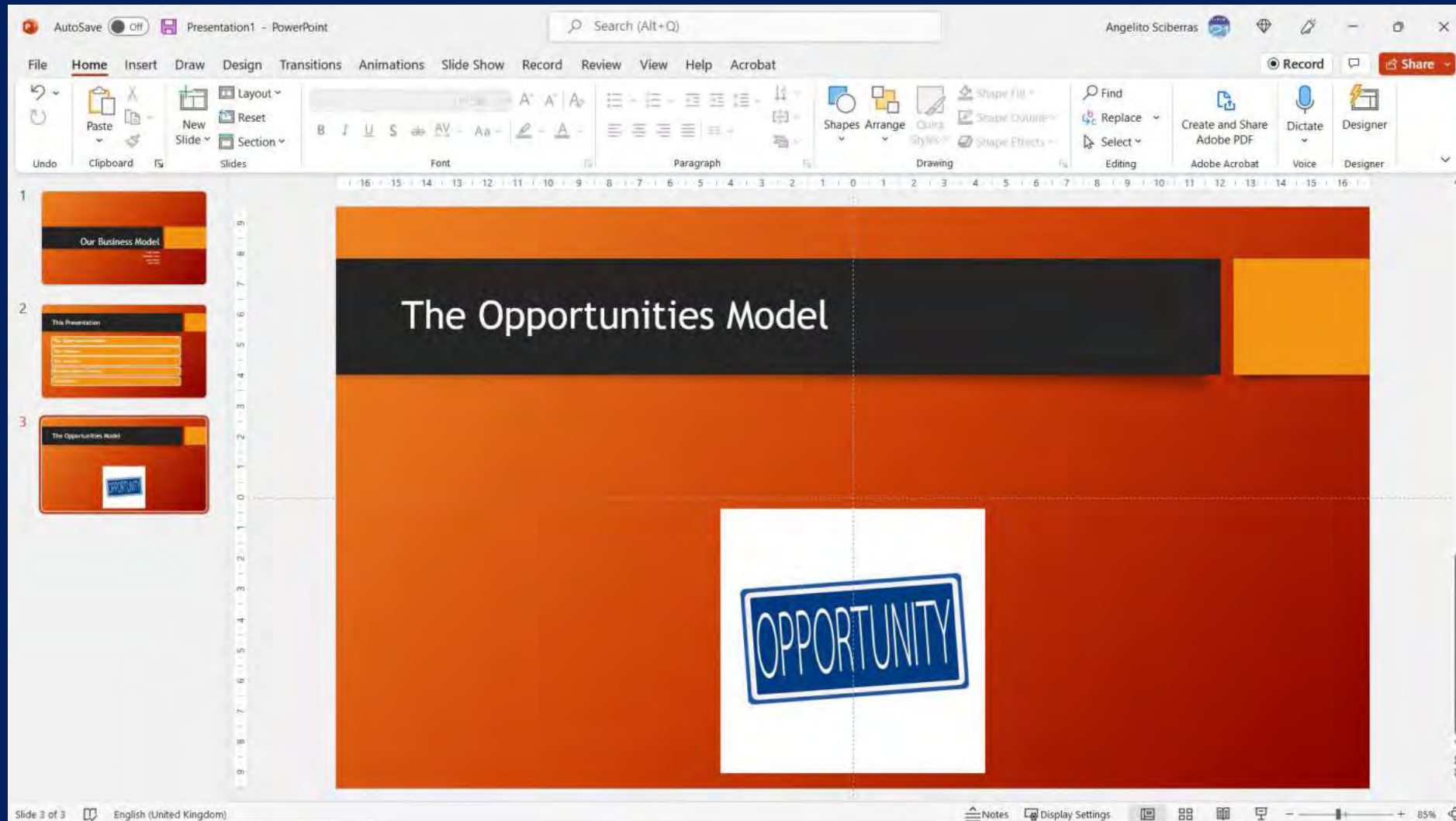
PowerPoint Inserting Pictures

The screenshot shows the Microsoft PowerPoint interface with the 'Insert' tab selected. The 'Online Pictures' task pane is open, displaying search results for the term 'Opportunity'. The search bar at the top of the task pane contains the text 'Opportunity'. Below the search bar, there is a filter for 'Creative Commons only'. The main area of the task pane shows a grid of images related to 'Opportunity', including signs, text, and logos. The 'Insert' button at the bottom of the task pane is highlighted with a red circle. The status bar at the bottom of the PowerPoint window shows 'Slide 3 of 3', 'English (United Kingdom)', and a zoom level of 65%.

PowerPoint Inserting Pictures



PowerPoint Inserting Pictures

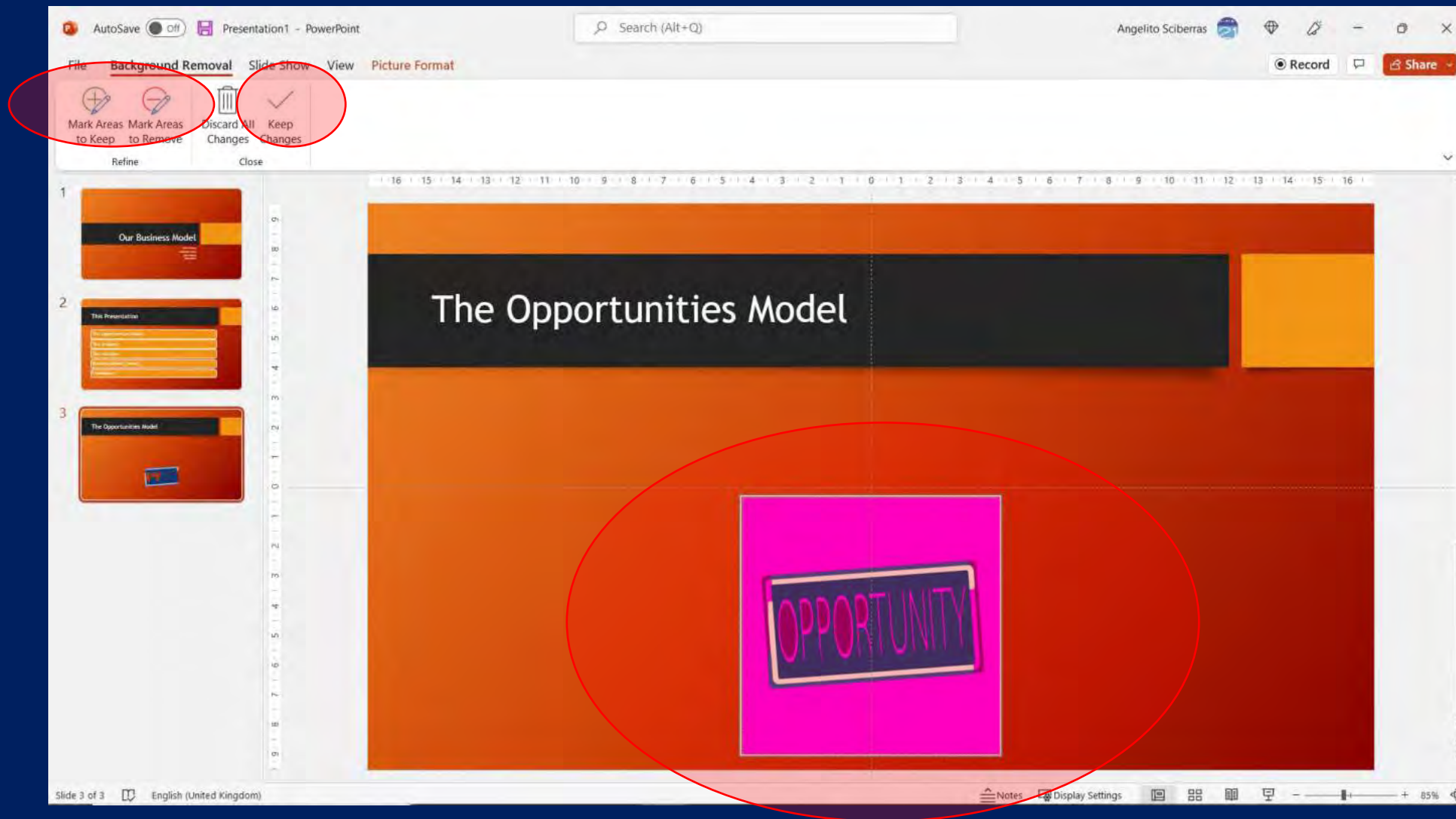


PowerPoint Inserting Pictures

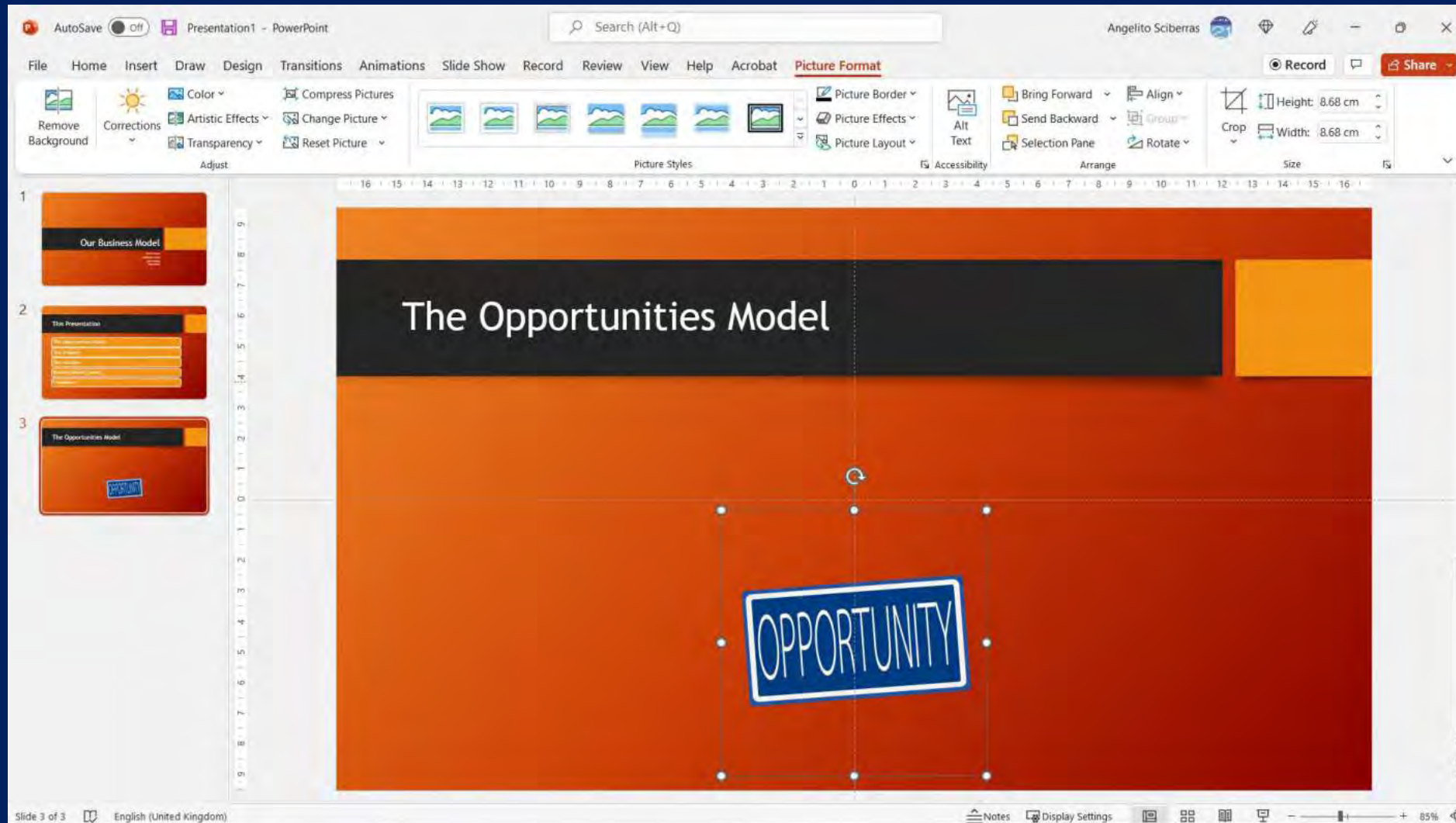
The screenshot displays the Microsoft PowerPoint interface. The 'Picture Format' tab is selected and highlighted with a red circle. Within this tab, the 'Remove Background' button is also highlighted with a red circle. The main slide area shows a presentation slide titled 'The Opportunities Model' with a blue 'OPPORTUNITY' sign graphic. The 'Remove Background' task pane on the left provides instructions and preview options for the background removal process. The status bar at the bottom indicates 'Slide 3 of 3' and 'English (United Kingdom)'.



PowerPoint Inserting Pictures



PowerPoint Inserting Pictures



PowerPoint Inserting a Picture

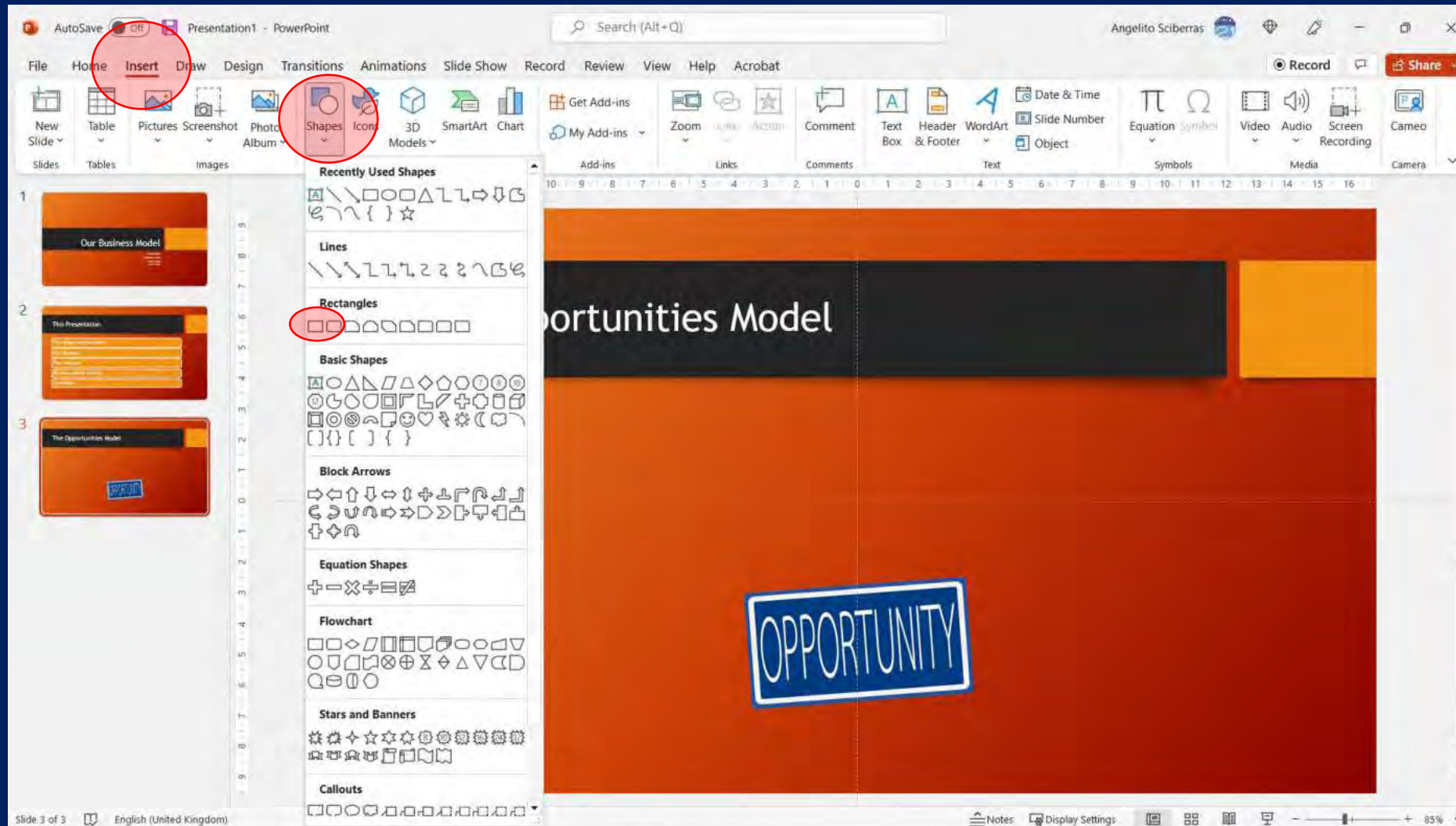


15:00



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PowerPoint Inserting Shapes

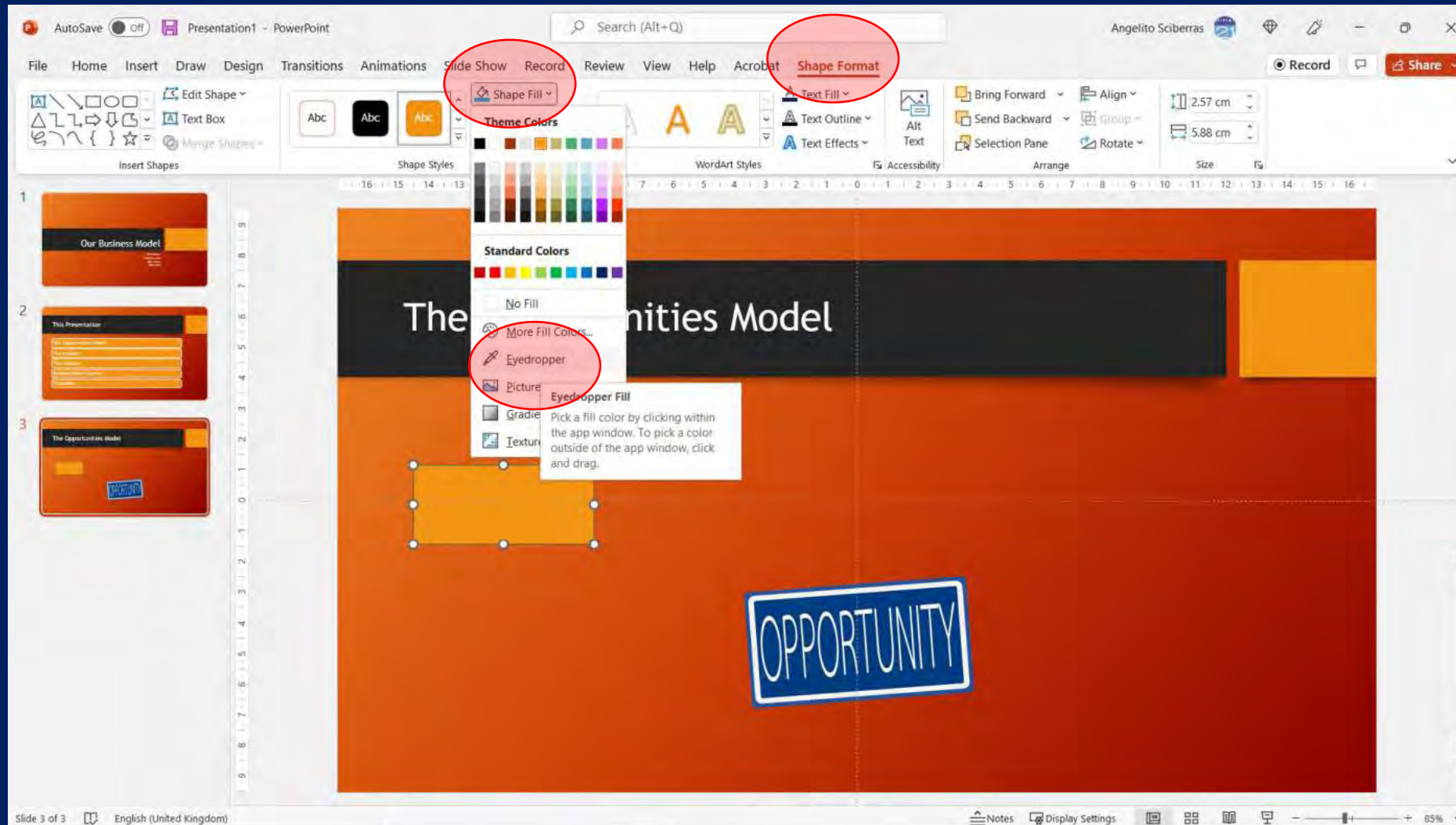


PowerPoint Inserting Shapes

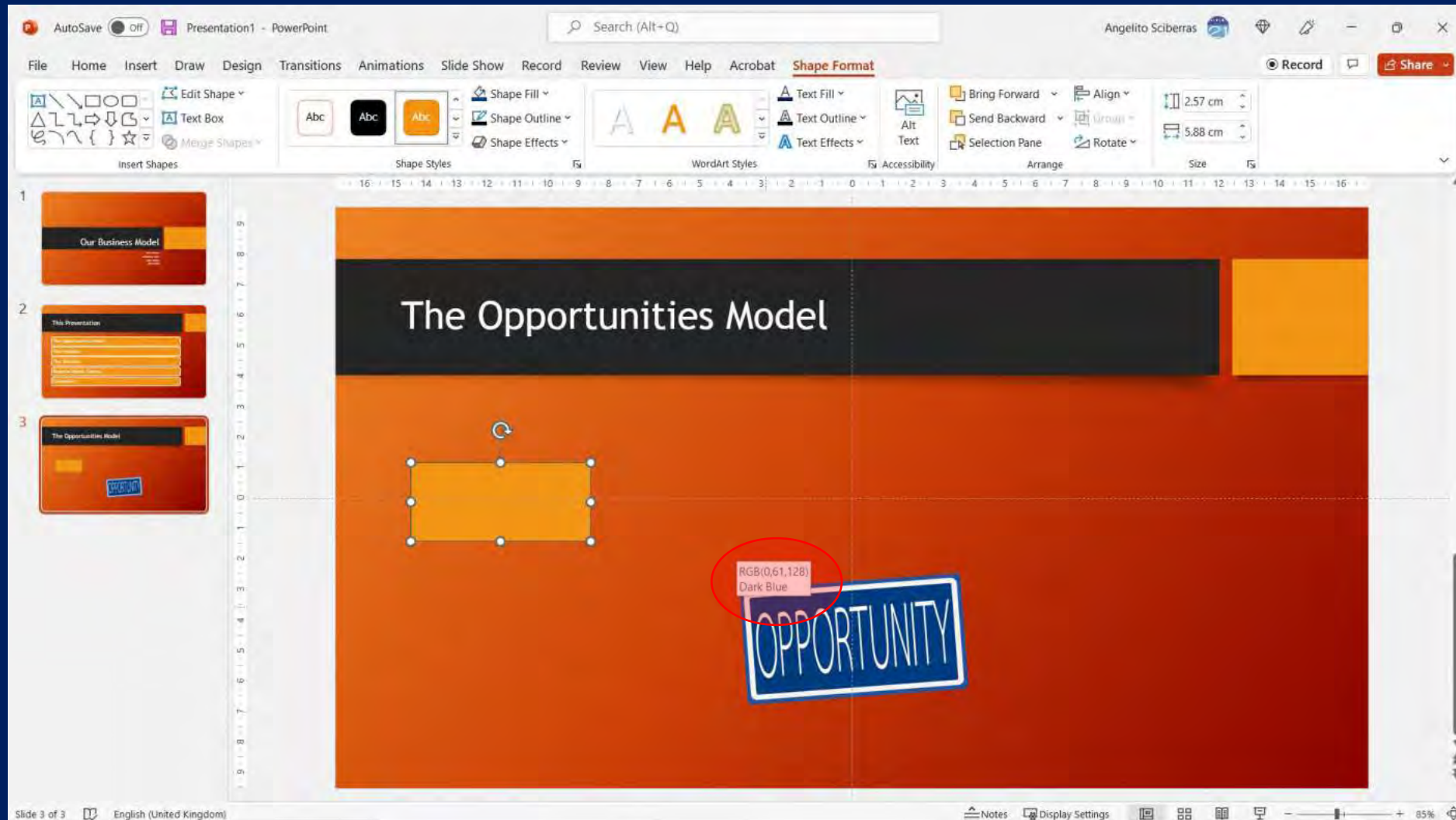
The screenshot displays the Microsoft PowerPoint interface. The 'Shape Format' ribbon is active, showing options for Shape Fill, Shape Outline, Shape Effects, WordArt Styles, and Arrange. The ribbon also includes a 'Record' button and a 'Share' button. The main slide area shows a slide titled 'The Opportunities Model' with a dark blue header and a light blue background. A yellow rectangular shape is being inserted into the slide, with a rotation handle visible. A blue stamp with the word 'OPPORTUNITY' is also visible on the slide. The status bar at the bottom indicates 'Slide 3 of 3' and 'English (United Kingdom)'.



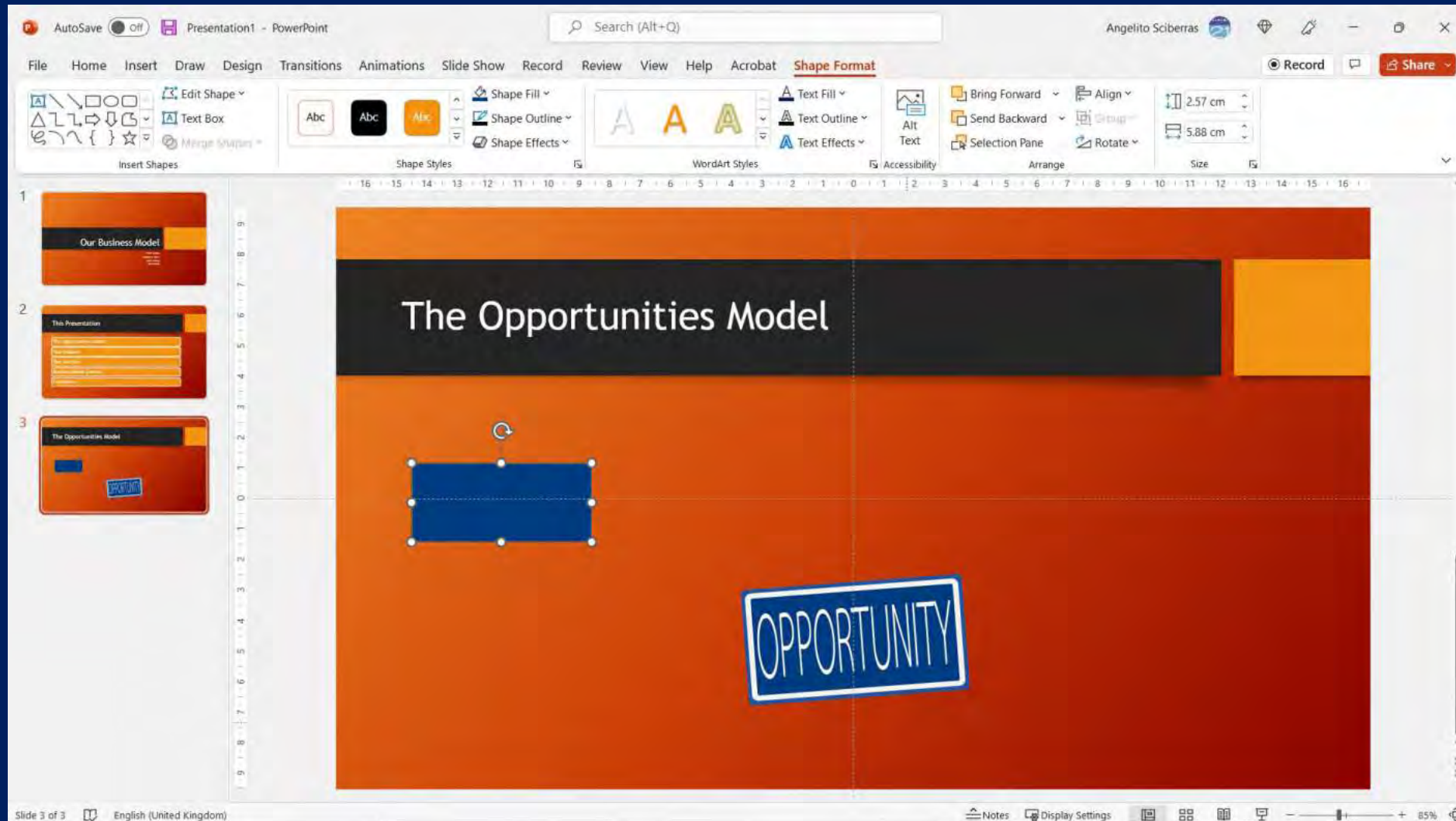
PowerPoint Inserting Shapes



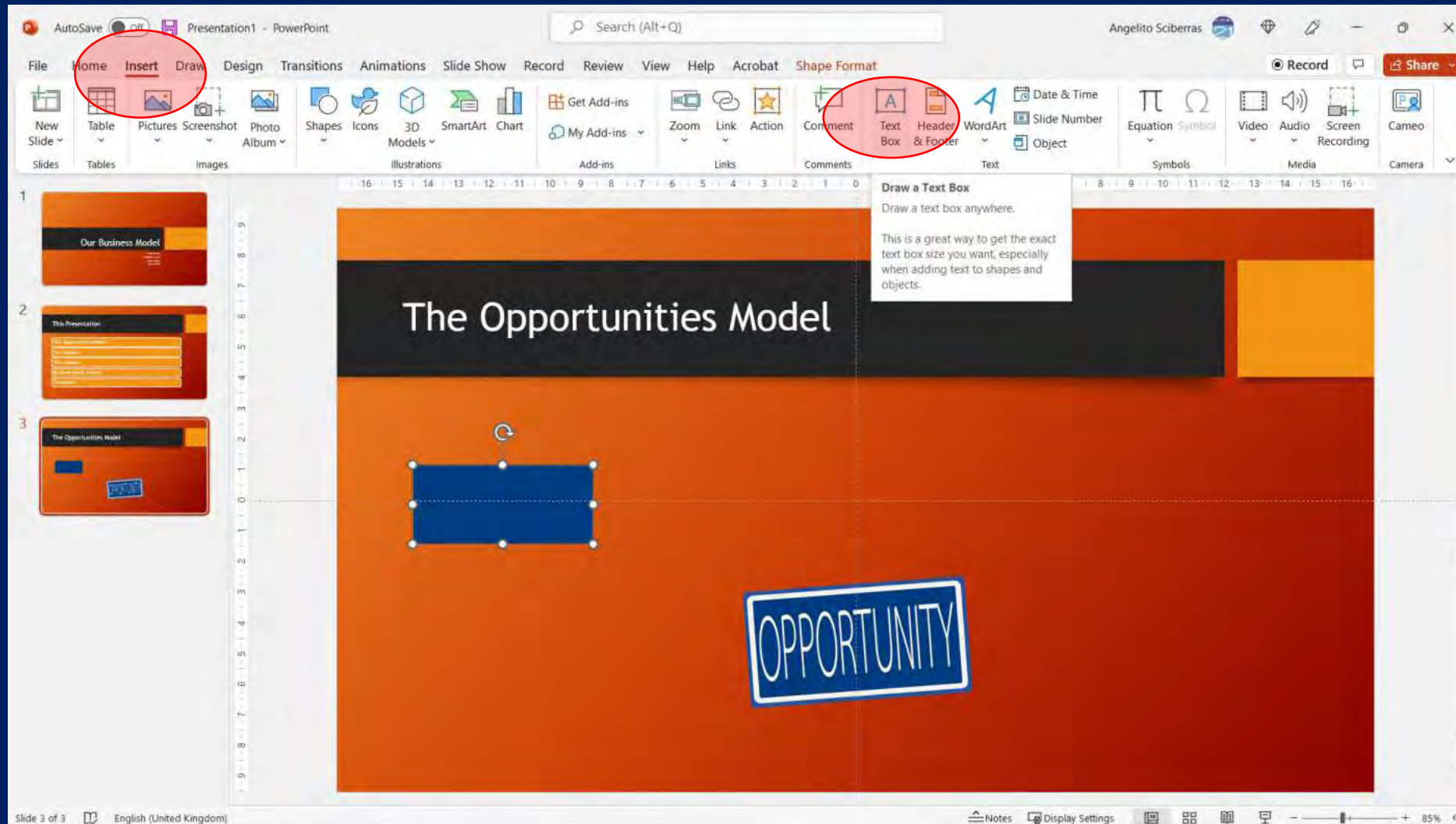
PowerPoint Inserting Shapes



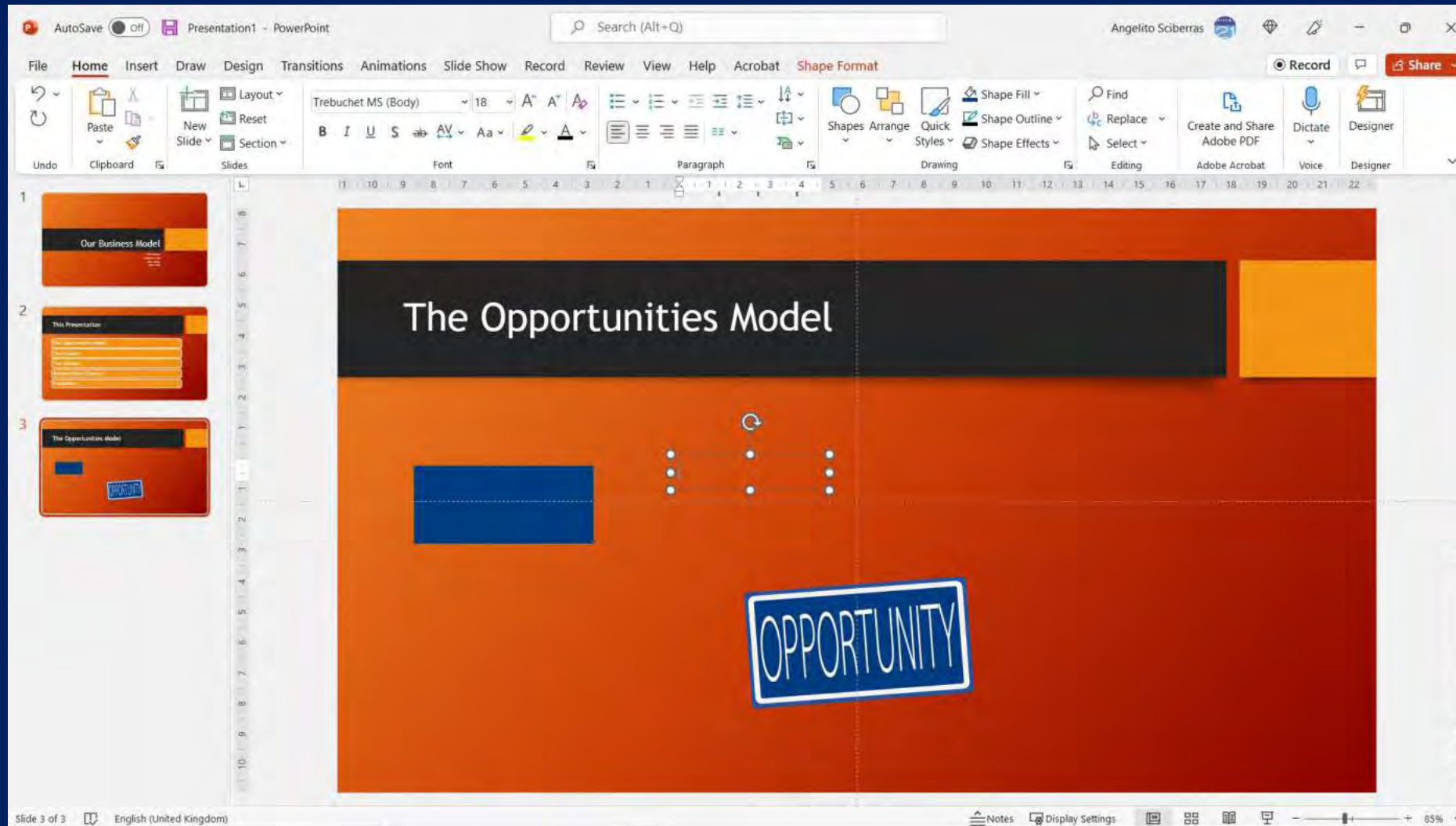
PowerPoint Inserting Shapes



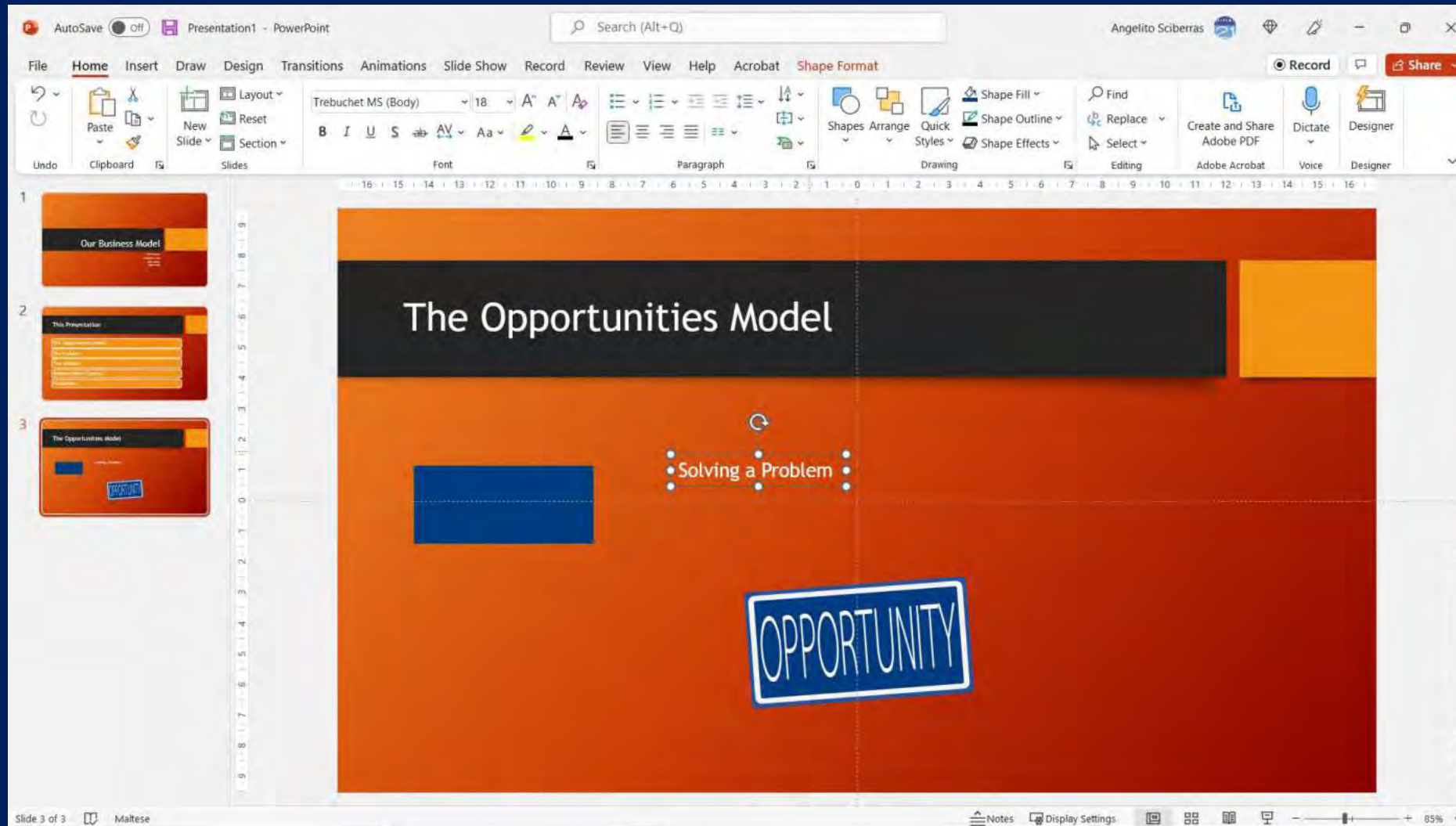
PowerPoint Inserting Shapes



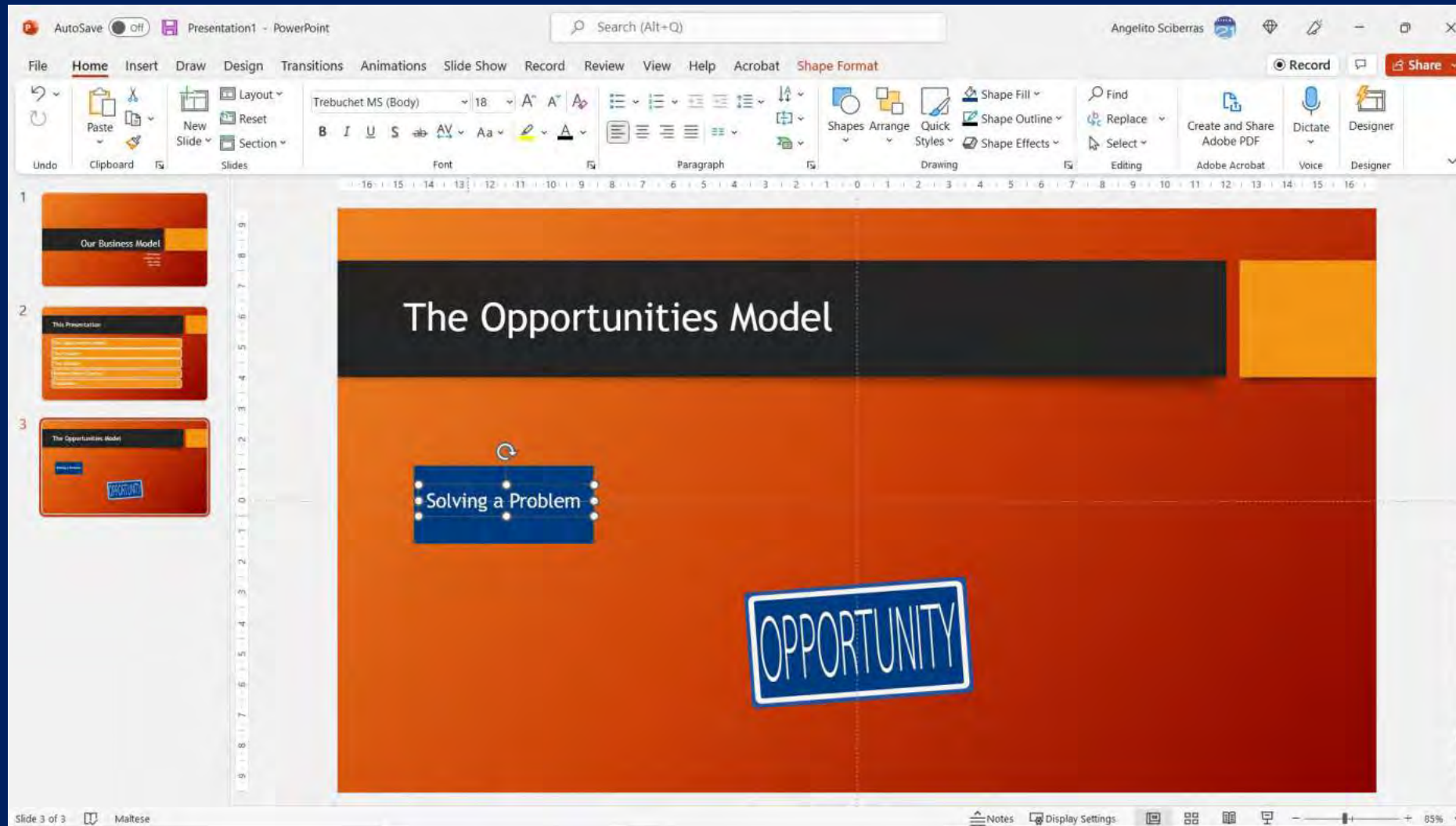
PowerPoint Inserting Shapes



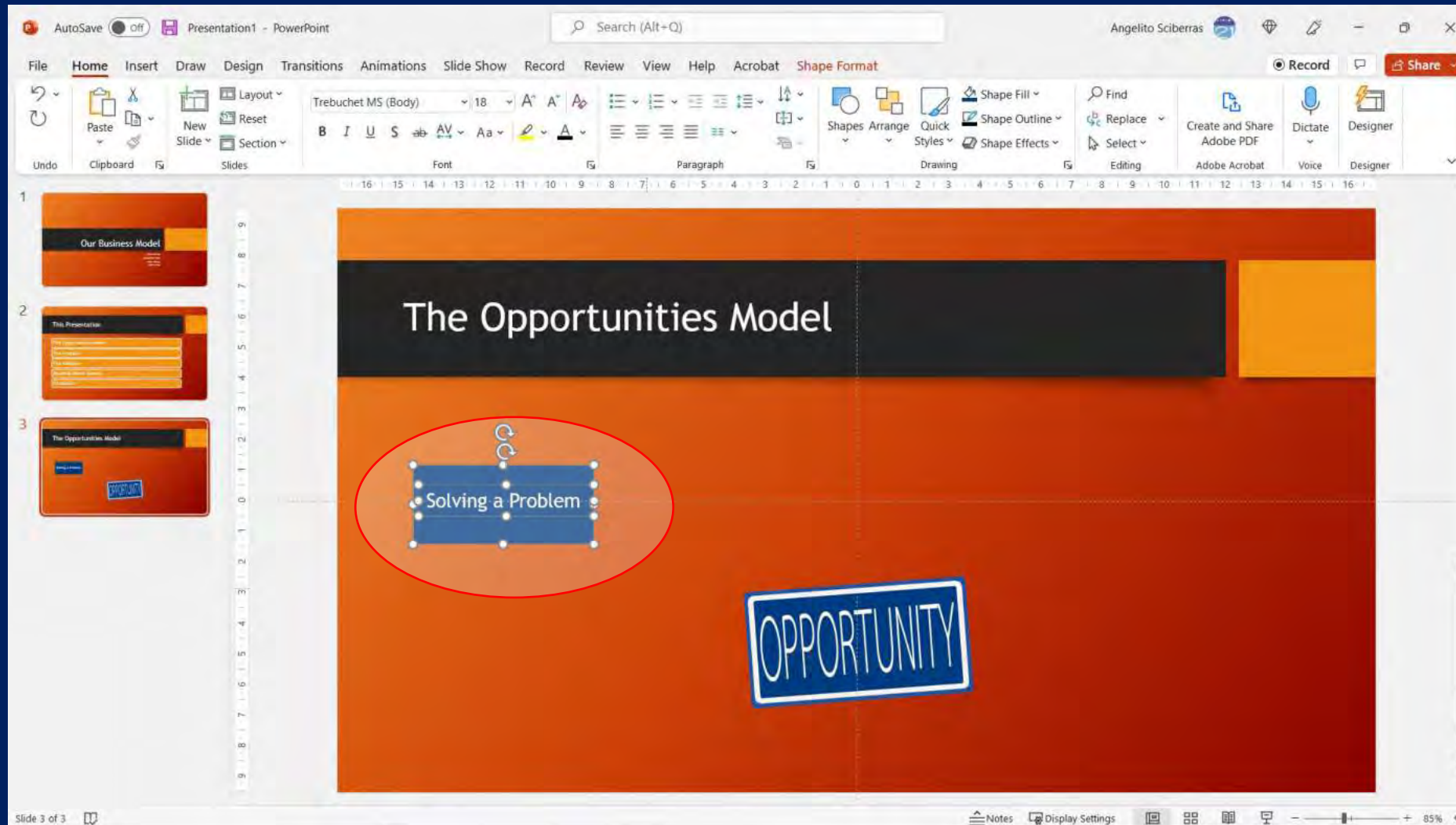
PowerPoint Inserting Shapes



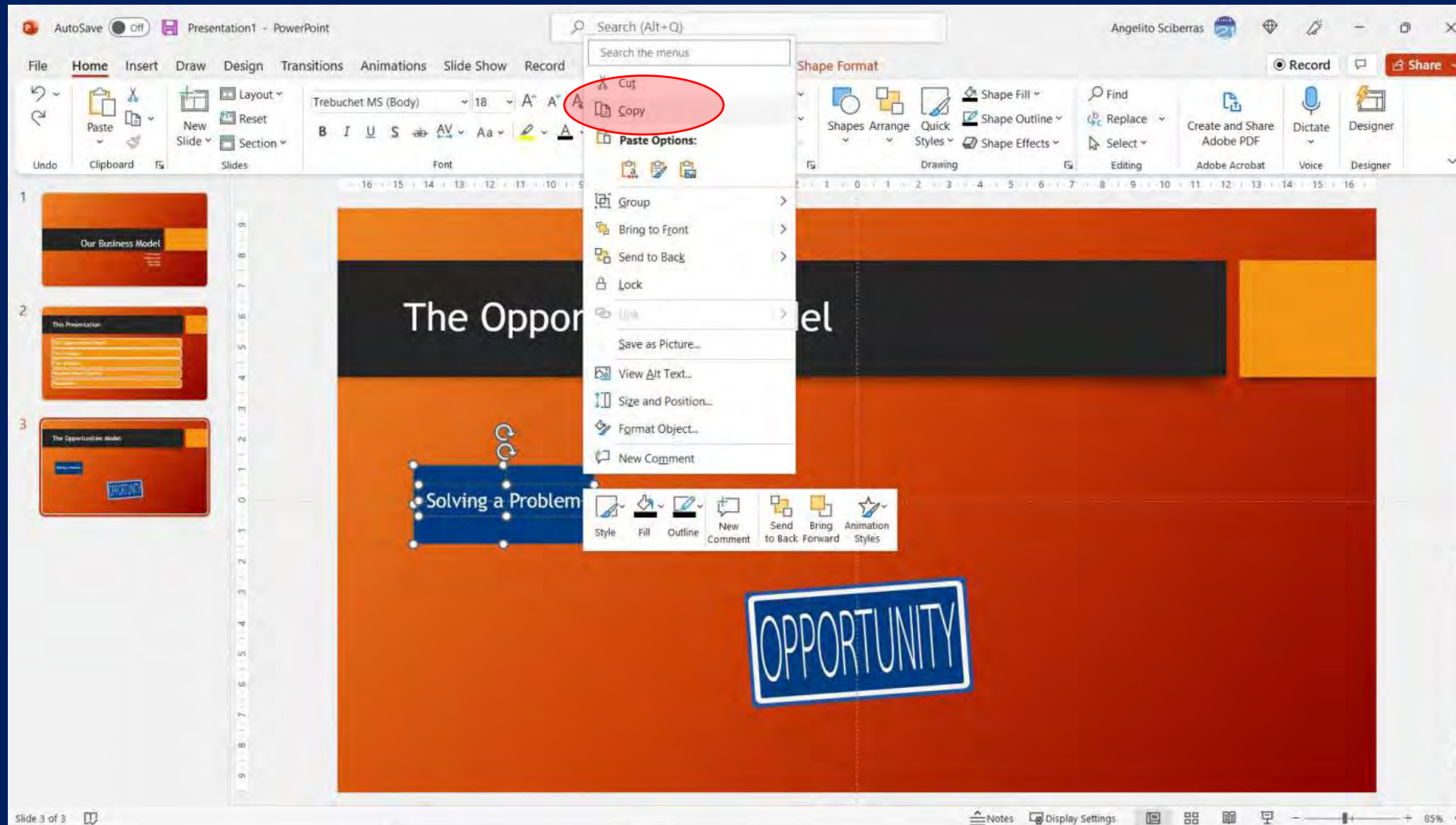
PowerPoint Inserting Shapes



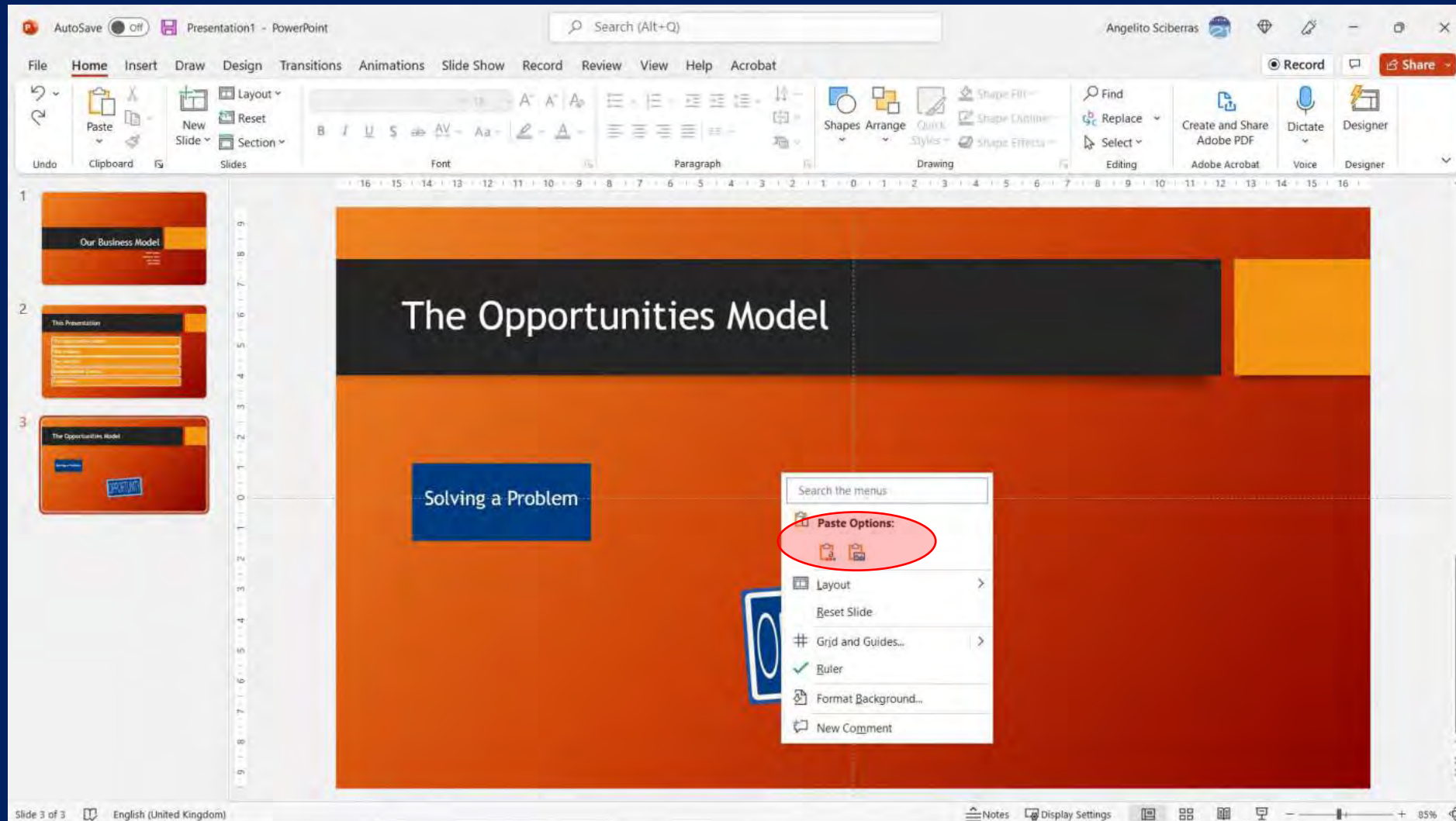
PowerPoint Inserting Shapes



PowerPoint Inserting Shapes



PowerPoint Inserting Shapes



PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The title bar shows 'Presentation1 - PowerPoint' and the user 'Angelito Sciberras'. The ribbon is set to 'Home', with the 'Drawing' group selected. The main slide area features a dark orange background with a black header bar containing the text 'The Opportunities Model'. Below the header, there are two blue rectangular boxes, each containing the text 'Solving a Problem'. At the bottom center, there is a blue rectangular box with the word 'OPPORTUNITY' written in white, slanted text. The left sidebar shows three slide thumbnails. The status bar at the bottom indicates 'Slide 3 of 3', 'English (United Kingdom)', and a zoom level of 85%.



PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The title bar shows 'Presentation1 - PowerPoint' and the user 'Angelito Sciberras'. The ribbon is set to 'Home', with the 'Shapes' group selected. The main slide area features a dark orange background with a black header bar containing the text 'The Opportunities Model'. Below the header, three blue rectangular boxes are arranged horizontally, each containing the text 'Solving a Problem'. At the bottom center, a blue box with a white border and a drop shadow contains the word 'OPPORTUNITY' in a stylized, white, hand-drawn font. The left sidebar shows three slide thumbnails. The status bar at the bottom indicates 'Slide 3 of 3', 'English (United Kingdom)', and a zoom level of 85%.

PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The title bar shows 'Presentation1 - PowerPoint' and the user 'Angelito Sciberras'. The ribbon is set to 'Shape Format', showing options for 'Shape Fill', 'Shape Outline', and 'Shape Effects'. The main slide area features a dark orange background with the title 'The Opportunities Model'. Below the title, there are three blue rectangular boxes arranged horizontally: 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer'. The 'Talent/Skills' and 'Improving an Offer' boxes are highlighted with red ovals. At the bottom center, there is a blue box with the word 'OPPORTUNITY' written in white, slanted text. The left sidebar shows three slide thumbnails, with the third slide being the current one. The status bar at the bottom indicates 'Slide 3 of 3' and 'Maltese'.



PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The 'Home' and 'Insert' tabs are circled in red. The 'Insert' tab is active, and the 'Shapes' menu is also circled in red. The slide content shows a diagram titled 'The Opportunities Model' with three boxes: 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer', all connected to a central 'OPPORTUNITY' box. The status bar at the bottom indicates 'Slide 3 of 3' and 'Maltese'.

PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The title bar shows 'Presentation1 - PowerPoint' and the user 'Angelito Sciberras'. The ribbon is set to 'Shape Format', showing options for Shape Fill, Shape Outline, and Shape Effects. The slide content features a diagram titled 'The Opportunities Model' on a blue background. The diagram consists of three blue rectangular boxes arranged horizontally: 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer'. The 'Talent/Skills' box is highlighted with a red oval. Below these boxes is a larger blue box with the word 'OPPORTUNITY' written in white, slanted text. The slide is the third of three, as indicated by the slide thumbnail pane on the left and the status bar at the bottom.



PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The 'Insert' tab is selected in the ribbon, and the 'Shapes' group is highlighted with a red circle. The ribbon also shows 'Home', 'Draw', 'Design', 'Transitions', 'Animations', 'Slide Show', 'Record', 'Review', 'View', 'Help', 'Acrobat', and 'Shape Format'. The main slide area shows a presentation slide titled 'The Opportunities Model' with a red background. The slide content includes a title 'The Opportunities Model' and three blue boxes: 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer'. A large blue box with the word 'OPPORTUNITY' is positioned at the bottom. The status bar at the bottom indicates 'Slide 3 of 3', 'Maltese', and '85%' zoom.

PowerPoint Inserting Shapes

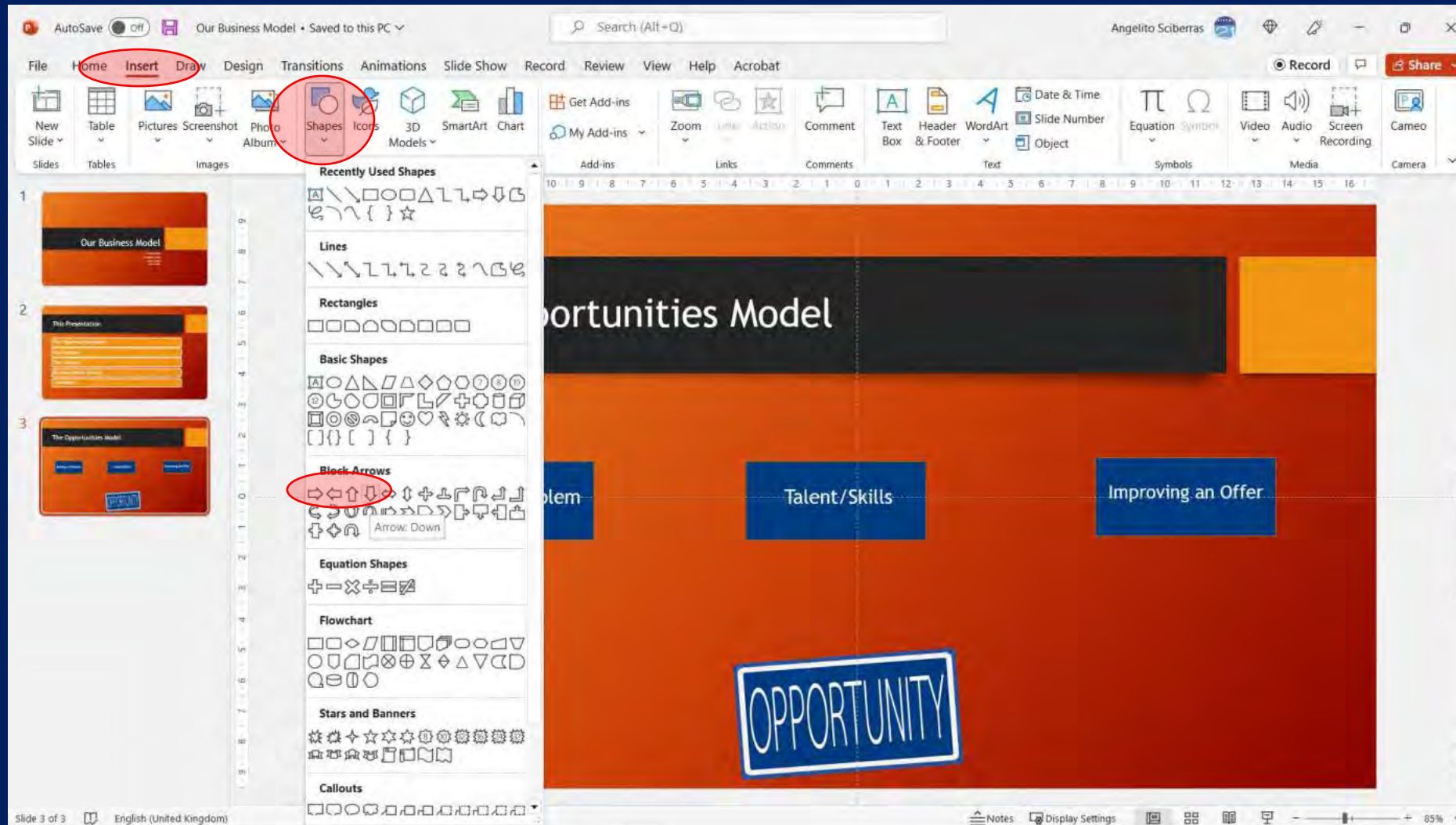
The screenshot displays the Microsoft PowerPoint interface. The 'Insert' tab is selected and highlighted with a red circle. Within the 'Insert' tab, the 'Shapes' gallery is also highlighted with a red circle. The main slide area shows a diagram titled 'The Opportunities Model'. The diagram consists of a large orange background with a black header bar containing the title. Below the header, there are three blue rectangular boxes arranged horizontally: 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer'. A large blue box with the word 'OPPORTUNITY' in white, tilted text is positioned at the bottom center of the slide. The status bar at the bottom indicates 'Slide 3 of 3' and 'Maltese'.

PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The title bar shows the file name 'Our Business Model' and the user 'Angelito Sciberras'. The ribbon is set to 'Home', and the 'Insert' tab is active, showing the 'Shapes' group. The main slide area features a dark orange background with a black header bar containing the text 'The Opportunities Model'. Below this, three blue rectangular boxes are arranged horizontally, containing the text 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer'. At the bottom center, a blue box with the word 'OPPORTUNITY' in white, hand-drawn style letters is highlighted with a red oval. The status bar at the bottom indicates 'Slide 3 of 3' and 'English (United Kingdom)'.



PowerPoint Inserting Shapes



PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The 'Shape Format' ribbon is active, showing options for Shape Fill, Shape Outline, Shape Effects, Text Fill, Text Outline, Text Effects, and Text. The ribbon also includes options for Bring Forward, Send Backward, Selection Pane, and Arrange. The slide content features a dark blue header with the text 'The Opportunities Model'. Below the header, there are three blue boxes: 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer'. A large yellow arrow points downwards from the 'Solving a Problem' box. At the bottom of the slide, there is a blue box with the word 'OPPORTUNITY' written in white, slanted text. The status bar at the bottom indicates 'Slide 3 of 3', 'English (United Kingdom)', and a zoom level of 85%.



PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The 'Shape Format' ribbon is active, and the 'Shape Fill' dropdown menu is open. The menu shows 'Theme Colors', 'Standard Colors', and 'Recent Colors'. The 'White, Text 1' color is selected. The slide content includes a title 'The Opportunities Model' and a diagram with boxes for 'Solving', 'Talent/Skills', and 'Improving an Offer', along with a large 'OPPORTUNITY' box at the bottom.

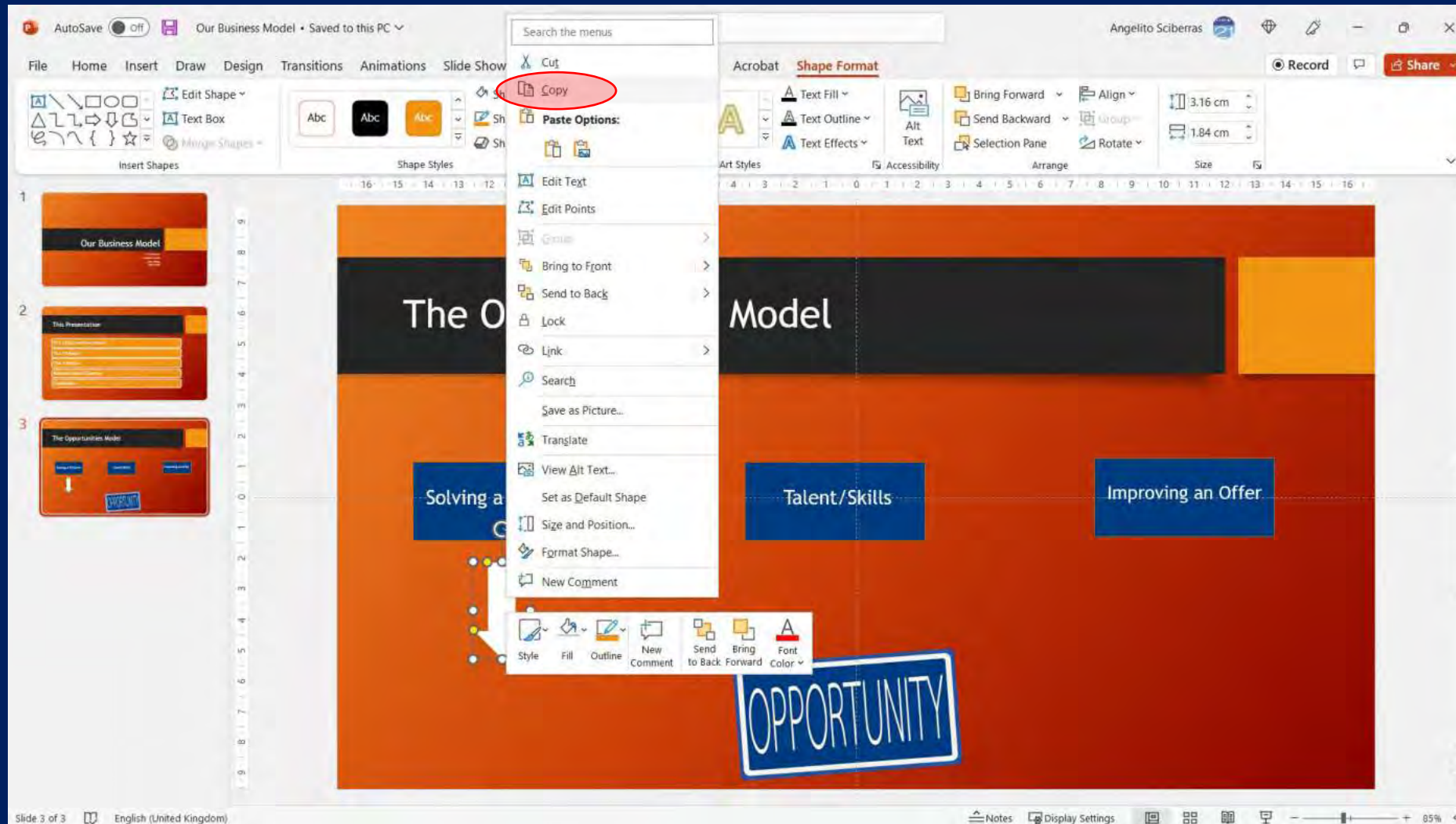


PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The top ribbon is set to 'Shape Format', showing options for Shape Fill, Shape Outline, Shape Effects, Text Fill, Text Outline, Text Effects, and Text. The 'Insert Shapes' task pane is visible on the left. The main slide area shows a presentation slide titled 'The Opportunities Model'. The slide content includes a dark blue header with the title, three blue boxes below it labeled 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer', and a blue box at the bottom labeled 'OPPORTUNITY'. A white arrow with a circular arrow icon above it points down from the 'Solving a Problem' box towards the 'OPPORTUNITY' box. The status bar at the bottom indicates 'Slide 3 of 3', 'English (United Kingdom)', and a zoom level of 85%.



PowerPoint Inserting Shapes



PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The 'Shape Format' ribbon is active, showing options for 'Shape Fill', 'Shape Outline', and 'Shape Effects'. A 'Paste Options' menu is open over the slide content, with the 'Use Destination Theme (H)' option highlighted. The slide itself, titled 'The Opportunities Model', features a dark blue header with the title. Below the header, three blue boxes are arranged horizontally: 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer'. A large white arrow points downwards from the 'Solving a Problem' box. At the bottom of the slide, a blue box with the word 'OPPORTUNITY' in white, stylized text is shown. The status bar at the bottom indicates 'Slide 3 of 3' and 'English (United Kingdom)'.



PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The title bar shows 'Our Business Model - Saved to this PC'. The ribbon is set to 'Home', and the 'Shapes' group is active. The main slide area features a dark orange background with a black header bar containing the text 'The Opportunities Model'. Below this, three blue rectangular boxes are arranged horizontally, each with a white arrow pointing downwards to a central blue box labeled 'OPPORTUNITY'. The boxes are labeled 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer'. The left sidebar shows three slide thumbnails. The status bar at the bottom indicates 'Slide 3 of 3', 'English (United Kingdom)', and a zoom level of 85%.



PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The 'Shape Format' ribbon is active, showing options for Shape Fill, Shape Outline, and Shape Effects. The main slide area shows a slide titled 'The Opportunities Model' with a flowchart diagram. The diagram consists of three blue rectangular boxes at the top: 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer'. Arrows point from each box down to a central blue box labeled 'OPPORTUNITY'. A red circle highlights a rotation handle on the 'Solving a Problem' box. The left sidebar shows three slide thumbnails. The status bar at the bottom indicates 'Slide 3 of 3' and 'English (United Kingdom)'.



PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The title bar shows the file name 'Our Business Model' and the user 'Angelito Sciberras'. The ribbon is set to 'Shape Format', with the 'Shapes' dropdown menu open, showing options like 'Shape Fill', 'Shape Outline', and 'Shape Effects'. The main slide area features a dark orange background with a black header bar containing the text 'The Opportunities Model'. Below this, three blue rectangular boxes are arranged horizontally, each containing white text: 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer'. White arrows point downwards from each of these boxes towards a central blue box at the bottom with the word 'OPPORTUNITY' written in white, stylized capital letters. A white arrow with a circular arrow icon is also visible, pointing towards the 'Solving a Problem' box. The left sidebar shows three slide thumbnails, with the third one, 'The Opportunities model', selected. The status bar at the bottom indicates 'Slide 3 of 3', 'English (United Kingdom)', and a zoom level of 85%.

PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The title bar shows the file name 'Our Business Model' and the user 'Angelito Sciberras'. The ribbon is set to 'Shape Format', with options for Shape Fill, Shape Outline, and Shape Effects. The main slide area features a dark orange background with a black header bar containing the text 'The Opportunities Model'. Below this, a flowchart diagram is shown with three blue rectangular boxes: 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer'. Arrows point from each of these boxes down to a larger blue box at the bottom labeled 'OPPORTUNITY'. A white arrow with a circular refresh icon is positioned over the 'Solving a Problem' box, indicating a recent edit or insertion. The left sidebar shows three slide thumbnails, with the third slide, 'The Opportunities Model', selected. The status bar at the bottom indicates 'Slide 3 of 3' and 'English (United Kingdom)'.



PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The title bar shows the file name 'Our Business Model' and the user 'Angelito Sciberras'. The ribbon is set to 'Shape Format'. The slide content features a dark blue header with the text 'The Opportunities Model'. Below this, a diagram illustrates the 'Opportunities Model' with three blue boxes: 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer'. Arrows from each box point to a central blue box labeled 'OPPORTUNITY'. The status bar at the bottom indicates 'Slide 3 of 3' and 'English (United Kingdom)'.

PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The title bar shows the file name 'Our Business Model' and the user 'Angelito Sciberras'. The ribbon is set to 'Shape Format', with options for Shape Fill, Shape Outline, and Shape Effects. The slide content features a dark blue header with the text 'The Opportunities Model'. Below this, a diagram consists of three blue rectangular boxes: 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer'. White arrows point from each of these boxes towards a central blue box labeled 'OPPORTUNITY', which is highlighted with a red oval. The status bar at the bottom indicates 'Slide 3 of 3' and 'English (United Kingdom)'.

PowerPoint Inserting Shapes

The screenshot displays the Microsoft PowerPoint interface. The title bar shows 'Our Business Model - Saved to this PC'. The ribbon is set to 'Picture Format'. The slide content features a dark blue header with the text 'The Opportunities Model'. Below this, three blue rectangular boxes are arranged horizontally: 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer'. Three white arrows point from each of these boxes towards a central blue box with a white border and the word 'OPPORTUNITY' written in white capital letters. The slide is the third of three, as indicated by the slide thumbnail on the left and the status bar at the bottom.



PowerPoint Inserting Shapes



Inserting Semi Transparent Shapes

The screenshot displays the Microsoft PowerPoint interface. The 'Insert' tab is active, and the 'Shapes' gallery is open. In the 'Recently Used Shapes' section, a semi-transparent blue rounded rectangle is highlighted with a red circle. The main slide area shows a diagram titled 'Opportunities Model' on a red background. The diagram consists of three blue boxes at the top: 'Problem', 'Talent/Skills', and 'Improving an Offer'. Three white arrows point from these boxes down to a central blue box with the word 'OPPORTUNITY' written in white. The 'Insert' tab ribbon includes options for New Slide, Table, Pictures, Screenshot, Photo Album, Shapes, Icons, 3D Models, SmartArt, Chart, Get Add-ins, My Add-ins, Zoom, Links, Comments, Text Box, Header & Footer, WordArt, Date & Time, Slide Number, Object, Equation, Symbol, Video, Audio, Screen Recording, and Cameo. The status bar at the bottom indicates 'Slide 3 of 3', 'English (United Kingdom)', and '85%' zoom.

Inserting Semi Transparent Shapes

The screenshot displays the Microsoft PowerPoint interface. The 'Shape Format' ribbon is active, showing options for Shape Fill, Shape Outline, Shape Effects, WordArt Styles, Text Fill, Text Outline, Text Effects, and Accessibility. The 'Arrange' group includes Bring Forward, Send Backward, Selection Pane, Align, Group, and Rotate. The 'Size' group shows dimensions of 5.32 cm and 9.61 cm. The slide content features a dark orange background with a black header bar containing the text 'The Opportunities Model'. Below the header, a diagram illustrates the 'Opportunities Model'. It consists of a large orange oval on the left, two blue rectangular boxes labeled 'Talent/Skills' and 'Improving an Offer' in the middle, and a blue rectangular box labeled 'OPPORTUNITY' at the bottom. Three white arrows point from the oval and the two middle boxes towards the 'OPPORTUNITY' box. The slide is titled 'Slide 3 of 3' and is in 'English (United Kingdom)'.

Inserting Semi Transparent Shapes

The screenshot shows the Microsoft PowerPoint interface. The 'Shape Format' ribbon is active, with the 'Shape Fill' dropdown menu open. The menu shows 'Theme Colors' and 'Standard Colors' options. The main slide content is a diagram titled 'The Opportunities Model'. It features a large white oval on the left, with three arrows pointing from it to three blue boxes: 'Talent/Skills', 'Improving an Offer', and a larger blue box at the bottom labeled 'OPPORTUNITY'. The background of the slide is a gradient of orange and red.

Inserting Semi Transparent Shapes

The screenshot displays the Microsoft PowerPoint interface. The 'Shape Format' ribbon is active, with the 'Shape Fill' dropdown menu open. The 'More Fill Colors...' option is highlighted. The main slide area shows a diagram titled 'The Opportunities Model' on a red background. The diagram features a white oval on the left with three arrows pointing to three blue rectangular boxes: 'Talent/Skills', 'Improving an Offer', and 'OPPORTUNITY'. The 'OPPORTUNITY' box is tilted and has a white border. The status bar at the bottom indicates 'Slide 3 of 3' and 'English (United Kingdom)'.

Inserting Semi Transparent Shapes

The screenshot displays the Microsoft PowerPoint interface with the 'Shape Format' ribbon active. A 'Colors' dialog box is open, showing a color wheel and a 'Transparency' slider set to 0%. The background slide, titled 'Opportunities Model', features a diagram with three blue boxes labeled 'Talent/Skills', 'Improving an Offer', and 'OPPORTUNITY' (in a larger, stylized font). The 'OPPORTUNITY' box is semi-transparent, allowing the underlying diagram elements to be visible. The 'Transparency' slider in the dialog box is highlighted with a red circle, indicating the current setting.

Inserting Semi Transparent Shapes

The screenshot displays the Microsoft PowerPoint interface with the 'Shape Format' ribbon selected. A 'Colors' dialog box is open, showing a color wheel and a transparency slider set to 75%. The background slide features a diagram titled 'Opportunities Model' with a central white oval and three blue boxes labeled 'Talent/Skills', 'Improving an Offer', and 'OPPORTUNITY' (in a blue box). The 'OPPORTUNITY' box is semi-transparent, allowing the background to be visible through it. The status bar at the bottom indicates 'Slide 3 of 3' and 'English (United Kingdom)'.

Inserting Semi Transparent Shapes

The screenshot displays the Microsoft PowerPoint interface. The title bar shows 'Our Business Model - Saved to this PC'. The ribbon includes 'Home', 'Insert', 'Draw', 'Design', 'Transitions', 'Animations', 'Slide Show', 'Record', 'Review', 'View', 'Help', and 'Acrobat'. The main slide area features a dark orange background with a black header bar containing the text 'The Opportunities Model'. Below the header, a diagram consists of three blue rectangular boxes: 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer'. White arrows point from each of these boxes to a larger, tilted blue box at the bottom labeled 'OPPORTUNITY'. A semi-transparent orange oval highlights the 'Solving a Problem' box. The left sidebar shows three slide thumbnails. The status bar at the bottom indicates 'Slide 3 of 3', 'English (United Kingdom)', and a zoom level of 65%.

Inserting Semi Transparent Shapes



Inserting Animation

The screenshot displays the Microsoft PowerPoint interface. The 'Animations' tab is selected in the ribbon, with the 'Appear' animation effect highlighted. The 'Start: On Click' option is also highlighted in the 'Timing' section. The main slide area shows a diagram titled 'The Opportunities Model' with three blue boxes: 'Solving a Problem', 'Talent/Skills', and 'Improving an Offer', all pointing to a central blue box labeled 'OPPORTUNITY'. The 'Solving a Problem' box is circled in orange. The status bar at the bottom indicates 'Slide 3 of 3' and 'English (United Kingdom)'.

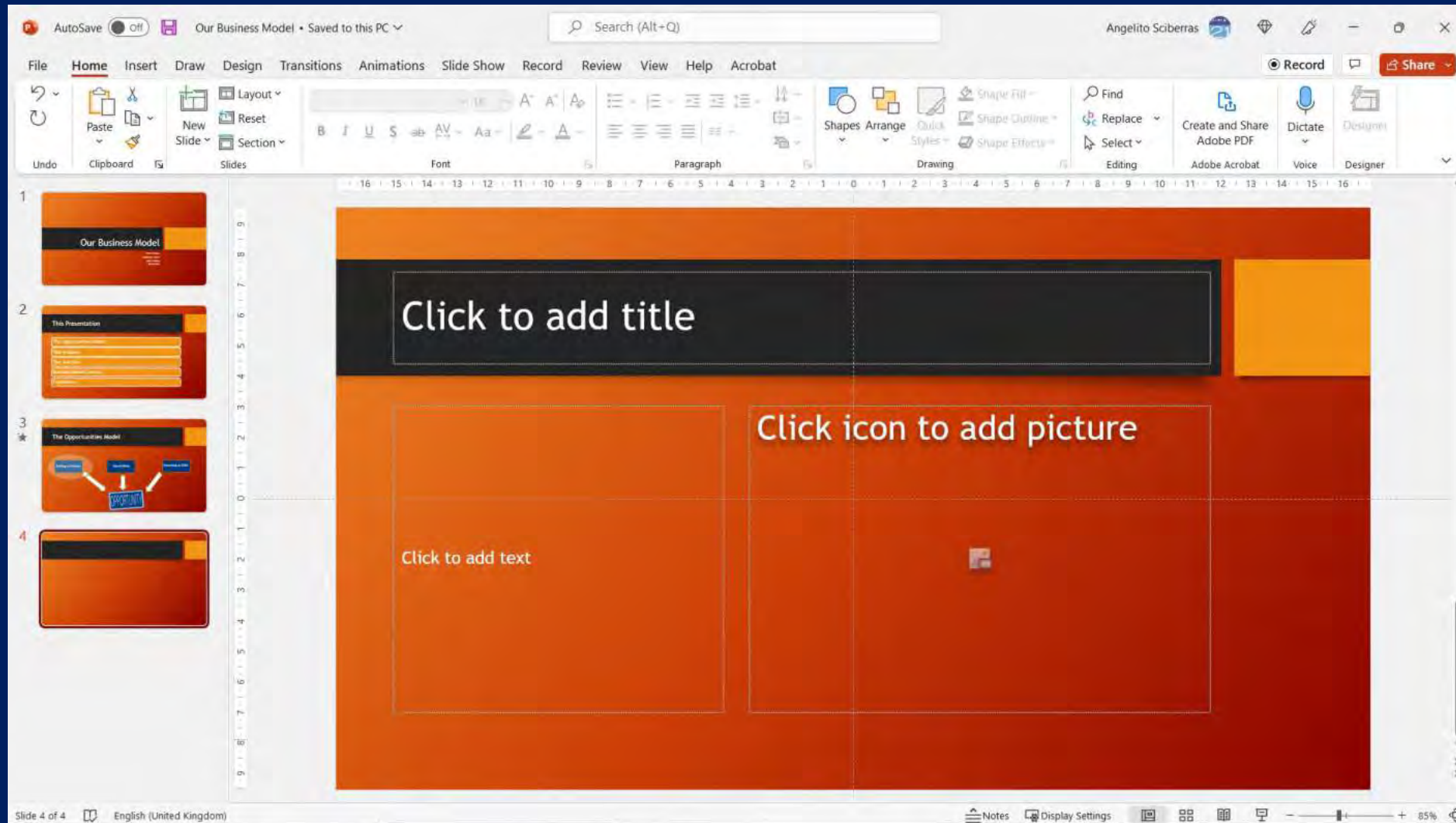
PowerPoint Inserting Animation



PowerPoint Inserting Another Slide

The screenshot shows the Microsoft PowerPoint interface. The 'Home' tab is selected in the ribbon, and the 'New Slide' button is highlighted. The 'New Slide' dropdown menu is open, showing various slide layouts. The 'Picture with Caption' layout is selected. The background slide is titled 'Communities Model' and features a diagram with three blue boxes: 'Talent/Skills', 'Improving an Offer', and 'OPPORTUNITY'. Arrows point from the first two boxes to the 'OPPORTUNITY' box. The status bar at the bottom indicates 'Slide 3 of 3' and 'English (United Kingdom)'.

PowerPoint Inserting Another Slide



Inserting Another Slide

The screenshot shows the Microsoft PowerPoint interface. The title bar indicates the file is 'Our Business Model' and is saved to the PC. The ribbon is set to the 'Home' tab, with the 'Insert' tab highlighted. The 'New Slide' button is visible in the Slides group. The main slide area shows a slide titled 'The Problem' with the text 'Pollution'. A red dashed box highlights the 'Click icon to add picture' text on the slide. The slide thumbnail pane on the left shows four slides, with the current slide being the fourth. The status bar at the bottom indicates 'Slide 4 of 4' and 'English (United Kingdom)'.

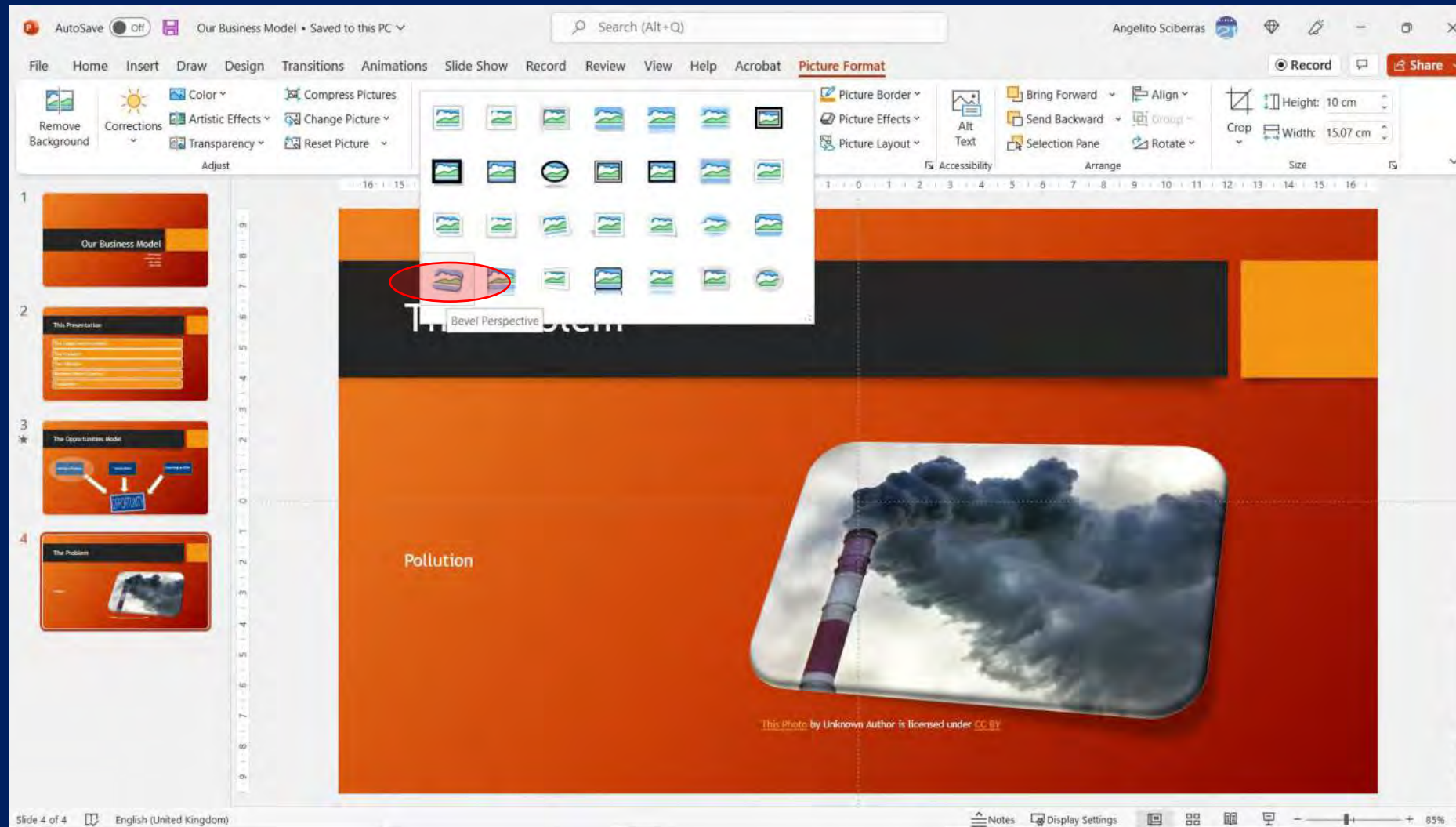
Inserting Another Slide

The screenshot displays the Microsoft PowerPoint application window. The title bar shows the file name "Our Business Model" and the user name "Angelito Sciberras". The ribbon is set to "Picture Format", with the "Picture Styles" group active. The task pane on the left shows a list of slides, with slide 4, "The Problem", selected. The main slide area shows a slide with a dark orange background. The slide content includes the text "The Problem" in a large white font at the top, and "Pollution" in a smaller white font below it. A photograph of a factory chimney emitting thick black smoke is inserted into the slide. The status bar at the bottom indicates "Slide 4 of 4", "English (United Kingdom)", and a zoom level of "85%".

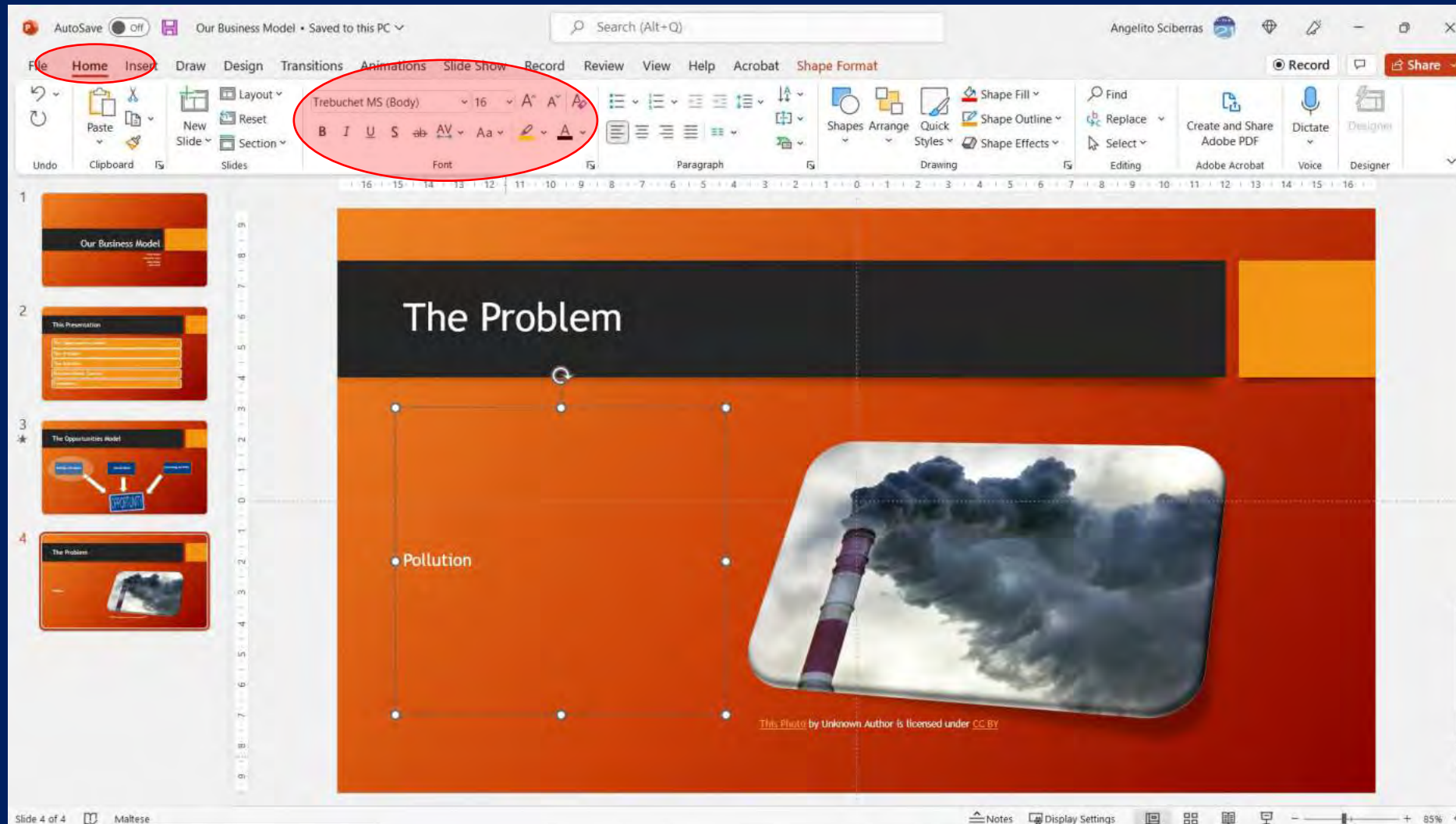
PowerPoint Inserting Another Slide

The screenshot displays the Microsoft PowerPoint interface. The 'Picture Format' ribbon is active, with the 'Picture Styles' group highlighted by a red oval. This group contains several picture style thumbnails. The main slide area shows a slide titled 'The Problem' with a background of orange and red gradients. The slide content includes the text 'The Problem' at the top and 'Pollution' on the left. A central image shows a factory chimney emitting thick black smoke. The status bar at the bottom indicates 'Slide 4 of 4' and 'English (United Kingdom)'. The bottom right corner shows a zoom level of 85%.

PowerPoint Inserting Another Slide



PowerPoint Inserting Another Slide

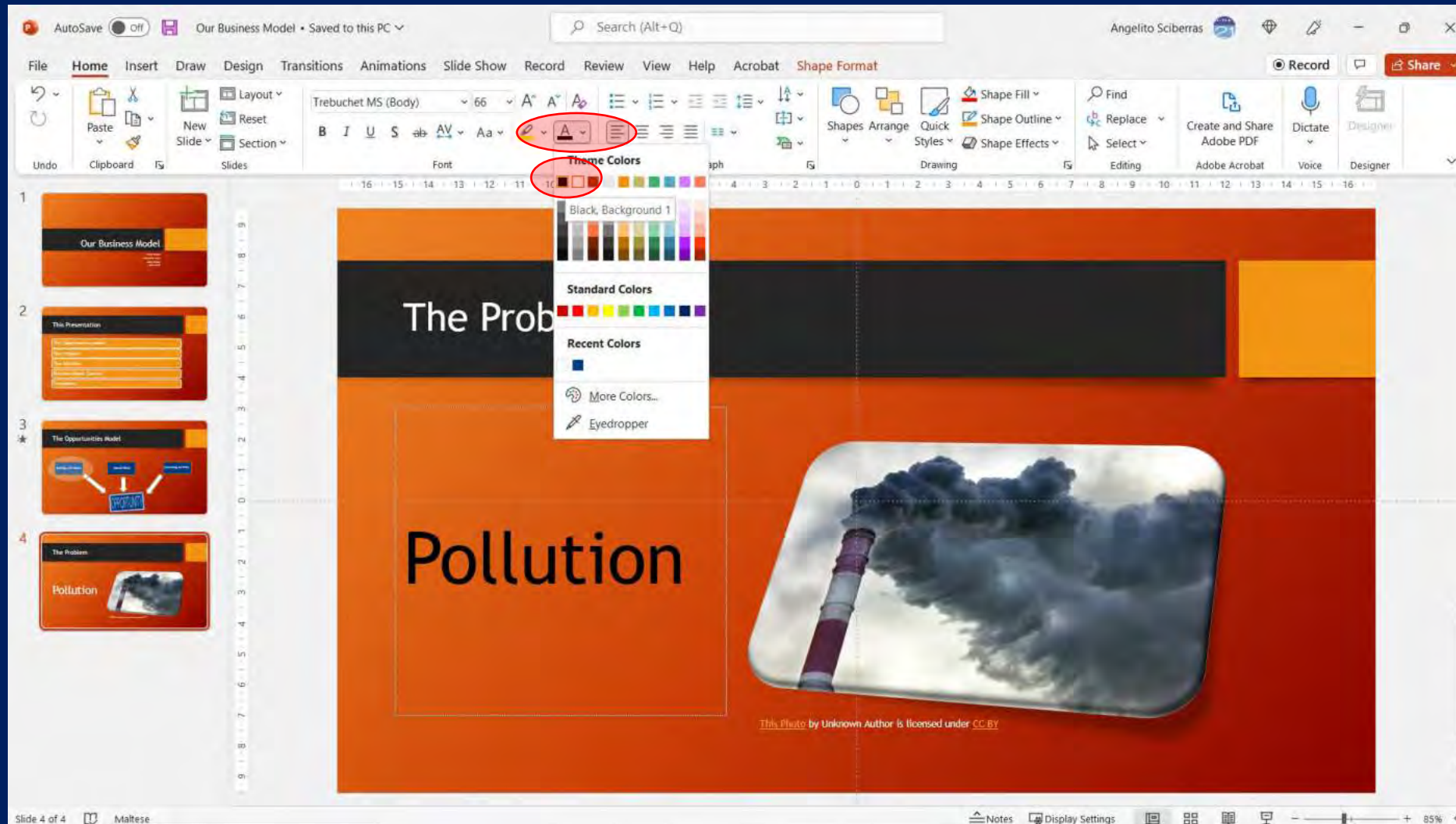


PowerPoint Inserting Another Slide

The screenshot shows the Microsoft PowerPoint interface. The title bar indicates the file is 'Our Business Model' and is saved to the PC. The ribbon is currently set to 'Shape Format'. The main slide area displays a slide titled 'The Problem' with a red background. The word 'Pollution' is written in white text and is highlighted with a red oval. To the right of the text is a photograph of a factory chimney emitting dark smoke. The left sidebar shows a slide sorter with four slides: 'Our Business Model', 'This Presentation', 'The Opposition Model', and 'The Problem'. The status bar at the bottom indicates 'Slide 4 of 4' and 'Maltese'.



PowerPoint Inserting Another Slide



PowerPoint Inserting Another Slide

The screenshot displays the Microsoft PowerPoint interface. The title bar shows the file name "Our Business Model" and the user "Angelito Sciberras". The ribbon is set to the "Home" tab, with sub-tabs for "Clipboard", "Slides", "Font", "Paragraph", "Drawing", "Editing", "Adobe Acrobat", "Voice", and "Designer". The main slide area shows a slide with a dark orange background. The title "The Problem" is in a black box at the top. Below it, the word "Pollution" is written in large black font. To the right of the text is a rounded rectangular image of a smokestack emitting a large plume of dark smoke. A small red text box at the bottom of the image reads "This Photo by Unknown Author is licensed under CC BY". The slide thumbnail pane on the left shows four slides: 1. "Our Business Model", 2. "This Presentation", 3. "The Opportunities Model", and 4. "The Problem" (the current slide). The status bar at the bottom indicates "Slide 4 of 4" and "English (United Kingdom)".



PowerPoint Inserting Another Slide

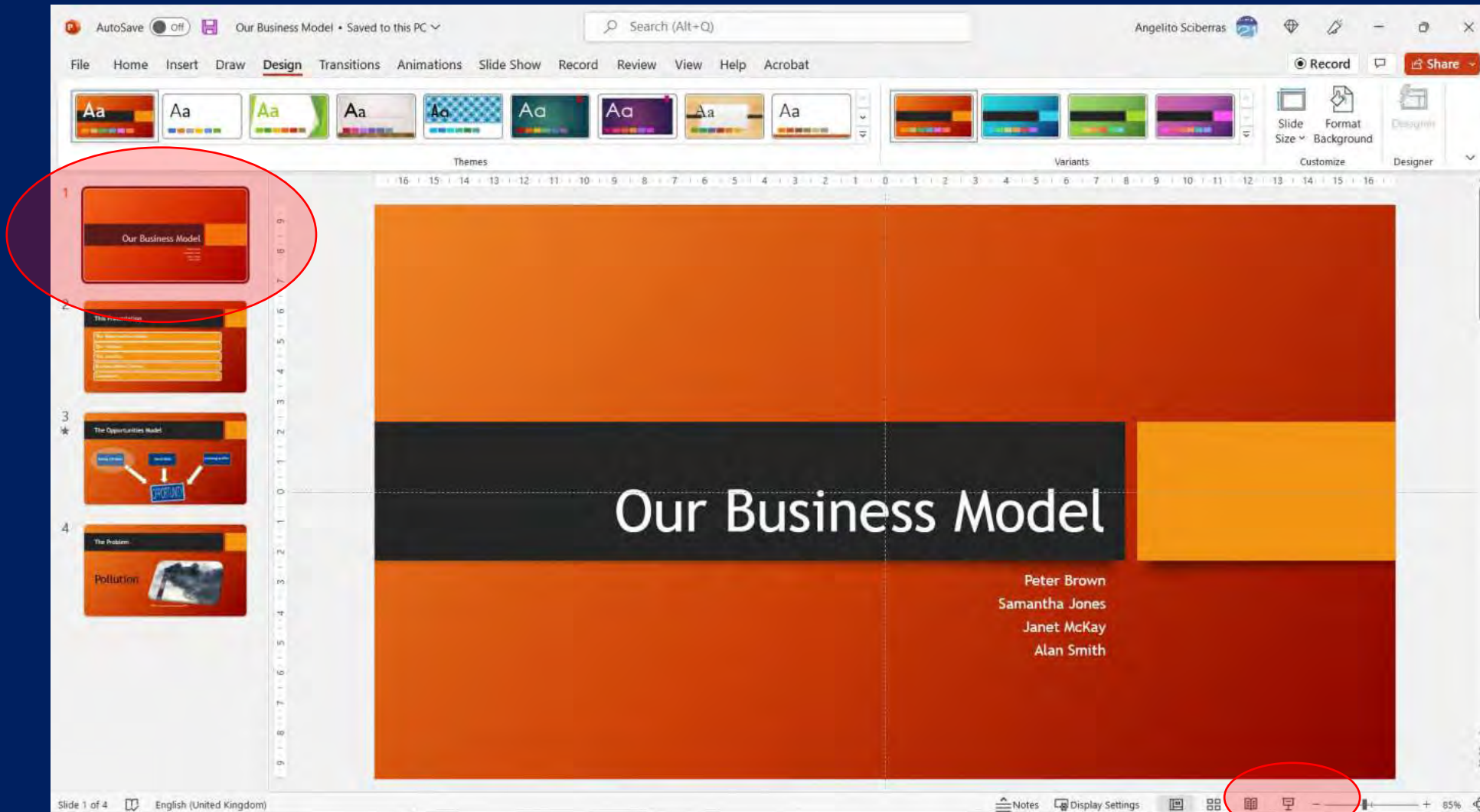


PowerPoint Slideshow

The screenshot displays the Microsoft PowerPoint interface. The title bar shows the file name 'Our Business Model' and the user 'Angelito Sciberras'. The ribbon includes 'File', 'Home', 'Insert', 'Draw', 'Design', 'Transitions', 'Animations', 'Slide Show', 'Record', 'Review', 'View', 'Help', and 'Acrobat'. The 'Home' ribbon is active, showing options for 'Undo', 'Clipboard', 'Slides', 'Font', 'Paragraph', 'Drawing', 'Editing', 'Adobe Acrobat', 'Voice', and 'Designer'. The main slide area shows a slide with a dark orange background. The title 'The Problem' is in a dark grey box at the top. Below it, the word 'Pollution' is written in large black font. To the right of the text is a rounded rectangular image of a smokestack emitting a large plume of dark smoke. A small red text credit at the bottom of the image reads 'This Photo by Unknown Author is licensed under CC BY'. On the left, a slide thumbnail pane shows four slides: 'Our Business Model', 'This Presentation', 'The Opportunities Model', and 'The Problem'. The status bar at the bottom indicates 'Slide 4 of 4', 'English (United Kingdom)', and a zoom level of 65%.



PowerPoint Slideshow



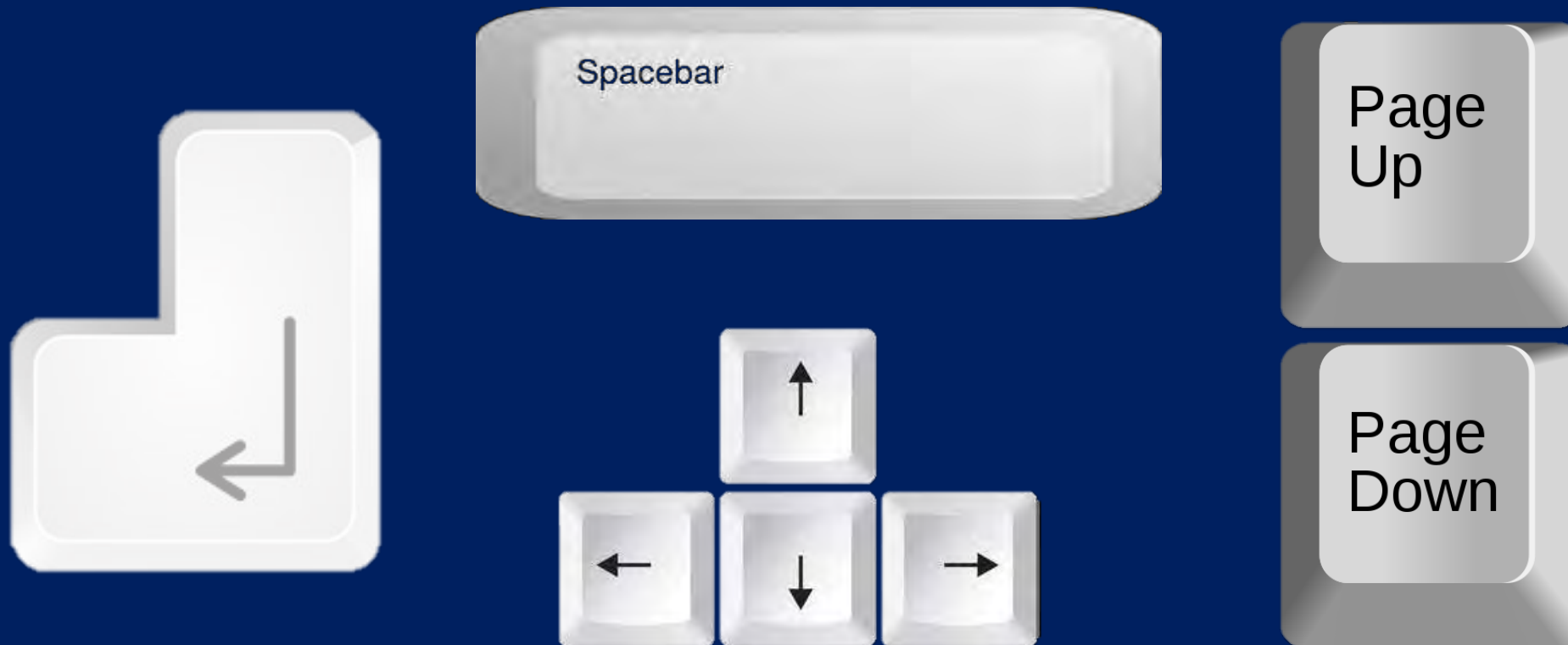
PowerPoint Slideshow

Our Business Model

Peter Brown
Samantha Jones
Janet McKay
Alan Smith



PowerPoint Slideshow



PowerPoint Slideshow



PowerPoint Slideshow

This Presentation

The Opportunities Model

The Problem

The Solution

Business Model Canvas

Conclusion





**Undergraduate Diploma in
Business Administration**